Report of the Secretary-General

Part II: Implementation of the General Programme of Work

I. Introduction

1. This report presents a summary of the activities carried out by the Organization from July 2015 to March 2016. It is the chronological continuation of document CE/101/4 presented in Medellín.

2. The present document covers the closing of the Programme of Work 2014-2015 (document A/20/5(I)(c)) and the starting of the Programme of Work and Budget 2016-2017 (document A/21/8(I)(b)), both structured along the same strategic objectives: (a) Competitiveness and Quality and (b) Sustainability and Ethics. It is important to highlight that some areas of work already dealt with during 2014 and 2015 have gained particular relevance in 2016, notably (a) Promoting safe and seamless travel, (b) Enhancing the role of technology in tourism and (c) Linking growth and sustainability and promoting tourism as a tool for development. During the first quarter 2016, the Secretariat has already started to focus on these priorities, as explained in the report on priorities and Management vision (CE/103/3(c)).

3. Annexes hereto include: (a) reports of the UNWTO technical committees (Sustainability, Competitiveness, and Statistics and TSA), (b) UNWTO activities in the United Nations system, (c) UNWTO on the ground, (d) Report on the draft UNWTO Convention on the Protection of Tourists and Tourism Service Providers, (e) Report of the Working Group on the UNWTO Convention on Tourism Ethics, (f) Authorizations granted for the use of the UNWTO logo and (g) Evaluation of UNWTO events.

II. Competitiveness and quality

A. Sharing knowledge and experiences and building capacity

4. The UNWTO Committee on Tourism and Competitiveness (CTC) held several meetings with its new composition, both online and in person. The CTC decided to submit some definitions (developed by consensus) to the Executive Council for endorsement. The new Chair, Peru, proposed a new initiative to the CTC members, as well as a recommendation regarding the CTC rules. All CTC activities are reported in Annex I.
5. The **UNWTO Regional Conference on Enhancing Brand Africa – Fostering Tourism Development** concluded with a call for stronger regional cooperation and increased partnerships as means to build a stronger brand value for Africa (Accra, Ghana 17-19 August 2015). More information [online](#).

6. The **1st UNWTO East Africa Tourism Development Forum** gathered tourism ministers and representatives from East Africa and the Vanilla Islands to explore areas of further regional cooperation (Mombasa, Kenya, 20-22 August 2015). More information [online](#).

7. The **21st session of the UNWTO General Assembly** took place in Medellin, Colombia (11-17 September). More information [online](#). In addition to meetings of the Executive Council and its subsidiary organs, as well as of six Regional Commissions, it included several UNWTO side events related to competitiveness and tourism:

   (a) UNWTO Forum on Talent Development in Tourism: Investing in Youth / Knowledge Network meeting

   (b) UNWTO/ICAO High-Level Forum on Tourism and Air Transport for Development (see [Medellin Statement and more information in Annex IV](#)).

   (c) Gastronomy Network lunch

   (d) Special session with the UNWTO Ulysses Prize laureates, and

   (e) Shopping tourism lunch

8. Under the theme “One billion tourists, one billion opportunities”, **World Tourism Day 2015** emphasized the impact of the sector on economic growth, job creation and development. More information [online](#).

9. The **UNWTO Themis regional course in Mexico on “Tourism Destination Management: design of innovative tourism experiences”** focused on the improvement of the quality, sustainability and competitiveness of the local tourism destinations (Pachuca, Hidalgo, Mexico, 21–25 September 2015). More information [online](#).

10. The **4th Global Tourism Economy Forum** took place with UNWTO support under the theme “Belt and Road Initiative: Unleashing the New Dynamics of Cultural Tourism” (Macau, China, 12–14 October 2015).

11. The **1st International Seminar on Multi-destination Tourism Routes** aimed to bring together experts and tourism stakeholders from the public and private sectors to debate the challenges and opportunities in advancing regional tourism integration. Tourism routes can also play a fundamental role in promoting regional development and integration (14-16 October 2015, Asunción, Paraguay). More information [online](#) (Spanish).

12. The **2nd Euro-Asian Mountain Resorts Conference** was held under the title “Paving the Way towards a Bright Future for Mountain Destinations”. The Conference focused mainly on areas such as accessibility, “social and demographic challenges, seasonality issues, and management and marketing linkages with the neighbouring cities (Ulsan, Republic of Korea, 14-16 October 2015). More information [online](#).

13. The **2015 UNWTO/WTM Ministers’ Summit** at World Travel Market London put a spotlight on
destination branding and how it has become an increasingly complex challenge (WTM London, United Kingdom, 3 November 2015). Other UNWTO Events at WTM were the UNWTO Affiliate Members Board, the Presentation of the 1st UNWTO Global Conference on Wine Tourism, the UNWTO-PATA session on “How do young Asian travellers step out of the crowd?” and the #Social Silk Road Seminar 2015 (see Annex V, PartC). More information on WTM available online.

14. Building stronger partnerships between tourism destinations and the media was the topic of the 4th UNWTO International Conference on Tourism and the Media (Tunisia, 12-13 November 2015). More information online.

15. The Congress on Tourism and Security: A forum for facilitating tourism security in Central America and the Dominican Republic was jointly organized by the Ministry of Tourism of El Salvador and the United Nations Office on Drugs and Crime (UNODC), with support from the UNWTO, and resulted in the San Salvador Declaration on Tourism, Development and Security for All 2015 (San Salvador, El Salvador, 15-17 November 2015). More information online (Spanish).

16. The 4th International Conference on Sub-National Measurement and Economic Analysis of Tourism: Towards a Set of UNWTO Guidelines – MOVE 2015 was dedicated to advancing policy-oriented measurement and analysis of tourism in order to provide operational guidance to entities involved with sub-national tourism destinations (San Juan, Puerto Rico, 18-20 November 2015). More information online and in Annex IV.

17. The 9th UNWTO/PATA Forum on Tourism Trends and Outlook addressed the theme of “Tourism and the Experience Economy” (Guilin, China, 19-21 October 2015). More information online.

18. The UNWTO Practicum on Crisis Communications in Tourism provided participants with knowledge, skills, and a forum for discussion on the various crisis communication tools to mitigate the impact of crisis situations and accelerate recovery (Spain and Andorra, 22-29 November 2015). More information online.

19. The key highlights of the China International Tourism Forum were a series of actions that China intends to take as a continuation of its post-earthquake support in the recovery process of Nepal (Kunming, China, 30 November 2015). More information online.

20. UNWTO and the Statistical Economic and Social Research and Training Centre for Islamic Countries (SESRIC) organized the Regional Workshop on Tourism Satellite Accounts (Almaty, Kazakhstan, 30 November - 3 December 2015). More information online.

21. The UNWTO Conference on Talent Development and Education in Tourism debated the current challenges of education in tourism, the tourism labour market, talent development and tourism and labour policy development (University of Deusto, Bilbao, Spain, 1-2 December 2015). More information online.

22. During the UNWTO Regional Conference and Executive Training Workshop on eMarketing in Tourism, participants from the MENA region were provided with knowledge, skills, tools and a forum for discussion about current key issues and practices in eMarketing strategy (Doha, Qatar, 13-15 December 2015). More information online.

23. The 4th Global Summit on City Tourism addressed the following issues: new market preference patterns in city tourism, connectivity as a major factor for competitiveness in city destinations, accessible cultural heritage, walkable urban space, quality visitor experience and the
impact of the meetings industry and mega-events (Marrakesh, Morocco, 14-15 December 2015). More information online.

24. UNWTO held several events related to competitiveness at FITUR (Madrid, Spain, 19-22 January 2016):

(a) **12th UNWTO Awards for Excellence and Innovation in Tourism**: A total of 17 projects from Africa, Latin America, Asia and Europe were selected as finalists from a total of 109 candidacies. The projects were presented at the UNWTO Awards Forum on 18 January and the winners in the four categories - public policy and governance, research and technology, enterprises and non-governmental organizations (NGOs) - were announced on 20 January 2016 at the UNWTO Awards Ceremony and Gala Dinner at FITUR in Madrid, Spain. More information online.

(b) **Accessible Tourism as an Effective Business Strategy**: The event highlighted cases illustrating that, aside from being a right for all, tourism that is open to persons with disabilities, the elderly and families with young children offers substantial economic opportunities for enterprises. More information online.

(c) **VII Tourism Investment and Business Forum for Africa - INVESTOUR 2016**: The main objective of the forum was to promote the development of sustainable tourism in Africa, while encouraging international exchanges on investment and business opportunities. More information online.

(d) During the UNWTO & Casa Árabe Ministerial Round Table on Tourism Development Policies and Strategies in the MENA Region: Sustaining Growth through Shocks, the discussion focused on current trends and short-term prospects of tourism in the region in the context of a turbulent regional scenario. More information online.

(e) **UNWTO Seminar on the Future of Tourism: Innovation, Governance and Critical Paths**: Held in collaboration with the Ulysses Foundation, this seminar discussed qualitative scenarios on the future of tourism up to the year 2040 and beyond. More information online.

(f) **UNWTO/ICF Workshop on air connectivity**: During this session, experts from ICF Aviation Advisory (formerly SH&E) discussed techniques and methodologies that will enable destinations to talk to airlines in their own analytical language in order to provide holistic proposals that include business cases, incentive packages and stakeholder commitment. More information online.

(g) **2nd UNWTO Conference on Shopping Tourism**: The Conference presented insights from leading shopping tourism stakeholders, offering insight from both from the public and private sectors, representing different levels of the value chain. More information online.

25. **High Level Meeting on Tourism and Security**: Ministers of Tourism and High Level officials from 86 countries gathered in Madrid to discuss the development of closer collaboration mechanisms between tourism and security administrations to ensure a safe, secure and seamless travel framework (UNWTO HQ, Madrid, Spain).

26. **UNWTO Committee on Statistics and Tourism Satellite Account (CSTSA)** – 16th meeting (Tbilisi, Georgia, 26-27 January 2016). Information on the CSTSA activities is reported in Annex III.
27. The **UNWTO Panel at the SATTE Tourism Fair 2016** focused on the relevance of thematic tourism routes in fostering regional collaboration and prosperity, and on the tourism potential of South and South-East Asia (New Delhi, India; 29 January 2016).

28. During the **9th World Congress on Snow and Mountain Tourism**, leading international experts exchanged knowledge and experience on the necessity for product diversification through developing sport and adventure tourism, which also helps mitigate seasonality issues and enhance performance (Sant Julià de Lòria, Andorra, 2-4 March 2016). More information [online](#).

29. UNWTO held several events related to competitiveness at ITB (Berlin, Germany, 9-13 March 2016):

   (a) **ITC/UNWTO Joint Activities at ITB Berlin 2016: Placing the Kayah State of Myanmar on the tourism map.** More information [online and in Annex V, Part C](#).

   (b) **6th Silk Road Ministers Meeting:** This edition focused on the importance of public-private sector partnerships (PPPs) for Silk Road tourism development. More information [online](#).

   (c) The **5th Silk Road Tour Operators Forum** helped operators gain a clearer understanding of who they are marketing to, and enable them to be more strategic when selecting agents and distribution channels (10 March 2016, ITB Berlin, Germany). More information [online](#).

30. All activities related to **Silk Road** are presented in [Annex V, Part C](#).

31. The **UNWTO Seminar on Modern Trends of Branding in Tourism: Russian and International Practices** gathered regional and local DMOs from the Russian Federation and other local and international tourism industry stakeholders. It aimed at discussing key trends, challenges and opportunities of destination branding (21 March 2016, Moscow, Russia).

32. The **UNWTO Symposium on “The Potential Outbound Chinese Market for Latin American Destinations”** at WTM Latin America aimed at understanding the opportunities, challenges and lessons learnt regarding the introduction of the outbound Chinese market in the Latin American destinations (29 March 2016, Sao Paulo, Brazil). More information [online](#).

33. The **10th UNWTO Asia-Pacific Executive Training Programme on Tourism Policy and Strategy.** Since 2006, the UNWTO has convened the Asia/Pacific Executive Training Program on Tourism Policy and Strategy. This year’s programme focused on Human Capital Development in Tourism. (29 March - 2 April 2016 Seoul, Republic of Korea). More information [online](#).

### B. Data, research and guidance

34. Five issues of the **UNWTO World Tourism Barometer and Statistical Annex** were published during the period covered by this report. They included updated analysis of results for international tourism based on arrivals and receipts data reported by destinations around the world, as well on international tourism expenditure data for source markets around the world. More information [online](#).

35. The **Compendium of Tourism Statistics and Yearbook of Tourism Statistics, Data 2010 – 2014, 2016 Editions**: Statistical information on tourism’s multiple facets is pivotal in advancing knowledge of the sector, monitoring progress, promoting results-focused management, and highlighting strategic issues for policy decisions. The 2016 editions present data for 200 countries and territories from 2010 to 2014, with methodological notes in English, French and Spanish. More information [online](#).
36. **Statistics and TSA Issue Paper Series:**

(a) *Tourism Statistics and TSA Compilation Methods in Asian Countries*: The main objective of the paper is to clarify how the TSA is compiled in different Asian countries. In this research, a questionnaire survey was conducted in order to clarify the development status of TSA, tourism statistics, SNA and Input-Output tables, targeting 11 Asian countries. Report available online.

(b) *Computable General Equilibrium Modelling for Tourism Policy: Inputs and Outputs*: This report identifies several features of the economy that determine the size of the economic impacts from any given shock to tourism demand that make CGE model a particularly suitable technique for economic impact analysis. Report available online.

37. Through a wide range of case studies, the **UNWTO Affiliate Members Global Report, Volume 11, on Public-Private Partnerships: Tourism Development** provides a solid evidence base for the importance of effective PPPs in tourism, illustrating how partnerships across different destinations and market segments can be used as development tools. Report available online.

38. The **Affiliate Members Report Volume 13: Global Report on The Power of Youth Travel**, prepared once again in collaboration with WYSE Travel Confederation, explores the dynamics of youth travel and provides a set of best examples of public-private initiatives that can help destinations to fully harness the immense opportunities youth travel has to offer.

39. **UNWTO Affiliate Members Volume 14: Global Report on The Transformative Power of Tourism: A paradigm shift towards a more responsible traveller** is aimed at highlighting tourism as a transformative medium for promoting sustainable practices and more conscious living on the planet. It provides the most recent academic and industry-based research on these market trends. Report available online.

40. The **UNWTO Visa Openness Report 2015** continues the analysis of visa policies and the progress made in visa facilitation over the past seven years, supporting destinations with evidence-based policy making and helping to prioritize activities within their facilitation policies. Report available online.

41. The ETC/UNWTO study on **The Decision-making Process of Meetings, Congresses, Conventions and Incentives Organizers** is aimed at DMOs, NTOs and NTAs. It offers wide-ranging overview of the MCCI segments, as well as a comprehensive analysis of planners’ needs and expectations with respect to destination and venues choice. It also includes several best-practice examples of national convention bureaux in Europe, North America, South America and Asia. Report available online.

42. **UNWTO Mediterranean Tourism Trends, 2015 edition** was prepared on the occasion of the 2nd Conference on Destination Management in the Mediterranean, held in Budva, Montenegro, on 22-24 June 2015. Report available online.

43. The second edition of the **UNWTO/GTERC Annual Report on Asia Tourism Trends** includes an analysis of the recent tourism trends of Asia, as well as the links between Asian and Latin American markets, with a particular focus on the countries of the Pacific Alliance as new frontiers for further development and promotion of tourism. More information online.

44. The ETC-UNWTO working paper **Exploring Health Tourism** is the first attempt of both
organizations at identifying a consistent terminology to define and describe the intricate system of travelling for health. In its initial phase, it aims at forming a basis for discussion. Paper available online.

45. Three issues of the UNWTO/PATA Tourism Updates – Global Trends Shaping Tourism in Asia and the Pacific were produced during the period covered by the present report. They aimed to synergize the work of both organizations in the region. Reports available online.

46. The Practical handbook for the integral management of tourist destinations - Concepts, implementation and tools for destination authorities, institutions and managers outlines an integrated and pragmatic approach to the quality of destinations, and the components that go into it. More information online (only in Spanish).

47. Uzbekistan Tourism Insight: Findings from the Uzbekistan International Visitor Survey 2014: a pilot report providing market intelligence on international traveller demographics, behaviour, planning styles and perception of Uzbekistan as a Silk Road tourism destination. More information in Annex V, Part C.


III. Sustainability and ethics

A. Sharing knowledge and experiences and building capacity

50. The UNWTO Committee on Tourism and Sustainability (CTS) held several meetings, online and in person. Information on the CTS activities is reported in Annex II.

51. The United Nations (UN) General Assembly approved the adoption of 2017 as the International Year of Sustainable Tourism for Development. More information is available in document CE/103/3(d). All other activities carried out with the UN system are reported in Annex IV, including (a) the participation in United Nations networks, including the Chief Executives Board subsidiary bodies’ meetings, (b) the activities in the context of the 2030 Agenda for Sustainable Development and in the framework of the 17 Sustainable Development Goals (SDGs), (c) the 10YFP Sustainable Tourism Programme and (d) UNWTO contribution to the global response to the Zika virus and similar global risks.

52. Annex VI summarizes the activities in relation with the UNWTO Convention on the Protection of Tourists and Tourism Service Providers. The Secretariat, together with the ad hoc Working Group, is continuing the elaboration of a final text to be submitted to the 22nd session of the General Assembly for approval.

53. The International Seminar on Environmental and Social Tourism Indicators for Measuring Tourism Development provided practitioners with the insights into ways of identifying indicators for monitoring sustainable performances and development (Modul University, Vienna, Austria, 10-11 September 2015).

54. The 21st UNWTO General Assembly included the following side events related to sustainability and ethics:
(a) Ministerial Lunch on Tourism, a Tool for Peace and Social Inclusion
(b) Event on Financing Tourism for Development
(c) Meeting of the Working Group on Official Development Assistance

55. UNWTO supported the first-ever Russian Gastronomy Week in Spain, a cultural and gastronomic celebration of Russian heritage that was organized by the Embassy of the Russian Federation in Madrid, the Federal Agency of Tourism of the Russian Federation (Rosturism) and the International Centre of Wine and Gastronomy (ICWAG) (Madrid, Spain, 1-6 October 2015). More information online.

56. The 4th Annual Conference of UNWTO Sustainable Tourism Observatories: Global Tourism: Responding to a Changing World took place in Zhengzhou, China (14-16 October 2015)

57. The International Conference on Developing Sustainable and Inclusive Buddhist Heritage and Pilgrimage Circuits in South Asia’s Buddhist Heartland reviewed the current situation with regard to the conservation, planning, development, marketing and impact of cross border Buddhist tourism in South Asia (Dhaka, Bangladesh, 27-29 October 2015). More information online and in Annex V.

58. One of the aims of the 1st Regional Seminar on the Contribution of Islamic Culture and its Impact on the Asian Tourism Market was to build bridges between the Muslim and non-Muslim populations and promote a culture of peace, stability and understanding between peoples (Bandar Seri Begawan, Brunei, 16 – 17 November). More information online.

59. The accuracy and reliability of online consumer reviews was the main focus of the 16th meeting of the World Committee on Tourism Ethics. The Committee also discussed the issue of child protection in tourism and all-inclusive holidays (Paris, France, 16-17 November 2015). More information online.

60. The Workshop on Mekong River-based Tourism Development took place in the framework of UNWTO cooperation with ASEAN (Da Nang, Viet Nam, 19 November 2015). More information online.

61. One of the aims of the 1st meeting of the UNSD-UNWTO Working Group on Measuring Sustainable Tourism (San Juan, Puerto Rico, 20 November 2015) was to agree on a work plan to develop a statistical framework for sustainable tourism. More information online.

62. In the framework of FITUR (Madrid, Spain, 19-22 January 2016), UNWTO organized the following events in relation with sustainability and ethics:

(a) Core Working Group meeting on the Phoenicians’ Route: a consultative meeting of a core working group for the development of a programme of cultural tourism itineraries along the Phoenicians’ Route.

(b) The Spanish Companies Driving Responsible Tourism event examined where the companies of the sector are in terms of their CSR policies and strategies and how they are addressing the main challenges of the future, based on the 2030 Agenda for Sustainable Development.

(c) The neZEH 2016 International Conference “Nearly Zero Energy Hotels, the Potential for Change” (within the framework of FITUR Green 2016) presented what the Nearly Zero
Energy Hotels (neZEH) initiative is doing to help the accommodation industry to overcome the main challenges faced in the transition to nearly zero energy – such as the new tool to engage the tourism sector in energy efficiency which prototype was unveiled during the event - and explored contemporary business and economic growth solutions. More information online.

63. The UNWTO International Conference on Heritage Tourism, co-organized by the Japan Tourism Agency (JTA) with support from the Nara Prefectural Government, shared experiences in developing and promoting heritage tourism and the challenges encountered to maintain sustainable levels of visitation. (Nara, Japan, 24-26 February 2016). More information online.

64. The neZEH High Level Event “Nearly Zero Energy Hotels for Achieving Low Carbon Growth in Europe” and final event of the project, was hosted by Maria Grapini, Member at the European Parliament (17 March 2016, Brussels, Belgium). During this half-day session participants debated the supportive measures that regional, national and European policy makers can endorse to commit to zero energy growth in the tourism sector, by reducing legislative barriers and introducing supporting measures. More information online.

65. 31st meeting of the World Tourism Network on Child Protection: The special focus of this year’s meeting was on Responsible Business Strategies and Child Protection in Tourism, highlighting the good practices championed by the tourism sector (ITB, Berlin, Germany, March 2016).

B. Data, research and guidance

66. The Report of the UNWTO/UNESCO World Conference on Tourism and Culture: Building a New Partnership, held in Siem Reap, Cambodia, in February 2015, gathers the presentations, discussions and conclusions of this key event that brought together over 600 delegates including over 40 ministers and vice-ministers of tourism and/or culture from around the world. Report available online.

67. Module V of the Manual on Accessible Tourism for All: principles, tools and best practices, co-produced with the ONCE Foundation and ENAT, provides an overview of case studies and good practices which have proven a successful implementation of universal accessibility in different spheres of tourism, such as promotion, market research, travel agencies, transportation, accommodation, training & capacity building and destination management. Available online (Spanish only).

68. The UNWTO Recommendations on Accessible Information in Tourism highlight the importance of providing access to relevant, accurate and regularly updated information about the actual accessibility of tourism facilities and services to all stakeholders, including to persons with disabilities and special needs. The publication of a reader-friendly brochure is a follow up to the UNWTO General Assembly resolution A/RES/669(XXI) of 2015. More information online (currently available in English and Spanish).

69. The Affiliate Members Regional Report, Volume 4, Tourism in Africa: A Tool for Development takes a closer look at the links between tourism product development and its direct application in Africa. It further discusses the prospects and challenges of tourism development for African nations, describes a specific approach for developing unique tourism products and presents case studies of specific projects. Report available online.

70. The Affiliate Members Global Report, Volume 12, on Cultural Routes and Itineraries is a joint publication with an Affiliate Member, the Agencia de Turismo de Las Islas Baleares (ATB). The report highlights current trends in cultural tourism providing insight on how cultural routes and itineraries contribute to tourism development. Report available online.
71. **Tourism in the Aid for Trade Agenda – Maximizing the Opportunities for Financing with the Enhanced Integrated Framework for Least Developed Countries:** Report available online in English and French.

72. **Sustainable Cruise Tourism Development Strategies – Tackling the Challenges in Itinerary Design in South-East Asia:** Produced in cooperation with the UNWTO Regional Support Office of Asia and the Pacific (RSOAP), this study seeks to spread awareness of sustainable development in cruise tourism, catalyse collaboration across the region and stimulate the strategic implementation of best practices and innovations. Study available online.

73. **Tourism Stories – My Story, My Community, Our Future:** This book shows how one person’s work has the ability to creatively unlock community value chains, proudly inspire the empowerment of women and revitalize history and traditions of the past to set the foundations for the future. Report available online.

74. **Case Studies of Traditional Cultural Accommodations in the Republic of Korea, Japan and China:** Cultural accommodations are emerging as a form of tourism product with a great potential to attract tourists combining traditional lodging services with authentic cultural experiences based on the traditional way of life of the host community. Report available online.

75. **Tourism and culture partnership in Peru: Models for collaboration between tourism, culture and community:** This document undertakes an analysis of the importance of cooperation in three essential areas for the sustainable development of tourist destinations: tourism, culture and community. Starting from a general reference framework, this study looks deeper into the question by examining the case of Peru, an internationally recognized example of a country attending closely to cultural tourism and tourism management of cultural heritage. Report available online (only Spanish).

### IV. Actions to be taken by the Executive Council

76. The Executive Council is invited:

   (a) To take note of all the activities summarized in this report and its annexes;

   (b) To acknowledge the progress made by the different technical committees and to approve their reports: Committee on Tourism and Competitiveness (CTC), Committee on Tourism and Sustainability (CTS) and Committee on Statistics and Tourism Satellite Account (CSTSA);

   (c) To endorse the definitions indicated in the Report of the CTC;

   (d) To welcome the initiative proposed by the Chair of the CTC and to encourage the CTC Members to contribute to this technical work;

   (e) To take note of the recommendation made by the CTC Chair on the review of the Rules of Procedure for the Technical Committees and to request the Secretary-General to submit the revised version to the 104th Session of the Executive Council;

   (f) To acknowledge and support the UNWTO’s ongoing participation with various United Nations networks and mechanisms on substantive issues as well as in the CEB subsidiary bodies’ meetings;
(g) To support the activities and efforts of the Organization in the area of advocacy of tourism as a driver of economic growth and development, particularly in the context of the 2030 Agenda for Sustainable Development, the 17 SDGs and the forthcoming preliminary set of SDG indicators;

(h) To acknowledge with satisfaction the ongoing work of the UNWTO on the 10YFP STP and the active participation and support of Member States France, Morocco and the Republic of Korea;

(i) To support the Secretariat in continuing its contribution to the global and UN system response to the Zika virus and similar global risks;

(j) To request the Secretary-General:
   (i) To continue with the drafting of the UNWTO Convention on the Protection of Tourists and Tourism Service Providers, and
   (ii) To present the final text of the Convention to the next General Assembly for its approval and inform about any other related matters that may arise in relation to this Convention and/or the protection of tourists and tourism service providers;

(k) To take note of the composition of the newly created Working Group on the UNWTO Convention on Tourism Ethics; and

(l) To also take note of the entities to which the Secretariat has granted permission for the use of the UNWTO signs in the period May 2015 - January 2016.
Annex I. Report of the Committee on Tourism and Competitiveness

I. Background:

1. It is recalled that the Committee on Tourism and Competitiveness, as a subsidiary organ of the Executive Council, was established at the 95th session of the Executive Council (Belgrade, Serbia, May 2013) (CE/DEC/7(XCV)), with the aim of replacing the former Market and Competitiveness Committee (MCC).

2. Its Rules of Procedure and composition were approved by the Council at its 96th session (Victoria Falls, Zimbabwe, August 2013).

3. During the 21st session of the General Assembly (Medellín, Colombia, September 2015) the new members of the CTC were elected for the period 2015-2019. Following the appointment of the CTC Members (CE/102/2(c)), Peru and Italy were elected as Chair and Vice-Chair respectively.

4. The CTC held the following meetings:
   
   (a) The 3rd in-person meeting was chaired by Mexico during the 21st session of the General Assembly in Medellín, Colombia, (13 September 2015) with the participation of the former CTC members (2013-2015) and the nominated members (2015-2019) proposed by the Regional Commissions prior to the decisions of the Executive Council with the aim of exchanging knowledge and information on the work already achieved.
   
   (b) The 4th in-person meeting was chaired by Peru on the occasion of FITUR (22 January 2016) in Madrid, Spain. It provided a follow-up of the progress already achieved and discussed the proposal made by Peru regarding the activities of the CTC under its new composition.

II. Priorities:

5. The new members of the CTC fully agree upon the key principles related to the work priorities of the Committee:

   (a) Support the Organization in fulfilling its normative role;
   
   (b) Provide a dialogue mechanism between the public and private tourism stakeholders and academia within a coherent framework to give guidance in building and strengthening tourism competitiveness policies and strategies;
   
   (c) Build synergies and strategic alignments in the harmonization of the related activities of the Secretariat as well as other collaborating organizations/entities to ensure consistency and consensus in the delivery of the outputs and reinforce the official position of the Organization.

III. Definitions:

6. Since its establishment, in 2015, the CTC has focused its work mainly on assessing the state of knowledge on the basic concept of “tourism competitiveness” and identifying its key factors. This process has also included identifying, developing and harmonizing concepts, models and operational definitions used in the tourism value chain within a hierarchal structure, from general to the specific. This should lead to a validation process which will reinforce the normative role of the Organization while the
technical outputs and recommendations can be used by the UNWTO Members for different purposes such as measuring, labelling and/or benchmarking.

7. In that regard, the CTC decided to submit the following definitions (developed by consensus) to the 103rd session of the Executive Council for endorsement. These definitions were already presented to the 100th session of the Council for information.

(a) Tourism Destination: The following definition is based on the initial definition of “Tourism Destination” which dates back to 2002 as a result of the work of the WTO Think Tank on Destination Management (Madrid, Spain)

A Tourism Destination is a physical space with or without administrative and/or analytical boundaries in which a visitor can spend an overnight. It is the cluster (co-location) of products and services, and of activities and experiences along the tourism value chain and a basic unit of analysis of tourism. A destination incorporates various stakeholders and can network to form larger destinations. It is also intangible with its image and identity which may influence its market competitiveness.

(b) Destination Management/Marketing Organization (DMO):

A Destination Management/Marketing Organization (DMO) is the leading organizational entity which may encompass the various authorities, stakeholders and professionals and facilitates tourism sector partnerships towards a collective destination vision. The governance structures of DMOs vary from a single public authority to a public/private partnership model with the key role of initiating, coordinating and managing certain activities such as implementation of tourism policies, strategic planning, product development, promotion and marketing and convention bureau activities.

The functions of the DMOs may vary from national to regional and local levels depending on the current and potential needs as well as on the decentralization level of public administration. Not every tourism destination has a DMO.

(c) Tourism Product:

A Tourism Product is a combination of tangible and intangible elements, such as natural, cultural and man-made resources, attractions, facilities, services and activities around a specific center of interest which represents the core of the destination marketing mix and creates an overall visitor experience including emotional aspects for the potential customers. A tourism product is priced and sold through distribution channels and it has a life-cycle.
(d) **Tourism Value Chain:**

**Tourism Value Chain** is the sequence of primary and support activities which are strategically fundamental for the performance of the tourism sector. Linked processes such as policy making and integrated planning, product development and packaging, promotion and marketing, distribution and sales and destination operations and services are the key primary activities of the tourism value chain.

Support activities involve transport and infrastructure, human resource development, technology and systems development and other complementary goods and services which may not be related to core tourism businesses but have a high impact on the value of tourism.

(e) The definition of **Quality of a Tourism Destination** represents a combination of the definition proposed by the former UNWTO Quality Support Committee at its sixth meeting (Varadero, Cuba, 9-10 May 2003) and the inputs of the CTC.

**Quality of a Tourism Destination** is the result of a process which implies the satisfaction of all tourism product and service needs, requirements and expectations of the consumer at an acceptable price, in conformity with mutually accepted contractual conditions and the implicit underlying factors such as safety and security, hygiene, accessibility, communication, infrastructure and public amenities and services. It also involves aspects of ethics, transparency and respect towards the human, natural and cultural environment.

Quality, as one of the key drivers of tourism competitiveness, is also a professional tool for organizational, operational and perception purposes for tourism suppliers.

(f) **Innovation in Tourism:**

**Innovation in Tourism** is the introduction of a new or improved component which intends to bring tangible and intangible benefits to tourism stakeholders and the local community, improve the value of the tourism experience and the core competencies of the tourism sector and hence enhance tourism competitiveness and/or sustainability. Innovation in tourism may cover potential areas, such as tourism destinations, tourism products, technology, processes, organizations and business models, skills, architecture, services, tools and/or practices for management, marketing, communication, operation, quality assurance and pricing.

(g) **Competitiveness of a Tourism Destination:**

**The Competitiveness of a Tourism Destination** is the ability of the destination to use its natural, cultural, human, man-made and capital resources efficiently to develop and deliver quality, innovative, ethical and attractive tourism products and services in order to achieve a sustainable growth within its
8. The UNWTO Secretariat will propose to the CTC further definitions, such as tourism image, tourism brand, accessibility, accommodation types, tourism and/or product typologies (i.e., urban/city tourism, ecotourism, rural tourism, coastal tourism, cruise tourism, adventure tourism, cultural tourism, religious/spiritual tourism, wellness/spa tourism, medical/health tourism, mega-events tourism, meetings industry etc.) for review and consensus.

9. The Secretariat drafted a provisional list of relevant quantitative and qualitative factors which help professionals more clearly understand destination competitiveness. These factors will be subject to further discussions in terms of their relevance and priority within the CTC before moving towards detailed research.

IV. Work Programme and Future Action:

10. During its 4th in-person meeting (Madrid, January 2016), the CTC discussed and supported the proposal of Peru (Chair) on a new initiative which aims at elaborating a series of technical publications which analyse and conceptually define the quantitative and qualitative factors of destination competitiveness and at the same time showcase a number of destinations at the local, national, regional levels, which have already developed efficient methodologies, tools and indicators to evaluate their competitiveness, given some of the related factors/variables.

11. This project will enable the Member States to enhance their understanding of the factors that explain destination competitiveness in their efforts to promote public tourism policies that foster competitiveness and a sustainable development. The project involves a participatory approach and a holistic vision of the concept of destination competitiveness and will have sequential phases of research each of which will be accompanied by technical documents including guidelines and case studies from the UNWTO Member States.

12. The CTC also made recommendations on:

(i) The assignment of a focal point by each member of the CTC to maintain consistency in communication,

(ii) The launch of an electronic platform exclusively for the CTC members to exchange knowledge and documents,

(iii) The submission of the output of the work of the CTC at its different processing stages to the statutory bodies of the Organization for discussion, information, endorsement and adoption,

(iv) The review of the Rules of Procedure and submission of a revised version to the 104th session of the Executive Council.
Annex II. Report of the Committee on Tourism and Sustainability

1. The Committee on Tourism and Sustainability (CTS) had its fifth meeting, in Medellín, Colombia, in the framework of the 21st session of the UNWTO General Assembly.

2. The meeting gathered the CTS members as well as the newly nominated members by the Regional Commissions prior to the 101st session of the Executive Council. The new composition of the Committee for the period of 2015-2019 was approved by the 102nd session of the Executive Council.

3. The meeting provided a follow-up to the progress already achieved and served as a platform to discuss the future activities of the Committee. Representatives from the following countries participated in the meeting: Bhutan, Botswana, Brazil, Colombia, Honduras, Lithuania, Montenegro, Morocco, Sultanate of Oman, Uganda and Uruguay.

4. The Secretariat presented the current areas of work in the field of sustainability, which included the following initiatives, activities and projects:

   (a) UN General Assembly resolution 69/233 on “Promotion of sustainable tourism, including ecotourism, for poverty eradication and environment protection”.

   (b) Measuring the Economic Value of Wildlife Watching Tourism in Africa.

   (c) Improving evidence-based decision making in the tourism sector, presented for discussion in 2014 at the Statistics workshop of OECD and UNWTO in Nara, Japan.

5. The Secretariat also informed the members of the Committee of the Sustainable Tourism Programme of the 10-Year Framework of Programmes, which has the UNWTO as the Lead Actor and France, the Republic of Korea and Morocco as Co-Leads, and its four working areas:

   (a) Integrating sustainable consumption and production (SCP) into tourism-related policies and frameworks;

   (b) Collaboration among stakeholders for the improvement of the tourism sector’s performance;

   (c) Fostering the application of guidelines, tools and technical solutions to improve, mitigate and prevent tourism impacts and to mainstream SCP patterns among tourism stakeholders;

   (d) Enhancing sustainable tourism investment and financing.

6. A document informing the members of the procedures for the election of the Committee’s Chair and Vice-Chair was circulated before the CTS meeting. On 27 October 2015, the newly elected members of the CTS were invited to submit their candidatures as Chair and Vice Chair of the Committee.

7. Within the established procedures, no candidature was presented to the Secretariat for the position of Chair and Colombia was elected as its Vice-Chair.

8. The sixth meeting of the Committee is to take place during the first week of March 2016.
Annex III. Report of the Committee on Statistics and Tourism Satellite Account

Sixteenth meeting
Tbilisi, Georgia
26-27 January 2016

Election of a new chair and vice-chair
1. The Committee members agreed that Austria will chair the committee for the period 2016-2017, Spain will chair the committee for the period 2018-2019, Georgia will act as vice-chair for the period 2016-2019.

UN statistical activities
2. UN Member States referred to “the global indicator framework, to be developed by the Inter-Agency and Expert Group on Sustainable Development Goal Indicators (IAEG-SDGs)”. National statistical offices play the leading role in the IAEG-SDGs and thus in the development of the indicator framework to ensure national ownership. However, regional and international organizations and agencies, e.g., UNWTO, are included as observers.

UNWTO/STSA Programme of work
3. Participants welcomed the programme of work, however some members and other participants criticized UNWTO’s restricted data policy. An open data policy is seen more adequate in an era of ubiquitous data availability. The current UNWTO data policy leads to an underutilization of UNWTO’s data and a decreased influence, visibility and reputation. Experience by countries and other organizations with regard to free access show that this has actually been very welcome by members and users, and that it actually leads to savings at the organizational level.

Measuring Sustainable Tourism (MST) Project
4. UNWTO, jointly with the UN Statistics Division, have set up a Working Group that will lead the development of the MST project, which has three main objectives: (1) develop and secure tourism indicators in the formal SDG indicator framework, (2) link the Tourism Satellite Account with environmental accounts (so-called System of Environmental Economic Accounts, SEEA) to underpin a statistical framework for sustainable tourism, and (3) integration of national, regional (sub-national), and local scales.

5. The Working Group will report to the UNWTO Committee on Statistics and Tourism Satellite Accounts and to the UN Committee of Experts on Environmental Economic Accounting.

6. Conclusion of the discussions:
   (a) The Committee welcomed the initiative.
   (b) The Committee supported the scope and proposed approach of the project, and encouraged the UNWTO secretariat to continue the work as outlined in the concept note.
   (c) The Committee acknowledged the long-term goal of the project to propose international statistical standards for measuring sustainable tourism.
(d) In this effort, the Committee noted the importance of agreeing on what is understood as sustainability and its scope within this project, and mentioned that some of the challenges include: integration of sub-national level, availability of data, and taking into account both quantitative and qualitative aspects.

**Sub-national measurement of tourism and INRouTe**

7. Conclusions:

(a) The Committee welcomed the progress made by INRouTe in the preparation of the draft “Handbook on Regional Tourism”. The draft handbook will be reviewed by UNWTO and circulated during 2016 for consultation.

(b) The Committee agreed to have UNWTO-STSA explore the possibility to present the final version of the “Handbook” as a background document to the UN Statistical Commission 2017 meeting and to the UNWTO General Assembly in 2017.

(c) The Committee agreed for UNWTO to explore what future collaboration with INRouTe could look like along the programme of work 2016-2017 and in the coming years in order to guarantee successful implementation of sub-national measurement and analysis of tourism.
Annex IV. UNWTO in the United Nations system

Introduction

1. The World Tourism Organization (UNWTO) has continued forging strong links with the United Nations (UN) and its relevant entities and institutions, including but not limited to the UN General Assembly (UNGA) and its subsidiary bodies, the Economic and Social Council (ECOSOC) as well as various inter-agency mechanisms and networks. The aim is to ensure that tourism is recognized at the international level as a multidisciplinary sector, contributing to economic growth, sustainable development, poverty reduction and peace. The present report provides a summary of the main activities with regard to the UN system.

A. Participating in UN system substantive issues and activities

2. UNWTO has actively contributed to a wide variety of intergovernmental and inter-agency meetings and events held at UN Headquarters in New York, including but not limited to the Sustainable Development Goals (SDGs) Summit and the High-Level Group of 70th UNGA session. The SDGs Summit, held on 25 September 2015, included the formal adoption of the new framework “Transforming Our World: the 2030 Agenda for Sustainable Development”, in which it is recalled that “Tourism” is included under Goals 8, 12 and 14. Several resolutions that were adopted, among others detailed later in the report, have relevance to tourism as are as follows: “International Year of Tourism for Sustainable Development 2017” (IYSTD’17); “Sustainable tourism and sustainable development in Central America” and “Implementation of the Global Code of Ethics for Tourism”.

3. In February 2016, UNWTO accepted the nomination to serve as an advisor to the International Health Regulation (IHR) Emergency Committee concerning the Zika Virus and neurological complications. In addition, UNWTO became member of the Travel and Transport Task Force on Zika Virus and monitored through regular teleconferences the situation in close contact with the World Health Organization (WHO), the International Civil Aviation Organization (ICAO), and the International Maritime Organization (IMO).

4. In November 2015, the UNGA unanimously adopted a draft decision submitted by the Assembly President entitled “Board of the 10-Year Framework of Programmes on Sustainable Consumption and Production Patterns”. It is recalled that the 10YFP Sustainable Tourism Programme (10YFP STP) is being implemented with UNWTO as its Lead Actor. In August 2015, the first call for proposals to the 10YFP Trust Fund for the 10YFP STP Catalytic Projects was launched earmarking USD 500,000 to fund between 2 and 3 projects. In January 2016, the 9th Meeting of Lead and Co-Leads (France, Morocco and the Republic of Korea) was held in Rabat, Morocco, in the context of the Moroccan Responsible Tourism Day, to discuss the evaluation process of catalytic projects and the 10YFP STP next priorities in accordance with its Programme of Work 2015-2016.

5. The UNGA adopted, on 30 July 2015, an important resolution on “Tackling illicit trafficking in wildlife”, which aligns with UNWTO’s recent work on this issue. This wide-ranging resolution encourages Member States to adopt effective measures to prevent and counter the serious problem of crimes that have an impact on the environment, such as illicit trafficking in wildlife and wildlife products, including flora and fauna as protected by the Convention on International Trade in Endangered Species of Wild Fauna and Flora, and poaching. In line with UNWTO’s 2015 report Towards Measuring the Economic Value of Wildlife Watching Tourism in Africa, the resolution also urges that decisive steps be taken at the national level to prevent, combat and eradicate the illegal trade in wildlife, on both the supply and demand sides, including by strengthening the legislation necessary for the prevention, investigation and prosecution of such illegal trade.
6. In July 2015, the UNGA adopted a resolution entitled “United Nations Alliance of Civilizations”, reaffirming its support for the UNAOC as an initiative of the UN Secretary-General with a voluntary trust fund that had no financial implications for the regular budget. The text welcomed the collaboration between the UNAOC and relevant bodies within the UN system, to which UNWTO is a member of the “Group of Friends of the UNAOC”, to prevent extremism within their respective mandates.

7. Generously hosted by the UN Educational, Scientific, Cultural Organization (UNESCO) Tashkent Office and the Republic of Uzbekistan, and jointly organized by UNWTO, UNESCO and the World Federation of Tourist Guide Associations (WFTGA), the Enhancing Silk Road Interpretation and Quality Guides Training was an innovative and pioneering two-week training course (23 August - 7 September 2015, Khiva, Uzbekistan). More information in Annex V Part C.

8. UNWTO participated in a Thematic Expert Consultation meeting on sustainable management of World Heritage properties of religious interest focused on South-Eastern and Mediterranean Europe (UNESCO, Paris, France, 16-18 February 2016). The objective of the meeting was to provide guidance for management of World Heritage properties of religious/sacred/spiritual interest.

9. The Joint UNWTO/ICAO High-Level Forum on Tourism and Air Transport for Development took place alongside the 21st session of the UNWTO General Assembly in Medellin, Colombia, to discuss and strengthen the path of cooperation of tourism and air transport by addressing today's challenges related to policy convergence, connectivity, competitiveness and travel facilitation with a view to harnessing the full potential of these sectors to create jobs, drive inclusive growth and foster sustainable development and in support of the SDGs.

10. At ITB Berlin (March 2016, Berlin, Germany), UNWTO supported the International Trade Center (ITC) in several events aimed at showcasing Myanmar's tourism potential. More information in Annex V Part C.

11. Following the UNWTO GA resolution A/RES/652(XXI) approving the opening of the UNWTO Office in Geneva, the Secretariat is currently working towards formalizing this decision further through an official communication and in collaboration with the UN Office at Geneva (UNOG) for the preparation and signing of the Agreement between UNWTO and the Swiss Government.

12. UNWTO and the Global Compact Network in Spain joined forces in a project aimed at promoting Corporate Social Responsibility (CSR) among companies and business associations of the tourism sector as a way to foster the achievement of the UN Sustainable Development Goals. The project kicked off at FITUR Madrid in January 2015 with an event in which ten Spanish companies signed the Private Sector Commitment to the Global Code of Ethics for Tourism. Thirteen prominent tourism companies have engaged to participate in a compilation of good CSR practices of the Spanish tourism sector.

B. Joint publications

13. UNWTO continued providing content and data as a contribution to the UN DESA World Economic Situation and Prospects 2016 and also participated in discussions on items related to the report (global and regional economic situation and outlook, including international tourism trends).

14. UNWTO has developed a partnership with the International Trade Centre (ITC) outlined in a Memorandum of Understanding. An initial deliverable under this framework was the publication of a UNWTO-ITC Policy Paper entitled “Tourism and Trade: A Global Agenda for Sustainable Development”,

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which was launched during the UNWTO General Assembly at its 21st session by both the UNWTO Secretary-General and the ITC Executive Director.

C. Participation in UN meetings

15. UNWTO participated in the Inter-Agency and Expert Group meetings on Sustainable Development Goal Indicators (IAEG-SDGS), and was present at the UNESCO Institute of Statistics Satellite Account Experts meeting.

16. At the 1st meeting of the UNSD-UNWTO Working Group on Measuring Sustainable Tourism (San Juan, Puerto Rico, 20 November 2015), the Working Group on Measuring Sustainable Tourism was launched and held its first physical meeting. The WG will lead the development of the UNWTO Measuring Sustainable Tourism project, which has three main objectives: (1) develop and secure tourism indicators in the formal SDGs indicator framework, (2) link the Tourism Satellite Account with environmental accounts (the so-called System of Environmental Economic Accounts, SEEA) to underpin a statistical framework for sustainable tourism, and (3) integrate national, regional (subnational) and local scales. The Working Group reports to the UNWTO Committee on Statistics and Tourism Satellite Accounts and to the UN Committee of Experts on Environmental Economic Accounting.

D. CEB and its subsidiary structure working groups

17. The regular sessions of the CEB (Chief Executives Board for Coordination), HLCP (High-level Committee on Programmes) and HLCM (High-level Committee on Management) sessions included the participation of UNWTO. The first two bodies addressed, per their respective mandates, UN system-wide issues that included developing, among others, a UN System-Wide Policy and Joint Plan on Addressing Inequalities and Human Rights for Sustainable Development and a Strategy for the Global Initiative on Decent Jobs for Youth.

18. UNWTO continued to selectively attend subsidiary HLCM network meetings, to keep abreast of developments in the UN system. In particular, through the HR network it followed up the approval by the UN General Assembly of the International Civil Service Commission’s (ICSC) new conditions of service and retirement age of staff and through the information communication technologies (ICT) it continued its work in the way technology in the UN should best support the implementation of the Sustainable Development Goals. Further, the UNWTO hosted the Finance and Budget Network in the last quarter of 2015, where issues like the coverage of After Service Health Insurance liabilities in the UN system were discussed.
Annex V. UNWTO on the ground

A. Technical cooperation missions

1. **Bangladesh**: *Assessment of the range and quality of Bangladesh on developing its Buddhist Tourism Attractions* – 1 September to 15 November 2015: Although significant strides have been made in the past decade to work within a cooperative framework among the Buddhist Heartland countries of South Asia to address barriers in developing sustainable multi-country Buddhist tourism circuits and routes, there is a need to create a forum to discuss these issues, share international best practices, and review the roles of government, private sector, civil society, community-based organizations and development partners in the sustainable development and promotion of cross-border Buddhist tourism in South Asia.

In this context, UNWTO provided its technical assistance to Bangladesh to undertake an evaluation mission to review and assess, the range and quality of Bangladesh on developing its Buddhist Tourism Attractions; and, to provide assistance to the Government in the conceptualization and organization of a *Conference on Developing Sustainable and Inclusive Buddhist Heritage and Pilgrimage Circuits in South Asia’s Buddhist Heartland* which was held in Dhaka, Bangladesh, from 27 to 28 October 2015.

2. **Bahrain**: *Updating the Tourism Development Strategy* – 30 January to 5 February 2016: In response to a request from the Government of Bahrain to review and update the country’s tourism strategy to take into the rapidly evolving market trends and product developments as well as policies and institutional and regulatory frameworks currently taking place, UNWTO conducted a project formulation mission to review the existing situation of tourism in the country and identify issues to be addressed through the preparation of an updated Tourism Development Strategy. Recommendations were provided to develop immediate objectives and to introduce performance measurement indicators. A detailed work plan was designed to determined roles and responsibilities of Bahrain.

3. **Belarus**: *Improvement of Tourism Statistics and Development of a TSA* – 8 August to 8 September 2015: A technical assistance mission was requested by the Republic of Belarus to review and assess the current system of tourism statistics with a view to developing a Tourism Satellite Account for the country. An analysis of the existing inter-institutional platform in the field of tourism statistics was made and recommendations on the allocation of responsibilities for the development and implementation of a TSA were provided. A detailed work plan was designed for immediate/short and long term development with tasks, actions, timelines, clear roles and responsibilities of the Republic of Belarus.

4. **Belarus**: *Revision of the National Tourism Law* – 6 to 24 July 2015: A technical assistance was requested by the Republic of Belarus to revise its National Tourism Law. The objective of this law is to provide a sound legal framework to support the sustainable development and promotion of the industry while guaranteeing and safeguarding both the rights and responsibilities of the tourism service providers as well as the rights of the tourist. An exhaustive review of the current law was made and recommendations were provided to safeguard the quality of services and ethical business practices. Particular emphasis was given on tourism classification to ensure quality standards and services.

5. **China**: *Development of the Shandong Provincial Tourism Industry (2016 – 2025)* – 21 to 28 October 2015: A project formulation mission was undertaken to prepare the detailed terms of reference, work plan and budget for the formulation of a Tourism Development Master Plan for Shandong Province whose objective is to commit to a sustainable approach to development and to broaden the image of the region’s “sun, sand and sea” attractions. A project document was elaborated describing the process,
costs and timeframe and topics to be covered as well as specific direction to investors and other stakeholders involved in the tourism sector.

6. **Egypt: Development of a risk assessment and crisis management system for tourism** – 28 November to 4 December 2015: At the request of the Government of Egypt, technical assistance was provided for the development of a comprehensive risk assessment and crisis management system for tourism. In a first step, an analysis of the current situation was made and a set of policy recommendations was formulated to develop a risk assessment-crisis management system. Secondly, based on UNWTO’s crisis communication toolkit, a training workshop was carried out on the implementation of new strategies and a tailor-made crisis communications and PR campaign.

7. **Egypt: Upgrading the Tourism Development Strategy** – 13 to 19 February 2016: The Government of Egypt has identified the need to update its tourism development strategy which was prepared in 2009 taking into account the evolving situation of the country’s tourism industry over the past few years. As a result, UNWTO conducted a needs assessment mission to carry out a comprehensive situation analysis of the country by reviewing, updating and completing existing analyses of the sector’s strengths and weaknesses, opportunities and threats. The implementation of the tourism development strategy, and related action plan, prepared in 2009 by the Ministry of Tourism, was assessed particularly with respect to institutional framework, safety and security, infrastructure and superstructure, quality of services, and markets’ promotion. Then, a comprehensive project proposal was elaborated to update the key issues such as sustainable development, potential resources, destination branding, public-private partnership, and local communities, among others.

8. **Guatemala: Consolidation of the Tourism Satellite Account** – 10 to 18 March 2015: A technical assistance was requested by Guatemala to carry out the necessary measurements to consolidate a tourism satellite account whose creation started in 1999; its main objective is to evaluate the real impacts of tourism sector in comparison with other economic activities of the country. For this purpose, series of statistics indicators were reviewed and validated.

9. **Haiti: Awareness Campaign** – 15 to 31 March 2015: UNWTO provided its technical assistance to Haiti to prepare a road map for the implementation of a Tourism Awareness Campaign at national level. The objective of this campaign is to sensitize the Government, service sector, students and general population on the importance of tourism and attitude towards tourist for the socio-economic development of the country. Another important aspect of the campaign is the role of the media as an important tool for projecting a positive image of the country.

10. **India: Formulation of a Tourism Development Master Plan for the city of Chandigarh** – 15 to 25 September 2015: For the past few years, UNWTO has been providing its technical assistance to the State of Punjab, India – firstly, in the formulation of the Tourism Development Master Plan for the State, and, secondly, in the implementation of the main recommendations of the Master Plan. The State Government has since requested UNWTO’s technical assistance to prepare a specific Tourism Development Master Plan for the capital city of the State – Chandigarh. The objective of the mission was to prepare a project document for the consolidation of a sustainable and competitive tourism sector which would not only diversify the city’s economic profile and provide alternative sources of employment, but which would also provide a wider range of entertainment and other related facilities for the residents of the city. Potential tourism resources were reviewed with particular reference to cultural, natural and special interest resources such as cuisine, arts and crafts, folklore and performing arts. Then, a project document was elaborated in view to implement a Tourism Development Master Plan for Chandigarh.
11. **Iran**: 31 October to 2 November 2015: In line with UNWTO’s ongoing efforts to assist its Member States to improve on the collection and compilation of basic tourism statistics and to map out a specific course of action towards the establishment of a full-fledged TSA, UNWTO organized a **National Workshop on Tourism Satellite Account** the workshop in collaboration with Iran Cultural Heritage and Tourism Organization (ICHTO). The overall objective of the technical mission was to assist Iran in the initiation of the Tourism Satellite Account development process. The Workshop attracted the participation of the various institutions (Central Bank, National Institute of Statistics, Immigration and ICHTO) whose collaboration is imperative for the development of TSA for Iran. More information [online](http://www.unwto.org).

12. **Lithuania**: 23 to 25 November 2015: The **UNWTO.Themis Executive Workshop on Tourism Marketing: from Products to Experiences** aimed at providing the participants with state-of-the-art approaches to assess the performance of their destination, evaluate markets’ potential, and transform insights into actionable and targeted marketing tactics (Bristonas, Lithuania). More information [online](http://www.unwto.org).

13. **Romania**: **Review of the National System of Tourism Statistics** – 16 to 20 March 2015: A technical assistance mission was requested by Romania to review the national system of tourism statistics in view to establish a Tourism Satellite Account. The necessary analysis of tourism statistics data was made; the benefits of this compilation consisted in providing, for the first time, official information on the contribution of the tourism sector to the economy, offering to the private sector and government officials an important tool for improving business tourism sector. Then, examples of best practices were provided regarding the implementation of a TSA.

14. **Saudi Arabia**: 6-13 October 2015: The **UNWTO.Themis Executive Training Courses on Tourism Destination Management and Marketing**, in Abha and Taif, aimed at providing the participants with knowledge, skills, tools and a forum for discussion and reflection on tourism destination management and marketing applied to accommodation, tour operators, travel agencies and museums. More information [online](http://www.unwto.org).

15. **Seychelles**: **Implementation of a National Hotel Classification Scheme** – 15 to 23 November 2015: At the request of the Ministry of Tourism and Culture of the Seychelles, a project formulation mission was deployed to review the progress achieved to date with regard to the hotel classification criteria for building and construction of the establishment, security, exterior and ground, public areas, bathrooms, catering services and guest facilities, among others. The current procedures for registering new hotels and accommodation establishments were reviewed. A proposal was developed to strengthen the institutional capacity for the overall management of the system on a day-to-day basis, and identify future training requirements for national inspectors. Then, a project document was formulated to establish an effective classification system to maintain and enhance quality standards in the sector.

## B. Technical cooperation projects

**Country: Aruba**

**Project Title:** Development of a System of Tourism Statistics and Tourism Satellite Account

**Duration:** December 2014 – June 2016

**Objectives:** With the support of the Foundation Fondo Desaroyo Aruba, UNWTO is providing its technical assistance to the Central Bureau of Statistics (CBS) of the Ministry of Economic Affairs, Communication, Energy and Environment for the development of a System of Tourism Statistics (STS) with a view to establish a Tourism Satellite Account (TSA). Tourism is one of the major economic activities in Aruba. In 2012, a UNWTO needs assessment mission determined that while there was a
great level of consistency of information in terms of tourism statistics, technical assistance was needed to further strengthen the existing national statistical system to obtain all the data for establishing a TSA. In particular, the project will focus on:

1. The strengthening of the System of Tourism Statistics (STS) with a view to enhancing the range of available statistical information for the period 2006-2013.

2. The delivery of training and capacity building for CBS statisticians and other specialists as well as for the institution as a whole in each of the technical issues that are required for the development of a TSA.

3. The implementation of activities to improve the capacity of the STS in order to prepare new statistical compilations with particular emphasis on updating National Accounts with more demand and supply-side data.

Results achieved:
- To date, UNWTO has undertaken five missions to Aruba reviewing data collected by CBS, providing capacity building to enable CBS to collect and analyse the next set of data prior to the next UNWTO mission.

Country: Burundi

Project Title: Identification and Evaluation of Tourism

Duration: September 2014 – December 2015

Objectives: Under the Enhanced Integrated Framework, UNWTO, in collaboration with the Ministry of Trade, Industry, Post and Tourism and the National Tourism Organization of Burundi, implemented a project to undertake an exhaustive identification and evaluation of the tourism sites in Burundi with a view to their categorization and prioritization according to national development objective and market trends. The project will also contribute to the development of signage and interpretation boards at key tourism sites and will prepare a draft law of the delimitation and protection of tourism sites in the country.

Results achieved:
- Identification, classification and cadastral delineation of more than 100 tourism sites in Burundi.
- Product/market matching for the classified tourism sites and recommendations for the development of tourism circuits.
- Formulation of brochures on key tourism attractions of Burundi as well as a brochure on cultural tourism.
- Design, production and instalment of interpretation boards (in English and French) of 50 tourism sites.
- Design, production and instalment of signage at key tourism sites.
- Draft Law for the protection of tourism sites in Burundi.

Country: Cameroon

Project title: Ecotourism Development at Kribi

Duration: October 2012 – December 2016
**Objectives:** To enhance quality and local benefits from tourism activities in Kribi through capacity building, sustainable planning and reinforced environmental management of coastal tourist sites, and promotion of SME development in the tourism supply chains.

**Results achieved:** A value chain analysis has been completed and sustainable management plans were drafted through a participatory process for the sites of Lobé, Grand Batanga and Londji. A Local Tourism Committee was established and two community groups have been identified to operated tours in Londji and Grand Batanga. The project is also promoting community involvement in environmental protection such as tree planting and cleaning of beaches. The project carried out four ecotourism trainings in basic customer care, food processing and first aid techniques. An ecotourism manual was produced. In total 81 people were trained (20 women and 61 men). A chart of best practices for tourism visits to the Bagyeli Pygmy community was drafted and training of 3 Bagyeli trainers carried out. One more training in language skills and internet was also organized. It is expected that existing and new entrepreneurs engaged in tourism and tourism-related businesses will improve their performance as a result of the capacity building activities and support provided by the project. The project recently started the construction of small tourism facilities to be managed by local groups.

**Country: Ethiopia**

**Project Title:** Implementation of Hotel Classification Scheme

**Duration:** December 2014 – June 2016

**Objectives:** Through funding from the World Bank, the Ministry of Culture and Tourism of Ethiopia, through the Ethiopia Sustainable Tourism Development Project developed a new Classification and Grading system for the accommodation sector and has requested UNWTO’s technical assistance to implement this scheme and thereby launch Ethiopia’s first comprehensive hotel classification programme. The overall purpose of the Ethiopia Classification and Grading Star Grading programme is to improve the quality of hotels and accommodations in Ethiopia. The implementation of this programme will a) provide guidance to new accommodation developments in order to develop physical as well as managerial systems which are up to international standards and criteria; b) aim at creating a healthy business competition among the accommodation establishments motivating them to develop higher levels of service quality and facility standards; and, c) provide assurance to the international tourism community on the quality of Ethiopia’s accommodation sector thereby making Ethiopia a more competitive destination.

**Results achieved:**
- Training of 53 national inspectors in the new classification criteria and new evaluation system.
- Capacity building for the Ministry of Culture and Tourism in coordinating and implementing the new hotel classification scheme.
- Ancillary training to Government officials responsible for food safety and hygiene, and, accommodation safety and security.
- Over 370 hotels assessed in Ethiopia under the new classification system.

**Country: The Islamic Republic of the Gambia**

**Project title:** Kartong Ecotourism Project

**Duration:** November 2014 – February 2016

**Objectives:** To develop new and sustainable community-based tourism activities and SME development in line with community ecotourism development goals and create pro-poor employment opportunities.
Results achieved:

The project carried out renovation and upgrade to the Tesito camp site in Kartong village and produced promotional materials in an effort to facilitate half-day excursions to Kartong with lunch at the Tesito camp site. A programme “Taste of Kartong” was designed, which showcases the lives of Gambian women at work and gives visitors a real taste of the Gambian culture including innovative art works and the delicious Gambian cuisine.

Gambia Tours has promised to start selling the Taste of Kartong from this month and the initiative has already started to improve the lives of the community with the creation of two full-time jobs (a caretaker and a night watchman) and three part-time jobs (a cook and two helpers). The number of beneficiaries is expected to grow when the business attracts more customers.

**Country: The Islamic Republic of the Gambia**

**Project Title:** Needs Assessment for the Development of Tourism Statistics

**Duration:** September 2015

**Objectives:** In collaboration with UNDP, UNWTO provided its technical assistance to the Ministry of Tourism of The Gambia to conduct an in-depth analysis for the development of a national system of tourism statistics with a view to developing a Tourism Satellite Account for the country. The tourism sector is the fastest growing sector of the economy of The Gambia and invariably contributes significantly to the economy of The Gambia. The vision of the Government is to achieve tourists arrivals of half a million and tourism contribution to GDP of 25% by 2020. Devising a way of measuring progress on these two variables and by extension tourism’s contribution to the entire economy is pivotal. Therefore, UNWTO provided its technical assistance to The Gambia to foster the development of a comprehensive tourism statistical system with a view to developing a Tourism Satellite Account (TSA) so as to ascertain tourism’s contribution to the national economy.

**Results achieved:**
- Detailed situation analysis of the current opportunities and challenges in terms of obtaining reliable and consistent tourism statistics.
- Formulation of a project document for the design and implementation of a national tourism statistical system and development of a TSA.

**Country: Ghana**

**Project title:** Savannaland Destination Tourism Programme

**Duration:** September 2008 (Phase I) – June 2016 (Phase II)

**Objectives:** To contribute to enhanced income levels of households in the South Western part of Savannaland through the development, promotion and marketing of the destination.

**Results achieved:**

1. **Product development and management:**
   - Awareness raising with communities: 3 workshops/3 days/179 participants
   - Various locations prioritized for product development:
     - Mole: 30km bush hike; Brugbani Camp; Trail from Muguru Camp to spring;
     - Sonyo: Information and Receptive Centre; ablution facility; guided walk;
     - Kulmasa: Information Centre; ablution facility; guided walk;
     - Larabanga: Information and Receptive Centre; ablution facility;
• Tamale: Information Centre; and Bole: Information Centre
- Income generating activities identified: handicrafts, agro-business, transport, etc.
- Training on tourism management and quality services for SMEs (F&B, home-stays, crafts, shops, dance groups) and Community Tourism Management Committees (CTMTs): 8 courses/ 24 days/ 305 participants (203 women)
- Post training assessment and business development services identified for follow-up

2. Marketing:
- Marketing strategy completed in April 2010
- Photo bank, signage, poster and website (www.savannatourism.com) produced
- Participation at World Tourism Day fair in 2009 and SITHO 2010 (Burkina Faso).

3. Destination management:
- Destination Management Team (DMT) constituted: Economic Planning Officer, Ghana Tourist Board (GTB) Tamale, Mole National Park, West Gonja District Assembly (DA), Sawla Tuna Kalba DA, Bole DA, Northern Region Hotels Association, Rural and Social Foundation, A Rocha Ghana, CBT Representatives, SNV
- Destination management training: 4 modules/ 8 days/ 25 CTMC members and DMT

**Country: Haiti**

**Project title:** Enhancement of the Economic Impact of Tourism Development Towards the Poor

**Duration:** August 2014 – October 2016

**Objectives:** To enhance the economic participation of the local population into the tourism value chain by creating new long term job positions while ameliorating and diversifying the offer of existing tourism products as well as creating new sustainable ones.

**Results achieved:**
1) Capacity building covering several topics such as storytelling, sustainable product development, introduction to SME development including web page and marketing knowledge, waste management, food safety, lifeguard training, first aid, client service, basic restaurant service, personal development and handicraft product development. The total number of beneficiaries of these capacity building activities is 149.
2) Based on the skills obtained in the capacity building seminars, the project supports local people to develop and operate tourism businesses and excursions, e.g. through the provision of market intelligence, product presentations to potential travel agents, preparation of promotional materials and the creation of a network of tourism enterprises in the destination.
3) Improvement of the most visited tourism sites (three beaches and site of natural pools) by creating local site management organizations aiming to achieve a more transparent, professional, secure and sustainable management, and to achieve a self-sustained economic status. A Pilot Committee for Tourism in the South-East Department has been established in order to monitor and support the progress of the local site organizations. This committee is formed by representatives of several ministries, local authorities, private sector and local population, and supports the creation of standards and certificates for the management of beaches and protected areas.
4) Creation and improvement of new and existing excursions to help communities increase their income, fund reforestation for the area and add value to local products like sugar cane and coffee.
5) Development of 3-5 city circuits and activities that provide visitors with an opportunity to experience the culture, music, dance, arts and crafts, history, food, and people of Jacmel.

**Country: India**

**Project Title:** Implementation of the Tourism Development Master Plan for Punjab
Duration: March 2009 – March 2016

Objectives: In 2008, at the request of the Government of Punjab, India, UNWTO formulated a Tourism Development Master Plan for the State for the period 2008-2023. The Master Plan recognized the potential of Punjab to become a competitive tourist destination based on its rich cultural, religious and natural heritage. After the successful completion of the Master Plan, it was felt that further technical assistance was indeed required from UNWTO to ensure that tourism development and promotion was put on the right track and that capacities of the highest quality were developed for overseeing and managing sustainable tourism development.

The project was extended in three phases to include the implementation of the Master Plan’s recommendations in a time-bound manner in accordance with an Action Plan.

Results achieved:

- Rural tourism development guidelines and rural tourism development strategy finalized in consultation with major stakeholders and the Punjab Heritage and Tourism Promotion Board (PHTPB). The guidelines and the strategy will serve as the foundation for the development and promotion of rural tourism in the State. Once the State Government is able to obtain funding from the Central Government for one model cluster, the action plan included in the strategy would be implemented and replicated at other locations.
- Tourism awareness programmes were organized in selected schools and colleges in four major districts of the State. These included train-the-trainers programmes. All training materials were produced in English and translated into Gurumukhi (local Punjab language).
- Six tour guide training programmes at key tourism destinations of Punjab.
- Advanced technical assistance was provided to the Research and Statistics Unit of the PHTPB through revised operating and application procedures with focus on structured compilation and analysis of tourism statistics. Workshops in this regard were conducted at four different locations in the State.
- Marketing and promotion activities commenced with the finalization of a work plan for the PHTPB’s participation in major trade fairs and exhibitions, organization of road shows, marketing and PR kit, formulation of a marketing action plan with annual budgets, and, production of a Marketing and Sales Manual, and other related activities.
- A destination development plan for Amritsar has been formulated and approved.
- A destination development plan for Patiala was also formulated and approved.
- A tour operators’ workshop was conducted.
- A Rural Tourism Conference was organized in December 2015.

Country: Kenya

Project title: Enhanced Market Access for Community-based Tourism Products

Duration: September 2008 (Phase I) - June 2016 (Phase II)

Objectives: To strengthen and promote viable community tourism enterprises in South and North Rift and Northern Kenya by instilling business skills to the local community actors, developing benchmarks and standards of community tourism products

Results achieved:

1. SME development:
- 36 Tourism SMEs selected and receiving matching grants to improve products and facilities
- Training on customer service and business management: 3 courses involving selected SMEs that received grants
- Identification of capacity building needs and mentoring on customer service and business management

2. Vocational training centre:
- Feasibility study carried out to define most cost efficient and sustainable way to organize vocational training
- Business plan drafted and under revision
- Final selected option: to provide vocational training in collaboration with existing tourism institutes (Moi University)

3. Destination management and marketing:
- Marketing materials developed by the various SMEs and used in tourism fairs
- Marketing strategy prepared and implemented
- Laikipia Wild Life Forum (www.laikipia.org) and Mid-Rift Forum (www.greatrifttourism.org) are promoting SMEs

**Country: Lesotho**

**Project title:** Kome Rural Homestays

**Duration:** October 2012 – June 2017

**Objectives:** To improve community-based tourism within Pulane community as a way to improve livelihoods through tourism business activities.

**Results achieved:** Training seminars were organized for excursion providers, tour guides, rural homestay providers, and crafters, and a tourist map was developed with hiking, biking, and pony trekking routes, linking the three project areas. The seminar for excursion providers was attended by 11 small entrepreneurs. The seminar aimed to support the participants to start and/or grow an excursion enterprise, by building their capacity to develop excursions and to get access to tourism markets. The seminar provided the participants with valuable insights on how to develop new excursions or improve existing ones, making optimal use of the attractive natural and cultural heritage of the destination. It also gave detailed guidance to the excursion providers on marketing their products to individual tourists and establishing business linkages with foreign tour operators.

Likewise, the seminars for tour guides, rural home stay providers and crafters focused on building the capacities to improve the products and services offered to tourists, and to strengthen their marketing skills. The seminars were attended by 16, 34 and 24 local participants, respectively. Following the training seminars, several participants directly started to put the lessons learned into practice by making improvements in the products and services offered to tourists and by establishing contacts with potential clients.

**Country: Mongolia**

**Project title:** Capacity Building for Tourism Employees

**Duration:** March 2015 – December 2016

**Objectives:** to build capacities among tourism employees and unemployed young people to make a career in the tourism sector

**Results achieved:** The project conducted a rapid assessment on curriculum development based on the needs of the private sector and developed two training modules on service and hospitality areas and tourism management. A train-the-trainers programme was launched for hospitality service trainers and
subsequent trainings were carried out for front office staff and housekeeping for unemployed youth. The project provides training on hospitality service and management to at least 200 participants of which at least 50% are from disadvantaged families. It is expected that a minimum of 50% of previously unemployed training participants will manage to obtain employment in the tourism sector within 6-12 months after the training.

**Country: Morocco**

**Project title:** Establishment of a New System of Tourism Hotel Classification  
**Duration:** June 2013 – December 2018

**Objectives:** In March 2013, UNWTO and UNDP Morocco signed an agreement to support the Moroccan Ministry of Tourism in the establishment of a new system of tourism hotel classification. The project aims to consolidate a standing level of competitiveness for the Moroccan hotels which will enable them operating on an international competition level and to develop a real culture of quality within tourism hotels. The review of the classification system is to:

- Improve the quality of tourist accommodation establishments.
- Facilitate the classification of tourist accommodation in terms of quality, safety, health and sustainable development.
- Adapt the classification system to the evolution and diversification of the tourist demand.
- Develop a Guarantee involving regulatory standards and quality frameworks.
- Implement a quality strategy in Morocco as a destination offering a sustainable competitive advantage.

The general objective is to contribute to the economic and social development of Morocco.

**Results achieved:**

- Review of the existing hotel classification system and first draft of revised criteria prepared.
- Training of 90 Inspectors of the Ministry of Tourism on the proposed revisions to the criteria and the impact that these will have on the inspection process. Based on feedback from the training, a second revision of the revised criteria was prepared.
- Practical training of 90 Inspectors of the Ministry of Tourism on the application of revised criteria is scheduled to be completed in August 2014. This practical training activity is also serving as an awareness-raising exercise amongst the hoteliers to share with them the main revisions to the criteria and their application.
- Pilot testing of 150 mystery guest visits.
- Manual for interpreting new hotel classification criteria.

**Country: Mozambique**

**Project title:** Strategic Tourism Development Plan  
**Duration:** May 2014 – February 2016

**Objectives:** In March 2014, UNWTO signed an agreement (English version) with the Ministry of Tourism of Mozambique for the preparation of the new Strategic Tourism Development Plan for the country. The previous Strategic Plan for the Development of Tourism in Mozambique for 2004 to 2013 was the country’s first tourism strategy and set the tone for tourism development over the past decade. The planning term has expired and the Ministry of Tourism with support from the World Bank has commissioned UNWTO to develop a new Strategic Tourism Development Plan to guide the growth of
the industry over the next ten years. The overall project goal is to provide the Ministry of Tourism with a documented tourism growth strategy and implementation plan for developing the tourism industry as a key catalyst for rapid economic growth and job creation, in support of the Government of Mozambique’s economic development goals.

Important aspects to be included in the tourism strategy are:

- Institutional development of the sector
- Marketing and branding
- Business development
- Land use planning
- Human resources development
- Hospitality quality
- Sustainable tourism development, in particular in protected areas

Results achieved: In June 2014, the team of experts carried out field missions to the main tourism development zones in the country in order to collect information for the situation analysis, and meet with stakeholders to discuss the constraints and opportunities for tourism development, as well as the future directions to take. The findings of the field missions and the analysis of available information and data were presented in a situation analysis report that included a SWOT analysis of the sector, and summarized priority aspects to take into account in the new strategy. The Strategic Tourism Development Plan was completed and submitted to the Government in the first semester of 2015, and approved by the Council of Ministers in the second semester of 2015. A Validation Workshop was organized in March 2015, and training seminars for government officials on the implementation of the plan were delivered in February 2016.

Country: Mozambique

Project title: Human resource and SME development for the tourism sector in Inhambane province

Duration: May 2011 (Phase I) – December 2016 (Phase II)

Objectives: To enhance the local economic impact from tourism in Inhambane through human resource development and SME development in the tourism sector.

Results achieved: The project builds on the experience of the previous project in the region. A major success has been the establishment of a multi-stakeholder platform (including tour operators, hotels and restaurants), which addresses marketing issues that had previously been identified as a major challenge for the destination. As a result, tourism enterprises collectively participate in international tourism trade shows, and are jointly promoting the destination to long-haul tourists. Over 600 local people, mainly women and youth have been trained in different tourism subjects, including housekeeping, hospitality, food preparation and tour guiding. The training has resulted in an improved level of service delivery in the sector, which has had a positive impact on the economic performance of individual enterprises as well as on the competitiveness of the Inhambane destination as a whole. For SME development, training on business management has been provided to 21 owners/managers of small tourism enterprises. Further, the project has provided micro finance to 9 small enterprises dealing with handicrafts production, supply of fruits, vegetables and eggs, organization of sailing tours and preparation of local meals. Successes have especially been booked with establishing business linkages for the local supply of agricultural products to hotels and restaurants, and with assisting handicraft producers to get better access to the tourism market. A group of 20 handicraft producers has been supported by providing a space where they can sell their souvenirs to tourists.
Country: Mozambique

Project title: Vocational Training and SME Development for the Tourism Sector in Maputo

Duration: November 2011 (Phase I) – June 2017 (Phase II)

Objectives: To enhance the local economic impact from tourism in Maputo through vocational training and SME development in the tourism sector

Results achieved: The project intends to create tangible benefits from tourism for 200 local households through the following ST-EP mechanisms:

1. Employment in tourism enterprises
2. Supply of goods and services to tourism enterprises
3. Direct sales of goods and services to visitors
4. Establishment and running of tourism enterprises

Detailed training programmes and curricula have been developed and a train the trainer seminar was organized in February 2016, which forms the basis to deliver vocational training seminars in the first semester of 2016. In the second semester of 2016, additional activities will be planned and implemented to support tourism SMEs to generate enhanced income from the sale of goods and services to tourists and larger tourism enterprises. Within the framework of the project, support has also been provided to preparing the new Strategic Plan for the Development of Tourism in Mozambique; especially to ensure that sustainability aspects are well covered in the plan.

Country: Oman

Project Title: Development of Tourism Statistics

Duration: April 2015 – September 2016

Objectives: The Omani government is keen to promote the tourism sector as part of its diversification strategy. Currently, tourism plays a key role in the economy and has the potential for further development. Therefore, having reliable, sufficient and adequate statistics are essential for policymakers to make effective decisions and to monitor the tourism strategy performance. Hence, in collaboration with the Ministry of Tourism, UNWTO is providing its technical assistance to conduct a comprehensive assessment of tourism statistics in Oman; prepare and implement an action plan for development of tourism statistics; and, develop a Tourism Satellite Account for the country.

Results achieved:

- To date, UNWTO has undertaken three missions to Oman to review data collection processes, design new processes and provide capacity building to the Ministry and other national partners in the design and implementation of statistical collection procedures, and, analysis and evaluation of results obtained.

Country: Qatar

Project Title: Phased Implementation of the New Tourism Strategy and Action Plan

Duration: May 2013 – August 2016

Objectives: In May 2013, UNWTO and the Qatar Tourism Authority signed an Agreement to support the Tourism Authority in the phased implementation of the new Tourism Strategy and Action Plan – and the said Agreement was further amended in February 2014 to include more areas of cooperation. In total, UNWTO would provide technical assistance to the Qatar Tourism Authority in the implementation of key activities outlined in the Tourism Strategy, particularly in the following areas:
- Legislation, Regulations and Institution Building
- Statistics and TSA Development
- Visa Facilitation
- Capacity Building Programme for Tourism Stakeholders implemented through the UNWTO-Themis Foundation
- Capacity building programme in product development
- Capacity building programme in investment promotion
- Internships at UNWTO Headquarters within the Experts on Loan programme
- Formulation of a guide training programme
- Marketing and promotion

Results achieved:
- Regulations and By-Laws on Desert Safari Camps and Desert Safaris, Tourist Guides, Travel Agents and Tourism Operators, Events, Conferences and Exhibitions, Package Travel, Package Holidays and Package Tours for Outbound Travel Agents.
- Assessment Report on the current state of national tourism statistics with a view to developing a project for the preparation of a tourism satellite account for Qatar.
- Capacity building in product development included activities related to creation of an inventory of tourism products, evaluation of quality and standards of tourism products, design of visitor surveys to determine visitor profile, product-market matching, and, institutional coordination and implementation for product development.
- Report on visa facilitation which focused on an analysis of the entry visa requirements for temporary visitors to Qatar, the identification of visa facilitation opportunities and the formulation of recommendations for addressing them through appropriate policies and procedures.
- Formulation of a long-term Tour Guide Policy and Strategy for Qatar Tourism Authority (QTA) to streamline the process for selection and training of professional guides in the field of tourism for Qatar. In addition, preparation of specific thematic tour guide training modules were prepared on a variety of types of tourism products (culture, nature, history and archaeology, human-made attractions) and types of tours (walking tours, tours on a moving vehicle, language training, etc.).
- Activities on investment promotion and marketing commenced in the second quarter of 2015 and are scheduled to be completed in 2016.

**Country: Republic of Congo**

**Project Title:** Sustainable Tourism Development Plan

**Duration:** December 2014 – October 2015

**Objectives:** In collaboration with UNDP, UNWTO provided its technical assistance to the Ministry of Tourism and Environment of the Republic of Congo for the formulation of a Sustainable Tourism Development Plan for the country. In its 2012 Strategy for Growth, Employment and Poverty Reduction, the Government of the Republic of Congo identified tourism as a priority industry to stimulate economic growth while providing means for the creation of sustainable livelihoods. The objective of the project is to undertake an exhaustive analysis of the country’s tourism sector (resources, infrastructure, institutions, human resources, source markets and tourism services) and formulate a Tourism Development Policy, Strategy and Master Plan which will stimulate the competitive yet sustainable growth of the tourism sector.
as a motor for stimulating economic growth in the country. In particular, the Master Plan will provide a
detailed framework for the systematic planning of the tourism sector, distribution and prioritisation of
旅游业 resources, and better coordination amongst the various stakeholders in the management of the
sector.

Results achieved:

- Detailed situation analysis of the current opportunities and challenges facing sustainable
tourism development in the Republic of Congo.
- Formulation of a Tourism Policy which was approved by the Government and UNDP.
- Formulation of a sustainable Tourism Development Strategy and Master Plan which was
  approved by the Government and UNDP.

Country: Republic of Congo

Project Title: Needs Assessment for the Development of a Hotel Classification System

Duration: August 2015

Objectives: In collaboration with UNDP, UNWTO provided its technical assistance to the Ministry of
Tourism and Environment of the Republic of Congo to conduct an in-depth analysis for the design and
implementation of a new hotel classification system for the country. Given the Government’s current
endeavour to have a systematic approach to tourism development, commencing with the formulation of a
tourism policy and master plan, another priority activity is the systematic approach to quality assurance
with regard to tourism accommodation establishments with a view, on one hand, to stimulate
competitiveness amongst the accommodation providers and, on the other hand, to assist the Government
in marketing and promoting quality-based tourism services.

Results achieved:

- Detailed situation analysis of the current opportunities and challenges facing quality assurance
  in tourism accommodation establishments.
- Formulation of a project document for the design and implementation of a Hotel Classification
  System in the Republic of Congo.

Country: Timor Leste

Project title: Capacity Building for Tourism Employees in Dili

Duration: September 2012 – December 2016

Objectives: to enhance local employment in the tourism sector in Dili through curriculum development
and training of local people

Results achieved: Two training institutes in the country have been identified to deliver training for
tourism employees. The project assists the two selected institutes to develop and carry out a train-the-
trainers programme and supplies the institutes with suitable training materials. The main objective is that
the training institutes will deliver courses for employees of tourism enterprises, in order to build their
skills to grow into a better paid position, and for unemployed young people to enhance their
opportunities to obtain employment in the tourism sector.

Capacity building activities are about to start and the following project components have been planned:

- Curricula development and training for the trainers
- Training courses and internships
Arrangements have been made with two local training institutes to deliver the training and arrangements have been made with the Ministry and the Association of Tourism Enterprises of Timor-Leste regarding their coordinating and monitoring role.

**Country: Uganda**

**Project Title:** Support for Development of Inclusive Markets for Tourism  
**Duration:** September 2013 – March 2016

**Objectives:** The tourism sector is currently Uganda’s fastest growing industry with an average annual growth rate of 21%. The vast majority of Uganda’s poor live in rural areas and Uganda’s main tourism products are also located in rural Uganda. The United Nations Development Programme (UNDP) is supporting the Government of Uganda through a project on development of inclusive markets in tourism, focusing on the participation of the poor and local communities in the tourism sector as entrepreneurs, employees and consumers. It aims to empower the poor to increase benefits from the tourism industry and improve their livelihoods through access to labour and markets, and increased opportunities for decent work and incomes.

The project has three main outputs: development and operationalization of market linkages; development and promotion of innovative pro-poor tourism products; and, capacity building of tourism business enterprises and selected tourism support institutions.

**Results achieved:**

- Identification for three priority tourism development areas in rural Uganda and key market actors from the tourism sector.
- Implementation of an innovative Business Development Service programme which combines fostering the creation of business linkages between tourism MSMEs in Uganda while providing specific capacity building to MSMEs in a vast array of business development services.
- Manual on innovative pro-poor business models which can be replicated in other parts of Uganda.
- Formulation of a strategic marketing action plan.
- Organization of familiarization trips: for Kampala-based tour operators to one of the project pilot areas to better understand the new tourism products and services which could be added to their tour packages; and, combined training programme and familiarization trip aimed at Ugandan media and travel writers to capacitate them to showcase the Ugandan tourism industry and to familiarize them with the new products which were being developed through the project.
- In 2015, project activities were extended to include further capacity building to the Uganda Tourism Board in implementing their programme of work, and, to further support selected MSMEs and business linkages in developing and marketing regional tourism products and services.

**Country: Zambia**

**Project title:** Development of Cultural Centres for Promotion of Community-based Tourism  
**Duration:** 2008 – December 2016

**Objectives:** To provide local communities with a structured framework to participate in the tourism industry, thereby providing them with an opportunity to directly benefit from tourism through the creation of sustainable livelihoods.

**Results achieved:** Cultural Centres in Mafungautsi and Mwandi villages have been built and capacity building activities carried out linking the following areas: tourism hospitality and service; handicraft
design and manufacturing; tour guiding, presentation of local dances and music shows; book keeping and business management. Based on an internal assessment, the Ministry has prepared a revised work plan, giving priority to the active promotion of the centre in Mwandi, which is located near Livingstone.

**Country: Zimbabwe**

**Project title:** Enhancing Participation of Youth and Women in Tourism  
**Duration:** October 2015 – June 2017

**Objectives:** To build the capacities of women and young people to make a career in tourism enterprises at the Victoria Falls and to strengthen the capacity of tourism SMEs in the area.

**Results achieved:** It is expected that the vocational training for existing and new tourism employees will enable participants to get increased income because of better positions they could obtain after the training, or to assist unemployed young people to obtain new or vacant positions in the tourism sector. The project also hopes to provide business and financial services to tourism SMEs resulting in improved performance of the SMEs and increased earnings for the SME employees.

*In January 2016, an agreement was signed between the Korea Tourism Organization, the ST-EP Foundation, and UNWTO for the funding and implementation of 7 new projects as follows:*

<table>
<thead>
<tr>
<th>Region/Country</th>
<th>Title</th>
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<tbody>
<tr>
<td><strong>Africa</strong></td>
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<tr>
<td>Ghana</td>
<td>Nzulezu project</td>
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<tr>
<td></td>
<td>To improve visitor facilities and services in the Nzulezu stilt village, conserve the natural and cultural heritage of the site, and build capacities of local people providing goods and services to tourists with a view to attracting more visitors and creating job and income opportunities for the local people.</td>
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<tr>
<td>Tunisia</td>
<td>CNN project/ Image Campaign for Tourism Recovery</td>
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<td></td>
<td>To support Tunisia’s tourism recovery and thus employment in the sector, in particular for poorer groups of the society, by strengthening the image of the country as a preferred tourism destination through an innovative international image campaign.</td>
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<tr>
<td>Uganda</td>
<td>Kisiizi falls project</td>
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<tr>
<td></td>
<td>To develop accommodation facilities, a local museum and excursions at the Kisiizi falls with a view to enhance opportunities for local people from tourism development.</td>
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<tr>
<td>Zambia/</td>
<td>UNWTO General Assembly Legacy Parks Project</td>
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<tr>
<td>Zimbabwe</td>
<td>To build the UNWTO General Assembly Parks in the cities of Livingstone in Zambia and Victoria Falls in Zimbabwe, as UNWTO and tourism importance awareness centres.</td>
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<tr>
<td><strong>Asia</strong></td>
<td></td>
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<tr>
<td>Timor-Leste</td>
<td>Marketing of Community-based Ecotourism in Timor-Leste</td>
</tr>
</tbody>
</table>
|                | To strengthen the marketing of community-based ecotourism (CBET) initiatives in Timor-Leste with a view to attracting more visitors to community-based ecotourism enterprises in
Europe

Bosnia and Herzegovina
Adventure Park for Children in Nature

To develop new tourism attractions and activities, including an adventure park, in the Olympic Centre of Jahorina in order to create the right conditions for further tourism development and increase of employment and income, particularly for the non-winter periods.

Middle East

Lebanon
Conserving Heritage and Increasing Economic Opportunities on the Lebanon Mountain Trail

To develop and expand the guesthouses network along the Lebanon Mountain Trail, and improve conservation, mapping and accessibility of the trail and the cultural heritage sites along the trail.

C. Silk Road – Special Field Projects

Field Projects

- UNWTO/UNESCO Silk Road Heritage Guides Training Course
  Khiva (Uzbekistan); 23 August-7 September 2015

Generously hosted by the UNESCO Tashkent Office and the Republic of Uzbekistan, and jointly organized by UNWTO, UNESCO and the World Federation of Tourist Guide Associations (WFTGA), the Enhancing Silk Road Interpretation and Quality Guides Training was an innovative and pioneer two-week training course aimed at the five countries participating in the UNESCO/UNWTO Silk Road Heritage Corridors Tourism Strategy (China, Kazakhstan, Kyrgyzstan, Tajikistan and Uzbekistan).

The training course provided heritage guides operating across the Silk Road with a unified set of guiding skills and specialised know-how on site-interpretation, presentation and management. Furthermore, the successful participants received WFTGA official certification as “Silk Road Heritage Guides” and “Silk Road Heritage Guide Trainers”, which will allow them to train and establish national pools of Silk Road heritage guides.

As UNWTO and UNESCO intend to replicate the training course across the Silk Road in an effort to improve the quality of sites located along the heritage corridors, a joint handbook was developed that will be used as the main reference material at future training courses.

Overall, the training course was a further step towards achieving the goals outlined in the UNESCO/UNWTO Silk Road Heritage Corridors Tourism Strategy, a joint project aimed at guaranteeing a balance between tourism promotion and heritage protection along the Silk Road heritage corridors.

Additional information:
Events at Travel and Tourism Fairs

- **6th UNWTO Silk Road Ministers’ Meeting at ITB Berlin**
  ITB Berlin, Berlin (Germany); 9 March 2016
The 6th UNWTO Silk Road Ministers’ Meeting at ITB Berlin 2016 focused on the important topic “Achieving Sustainable Growth through Public-Private-Partnerships (PPPs)”. Public-private partnerships (PPPs) are integral for tourism, particularly when resources are limited and competition is strong. With the importance of PPPs officially recognized in the Sustainable Development Goals, launched in 2015, Silk Road tourism ministers and high-ranking officials convened to share experiences and viewpoints on how PPPs can be most effectively implemented in order to achieve the objectives outlined in the UNWTO Silk Road Action Plan. The meeting assessed the valuable role of PPPs in marketing and promotion, infrastructure, heritage management, aviation, major events and risk management, amongst other development imperatives.

Additional information:
- 6th UNWTO Silk Road Ministers’ Meeting website: http://silkroad.unwto.org/event/6th-unwto-silk-road-ministers-meeting-itb-berlin

- **5th UNWTO Silk Road Tour Operators’ Forum at ITB Berlin**
  ITB Berlin, Berlin (Germany); 10 March 2016
For the first time at ITB Berlin, UNWTO organized a 2-hour workshop designed to empower inbound Silk Road tour operators to better understand, engage and work with the international travel trade. Run by Mr. Roger Grant, Director of Australia’s Great Southern Touring Route (GSTR), the workshop helped tour operators gain a clearer understanding of their marketing aims, and enabled them to be more strategic when selecting agents and distribution channels.

Additional information:
5th UNWTO Silk Road Tour Operators Forum at ITB Berlin website: http://silkroad.unwto.org/event/5th-unwto-silk-road-tour-operators-forum-itb-berlin

- **UNWTO supported the International Trade Centre (ITC) in promoting Myanmar at ITB Berlin**
  ITB Berlin, Berlin (Germany); 9-13 March 2016
At ITB Berlin 2016, UNWTO supported several events aimed at showcasing Myanmar’s tourism potential. Organized by the International Trade Center (ITC), and with an emphasis placed on Kayah State, supported events included: a high-level panel discussion addressing the key issues of authenticity and sustainability in tourism, a B2B meeting and seminars aimed at the private travel trade, a stage event focused on Kayah State’s niche tourism potential, plus an informal get-together at the Myanmar stand. Also, Myanmar participated at this year’s Golden City Gate Awards with a film-clip directed by Max Kerkhoff.
In support of an inclusive tourism approach beneficial to the local industry and communities, ITC has been implementing the “NTF III Myanmar: Inclusive Tourism focussing on Kayah state” project since August 2014. The events at ITB Berlin were organized as part of this project.

Additional information:
- Overview of activities held at ITB Berlin: http://silkroad.unwto.org/event/itcunwto-joint-activities-itb-berlin-2016-placing-kayah-state-myanmar-tourism-map
- Information on the “NTF III Myanmar: Inclusive Tourism focussing on Kayah state project”: http://www.intracen.org/project/NTF-III-Myanmar---Inclusive-Tourism-Focussing-on-Kayah-
#Social Silk Road Seminar 2015: The rise of experiential travel and the booking revolution

WTM London, London (UK); 4 November 2015, 10:30-12:00,

As a continuation of last year’s seminar that focused on the relevance of the traditional travel guidebook in a digital age, #The Social Silk Road Seminar 2015 assessed the changing traveller trends that are shaping the booking process. The panel session looked at the modern path to purchase and discuss how Silk Road destinations can leverage from the increasing number of consumers seeking personalised, local and transformative travel experiences.

Speakers included representatives from Travel Perspective, BBC Advertising Asia, Amadeus, Toposophy, Gogobot and China Tours.


Publications

- TripAdvisor’s Travel Trends Guide for the Silk Road now available
  Released August 2015

At the 7th UNWTO International Meeting on Silk Road Tourism held in Xi’an on 18-20 June 2015, the TripAdvisor Travel Trends Guide for the Silk Road 2015 was launched by Ms. Sarah Mathews, Head of Destination Marketing APAC for TripAdvisor. The free Guide is now available online and shares insight on how Silk Road countries rate on the world’s largest travel site.


- Uzbekistan Tourism Insight: Findings from the Uzbekistan International Visitor Survey 2014 (Published December 2015)

The Uzbekistan Tourism Insight is a report providing an overview of the findings of the Uzbekistan International Visitor Survey 2014, prepared Monash University, Australia, and commissioned by the UNWTO in collaboration with the United Nations Organization for Education, Science and Culture (UNESCO) and the National Company Uzbektourism. This initiative was supported by the UNESCO/Netherlands Funds in Trust.

The report provides market intelligence on international traveller demographics, behaviour, planning styles and perception of Uzbekistan. UNWTO commends the work carried out by Uzbektourism in cooperation with the Tashkent State University of Economics, the Samarkand Institute of Economics and Service, the Urgench State University and the Bukhara State University for their assistance in collecting relevant data. UNWTO intends to replicate this exercise in other Silk Road destinations in 2016. The report is available on silkroad.unwto.org.

Silk Road Marketing and Promotion

UNWTO has worked in collaboration with major production companies over the years to produce a number of television documentary series promoting travel on the Silk Road. These include:

- ‘David Baddiel on the Silk Road’

UNWTO Silk Road Programme was pleased to collaborate with Pioneer Productions and Discovery Networks International on the production of the four part series ‘David Baddiel on the Silk Road’. The
first episode was aired on 21 February on Discovery Channel UK. Discovery Networks International has a reach of 2.8 billion global subscribers in more than 220 countries and territories. The series follows a journey across 7 Silk Road countries: Kazakhstan, Turkey, China, Kyrgyzstan, Uzbekistan, Turkmenistan, Azerbaijan, Georgia and Turkey, presented by one of the UK’s top comedians and writers Mr. David Baddiel.

- **Joint collaboration between BBC4 and the UNWTO Silk Road Programme**
  
  Two documentary series with BBC4 on the Silk Road, presented by the historian, writer and broadcaster Dr. Sam Willis, will be broadcasted in 2016. The documentaries will feature 6 Silk Road countries: Tajikistan, Uzbekistan, Iran, Turkey, Italy and China, with a special focus on the arts, heritage, culture and the daily lives of Silk Road artisans. BBC World operates in over 120 territories and their international channels attract over 152 million subscribers worldwide.

### Additional Silk Road Events

- **Routes Silk Road event took place for second consecutive year in Tbilisi, Georgia**
  July 2015

  In line with the Silk Road Action Plan, UNWTO is also working to boost air connectivity and promote open sky policies across the region. In 2014, UBM Routes, an Affiliate Member of UNWTO, launched its first ever Routes Silk Road event in Tbilisi, Georgia. The decision to brand and promote this new event as Silk Road was made in collaboration with UNWTO, and was such a success that the event was repeated in Tbilisi in July 2015. UNWTO Silk Road Programme Manager, Ms. Alla Peressolova, delivered a presentation at this edition focused on the value and opportunities of developing Silk Road tourism in the region and participated in the discussion panel of the Strategy Forum, moderated by IATA.

Additional information:


- **UNWTO hosted the 3rd Meeting of the Joint Working Group of the Almaty-Bishkek Corridor Initiative (ABCI)**
  
  UNWTO Headquarter, Madrid (Spain); 19-20 October 2015

  The cities of Almaty and Bishkek signed a Memorandum of Understanding (MoU) in November 2014 to jointly work on the development of the Almaty-Bishkek Corridor Initiative (ABCI). As part of the MoU, a Joint Working Group was established to guide, monitor and implement the ABCI with the support of the Asian Development Bank (ADB) under the Central Asia Region Economic Cooperation Program. As the ABCI represents a section of the greater Chang’an-Tian-shan Silk Road Corridor, a Silk Road heritage corridor that was inscribed on the UNESCO World Heritage List in 2014, representatives of the Joint Working Group agreed to convene their third meeting at the UNWTO Headquarters. The potential of tourism routes and the joint work carried out by UNWTO and UNESCO on the Silk Road heritage corridors were key topic discussed at the meeting.

  For additional information, please see:


UNWTO also promoted Silk Road tourism development at the following key forums and events:

- **The Council of Europe Cultural Routes Annual Advisory Forum (Aranjuez, Spain, 29-30 October 2015)**
  The 2015 Council of Europe Cultural Routes Advisory Forum was co-organised by the Ministry for Education, Culture and Sport of Spain, the Council of Europe Enlarged Partial Agreement on Cultural Routes (EPA) and the European Institute of Cultural Routes (EICR). UNWTO Silk Road Programme Manager, Ms. Alla Peressolova, presented the work of the Programme and delivered a key note speech in the discussion panel on the role of international organization on the development of cultural routes.

- **“Community-Based Tourism in Central Asia: Potential drivers for regional development and integration” (Dushanbe, Tajikistan, 16 October 2015)**
  This event was organized by Agency for Technical Cooperation and Development (ACTED), with the contribution of the European Union, OSCE Tajikistan Office, CESVI and other Tajik and Central Asian organizations, and in collaboration with the Committee for Youth Affairs, Sports and Tourism under the Republic of Tajikistan. UNWTO Silk Road Programme Technical Coordinator Ms. Johanna Devine delivered the keynote presentation on the Silk Road and the conclusions of “Community Based Tourism in Central Asia: Potential drivers for regional development and integration”.

- **3rd European Summer School on Leadership and Governance for Sustainable Tourism for PM4SD (Vitoria, Spain, 30 June-3 July 2015)**
  This event, organized by Foundation for European Sustainable Tourism (EST) and ETC, and hosted by Basquetour, was focused on good practices in sustainable development of tourism. The UNWTO Silk Road Programme Manager, Ms. Alla Peressolova, presented the governance models of the UNWTO SR Programme.
Annex VI. UNWTO Convention on the Protection of Tourists and Tourism Service Providers

I. Introduction

1. This document follows the previous reports made to the 88th, 89th, 90th, 93rd, 94th, 95th and 100th sessions of the Executive Council and to the 19th, 20th and 21st sessions of the General Assembly recalling the insufficiency of existing binding rules at the global level governing the rights and obligations of tourists/consumers and tourism service providers. It further refers to the decision CE/DEC/11(LXXXI) issued during the 89th EC session calling for the constitution of a working group “to define the scope and level of the proposed legal instrument”.

2. The UNWTO Executive Council during its 100th session (Rovinj, Croatia, 27-29 May 2015) requested the UNWTO working group on the protection of tourists and tourism service providers to continue the development of the text of the Convention and to report on future necessary steps.

3. Likewise, the General Assembly during its 21st session (Medellín, Colombia, 12-17 September 2015) decided to continue with the development of the text of the Convention, to present the final text of the Convention to the next General Assembly for its approval and to inform about any other related matters that may arise in relation to this Convention and/or the protection of tourists and tourism service providers.

4. The present report summarizes the recent activities in this field since the last session of the Executive Council. The last version of the draft convention is enclosed to this report for further comments and consideration by the Executive Council.

II. Activities towards the adoption of an international convention on the protection of tourists and tourism service providers

5. The Executive Council was assured during the 94th session that the Convention would be complementary to other instruments that are being prepared by regional institutions, in particular, the European Union. Following this mandate, the working group agreed during the 6th working group meeting not to come to any firm decision on Annex II of the Convention which deals with Package Travel issues until the revision process of the new Package Travel Directive is completed. In addition, some European States that are members of the working group expressed to the Secretariat their concern on Annex II arguing that they could not ratify any Convention which contradicts the European rules which are legally binding for all European States.

6. The new Package Travel Directive, which contains significant developments to be analysed and discussed among the members of the working group, was finally approved by the European Parliament in October 2015.

7. During November 2015, the Secretariat deeply analysed the new Directive and made direct contacts with representatives of the European Commission in order to adapt Annex II of the Convention to the new Directive. Representatives of the European Commission expressed their interest to participate in the Convention and to cooperate in the harmonization of Annex II of the Convention with the new Directive.

8. A bilateral meeting took place in the European Commission premises in Brussels, December 2015, between representatives of the European Commission and representatives of the Secretariat to further discuss the Directive and Annex II of the Convention. After the meeting, the Secretariat
continued drafting the Convention, and reached an agreement with representatives of the European Commission on the text of the said Annex II.

9. Subsequently, the Secretariat sent the 6th draft text of the Convention to members of the working group on 16 February 2016. This new draft text was based on the comments received by members of the working group and the new Package Travel Directive.

10. On 23 and 24 March the 7th working group meeting was held through a videoconference, with the objective of discussing the most important and controversial issues together with the new Annex II.

III. Upcoming activities

11. The 8th working group meeting will take place in Madrid on 29 June 2016. The target of this meeting is to reach a consensus on the main issues of the Convention.

12. A copy of the draft Convention will be sent to all UNWTO Member States in July 2016 to allow them, as potential parties of the Convention, to communicate their views on the Convention. All Member States will have, therefore, the possibility to consult the draft Convention with their relevant national authorities and will be requested to provide the Secretariat with their comments until October 2016.

13. After this public consultation with all UNWTO Member States, the working group will continue with the discussions on the Convention and will prepare the final draft of the Convention with the aim of presenting a final text during the next General Assembly in 2017.
DRAFT

UNWTO CONVENTION

On the protection of tourists and tourism service providers

Preamble

The States Parties to this Convention,

Noting the development of tourism and its economic and social role.

Having assessed the insufficiency and lack of consistency of existing rules at the global level governing the rights and obligations of tourists and of tourism service providers, particularly in a context of increasing diversification of destinations and generating countries.

Recognizing the need to establish uniform provisions relating to the protection of tourists and tourism service providers in order to enhance transparency and increase legal certainty for tourists and tourism service providers.

Desiring the achievement of an appropriate level of protection of tourists and tourism service providers and to increase the confidence of tourists as consumers in tourism service providers.

Aiming to achieve a fair balance between the interest of tourists and tourism service providers.

Having examined existing tourist protection measures and practices of the Member States of the World Tourism Organization and in other circles.

Reasserting the aims set out in Article 3 of the Statutes of the World Tourism Organization, and aware of the “decisive and central” role of this Organization, as recognized by the

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1 Important note: This is a draft text (working document) for further comments and consideration by the UNWTO Working Group on the protection of tourists/consumers and travel organizers. It should not be considered as an official UNWTO proposal or document.
General Assembly of the United Nations, in promoting and developing tourism with a view to contributing to economic development, international understanding, peace, prosperity and universal respect for, and observance of, human rights and fundamental freedoms for all without distinction as to race, sex, language or religion.

Acknowledging the World Tourism Organization’s competence as stated in Article 12 of its Statutes, regarding the preparation and recommendation of international agreements on any question that falls within the competence of the Organization.


Recalling the Guidelines for Consumer Protection approved by the 70th United Nations General Assembly resolution A/RES/70/470 of 19 November 2015 and particularly its paragraph 78 on Tourism under section K “Measures relating to specific areas”.

Recalling also Decisions CE/DEC/3(LXXXVIII), CE/DEC/11(LXXXIX), CE/DEC/12(XC), CE/DEC/5(XCIII), CE/DEC/5(XCV), CE/DEC/6(C) adopted by the Executive Council of the World Tourism Organization and Resolutions A/RES/590 (XIX), A/RES/593(XIX), A/RES/618(XX) and A/RES/654/(XXI) adopted by the General Assembly of the World Tourism Organization concerning the preparation of an international convention on tourist protection and its scope,

Have agreed as follows:
Article 1

Scope

1. This Convention sets out the rights and obligations of tourists and tourism service providers regardless of the nature of the contract between them.

2. This Convention determines the obligations of the States Parties in order to ensure an appropriate degree of protection of tourists and tourism service providers. States Parties are entitled to maintain or introduce a more favourable protection.

3. This Convention does not apply to standalone transport services such as air, rail, road and maritime services.

Article 2

General principles

1. States Parties shall ensure that tourism service providers respect and ensure the general rights and interests of tourists and tourism service providers.

2. States Parties shall cooperate, in accordance with the provisions of this Convention, in the formulation and application of necessary measures for the protection of tourists and tourism service providers.

3. The provisions of this Convention shall not prejudice the tourists’ and the tourism service providers’ rights and actions against third parties.

Article 3

Definitions

Unless otherwise indicated elsewhere in the Annexes for the purposes of this Convention and its Annexes, the following definitions shall apply:

“Tourist” means a person taking a trip which includes an overnight stay to a main destination outside his/her usual environment, for less than a year, for any main purpose (business, leisure or other personal purpose) other than to be employed by a resident entity in the country or placed visited.

“Tourism service” means the provision of any of the following services provided for tourists, in a separate or combined manner, such as:

- Accommodation services
- Food and beverage services
- Railway, road, water or air passenger transport services
- Transport rental services
- Travel agencies and other reservation services
- Cultural, religious or sports events
- Other leisure services
“Tourism service provider” means any natural person or any legal person, irrespective of whether privately or publicly owned, who sells, supplies or undertakes to supply a tourism service to the tourist (such as accommodation service provider, trader, organizer, retailer etc.);

"Standards" means mandatory minimum requirements for States Parties

"Recommended practices" mean those measures the application of which, by States Parties, is desirable;

“Host country” means the State Party on the territory of which the event of force majeure or emergency situation has occurred or has its consequences;

“Country of origin” means the State Party of which the tourist has nationality or in which at the time of the event of force majeure or emergency situation the tourist has his or her principal and permanent residence;

A reference to a "State Party" or "States Parties" in this Convention applies equally to a Regional Economic Integration Organization.

For the purpose of this Convention, a "Regional Economic Integration Organization" means any organization which is constituted by sovereign States Parties of a given region which has competence in respect of certain matters governed by this Convention and has been duly authorized to sign and to ratify, accept, approve or accede to this Convention.

Article 4

Annexes

The Annexes to this Convention including standards and recommended practices shall form an integral part of this Convention, and, unless expressly stated otherwise, a reference to this Convention constitutes at the same time a reference to any Annexes thereto.

Article 5

Scope of the Obligations of the States Parties under the Convention

1. When ratifying, accepting, approving or acceding to this Convention, a State Party shall accept at the minimum one Annex to this Convention.

2. A State Party may at any time accept one or several other Annexes to the Convention by written notification to the depositary. Such action shall become effective immediately upon notification to the depositary.

3. A State Party may at any time withdraw its acceptation of one or several Annexes to the Convention by written notification to the depositary provided it continues to accept at least one Annex. Such withdrawal shall become effective six months after its notification to the depositary.
Article 6

Standards

States Parties shall take the necessary measures in order to implement standards in accordance with their national laws and practices.

Article 7

Recommended practices

1. The Assembly of the States Parties may adopt additional and amend recommended practices to this Convention by a majority vote of the States Parties which are represented at the session of the Assembly of the States Parties.

2. The adoption of additional recommended practices or the amendment of recommended practices are not subject to ratification, acceptance, approval or accession.

3. The recommended practices shall be notified by the Secretary-General of the World Tourism Organization to all States Parties by not later than the thirtieth day after their adoption or amendment.

4. States Parties shall notify the Secretary-General of the World Tourism Organization about the implementation of a recommended practice in compliance with their national laws and practices.

Article 8

Other obligations

1. No provision in this Convention shall be construed as preventing the States Parties from engaging in mutual cooperation within the framework of other existing or future international, bilateral, or multilateral agreements, or of any other applicable arrangements or practices.

2. The provisions of the present Convention shall not affect other international obligations in force between the States Parties.

Article 9

Report

The Secretary-General of the World Tourism Organization shall report to each Session of the General Assembly of the World Tourism Organization on the operation, implementation or modification of this Convention. A copy of this report shall be communicated to the States Parties to this Convention which are not Member States of the World Tourism Organization.
Article 10

Signature

This Convention shall be open for signature by all Member States of the World Tourism Organization, all Member States of the United Nations or of any of the Specialized Agencies or Parties to the Statute of the International Court of Justice and by any Regional Economic Integration Organizations from the twenty-second session of the General Assembly of the World Tourism Organization which adopted this Convention in VENUE, from DATE to, and thereafter at the Headquarters of the World Tourism Organization in Madrid.

Article 11

Ratification, acceptance, approval or accession

1. This Convention is subject to ratification, acceptance or approval. This Convention shall remain open for accession by States and by Regional Economic Integration Organizations.

2. Instruments of ratification, acceptance, approval and accession shall be deposited with the Secretary-General of the World Tourism Organization.

Article 12

Entry into force

1. This Convention shall enter into force on the thirtieth day following the date of deposit of the twentieth instrument of ratification, acceptance, approval or accession.

2. For each State Party ratifying, accepting, approving or accessing to the Convention after the deposit of the twentieth instrument of ratification acceptance, approval or accession, the Convention shall enter into force on the thirtieth day following deposit by such State Party of its instrument of ratification, acceptance, approval or accession.

Article 13

Amendment of the Convention

1. Any State Party may propose amendments to this Convention.

2. The text of any proposed amendment shall be communicated by the Secretary-General of the World Tourism Organization to all States Parties at least ninety days before the opening of the session of the Assembly of the States Parties.

3. Without prejudice to Article 7 Amendments shall be adopted by a two-third majority vote of the States Parties composing the Assembly of the States Parties and shall be transmitted by the Secretary-General of the World Tourism Organization to the States Parties for ratification, acceptance, approval or accession.
4. Instruments of ratification, acceptance, approval or accession to the amendments shall be deposited with the Secretary-General of the World Tourism Organization.

5. Amendments adopted in accordance with paragraph 3 shall enter into force for those States Parties having ratified, accepted, approved or acceded to such amendments on the thirtieth day following the date of receipt by the Secretary-General of the World Tourism Organization of the instruments of ratification, acceptance, approval or accession of at least two-thirds of the States Parties to this Convention. Thereafter the amendments shall enter into force for any other State Party on the thirtieth day after the date on which that State Party deposits its instrument.

6. After entry into force of an amendment to this Convention, any new State Party to the Convention shall become a State Party to the Convention as amended.

7. For the purpose of this article, any instrument deposited by a Regional Economic Integration Organization shall not be counted as additional to those deposited by member States of that Organization.

**Article 14**

**Denunciation**

1. This Convention shall remain in force indefinitely, but any State Party may denounced it at any time by written notification. The instrument of denunciation shall be deposited with the Secretary-General of the World Tourism Organization. After six months from the date of deposit of the instrument of denunciation, the Convention shall no longer be in force for the denouncing State Party, but shall remain in force for the other States Parties.

2. The denunciation shall not affect any requests for information or assistance made, or procedure for the peaceful settlement of disputes commenced during the time the Convention is in force for the denouncing State Party.

**Article 15**

**Dispute settlement**

Any dispute that may arise between States Parties as to the application or interpretation of this Convention shall be resolved through diplomatic channels or, failing which, by any other means of peaceful settlement decided upon by the States Parties involved.

**Article 16**

**Authentic texts and deposit**

1. The original of this Convention, of which the Arabic, English, French, Russian, Chinese and Spanish texts are equally authentic, shall be deposited with the Secretary-General of the World Tourism Organization.
2. The Secretary-General of the World Tourism Organization shall transmit certified copies to each of the signatory States Parties.

3. The Secretary-General of the World Tourism Organization shall notify the States Parties of the signatures, of the deposits of instruments of ratification, acceptance, approval and accession, amendments and denunciation.

IN WITNESS WHEREOF the undersigned, being duly authorized to that effect, have signed this Convention.

DONE at VENUE, on DATE
Annexes to the UNWTO Convention

Annex I - Assistance obligation of the States Parties in case of force majeure or emergency situations

Chapter 1. Definition
Chapter 2. Assistance obligation in case of force majeure or emergency situations

Annex II - Package travel issues

Chapter 1. Definitions
Chapter 2. Pre-contractual Information obligations
Chapter 3. Binding character of pre-contractual information and conclusion of the package travel contract
Chapter 4. Contractual Information obligations
Chapter 5. Transfer of the package travel contract to another tourist
Chapter 6. Alteration of the price
Chapter 7. Alteration of other package travel contract terms
Chapter 8. Termination of the package travel contract before the start of the package
Chapter 9. Failure of performance or improper performance
Chapter 10. Assistance obligation in case of force majeure
Chapter 11. Protection in the event of the insolvency of the organiser
Chapter 12. Insolvency protection and information requirements for linked travel arrangements

Annex III - Accommodation issues

Chapter 1. Definitions
Chapter 2. Pre-contractual Information obligations
Chapter 3. Contractual Information obligations
Chapter 4. Failure of performance or improper performance
Chapter 5. Assistance obligation in case of force majeure
Annex I

Assistance obligation of the States Parties in case of force majeure or emergency situation

Chapter 1

Definition

For the purposes of this Annex, the following definitions shall apply:

“Force majeure” means unusual, extraordinary and unforeseeable circumstances beyond the control of the host country, that have resulted in the need of assistance on a large scale, when the consequences of those circumstances could not have been avoided if all due care had been exercised, or events which even with all due care could not have been foreseen or forestalled;

Chapter 2

Assistance obligation, cooperation and information obligation in cases of force majeure or emergency situation

2.1 Standard. In a situation of force majeure or emergency situation, the host country shall make its best endeavours to assist the tourists and facilitate the satisfaction of their primary and basic needs. The assistance shall cover – if materially and technically possible:

a) Communication services;
b) Temporary shelters for accommodation;
c) Necessary food services;
d) Facilitating visa requirements, and cross-border procedures, including the necessary staff; and
e) Facilitating transportation and repatriation
f) Medicines and health care, and if it were required Hospital Medical Services

2.2 Standard. In a situation of force majeure or emergency situation, the tourist’s country of origin shall cooperate with the host country especially in facilitating necessary operational measures and in the repatriation of the tourist.

2.3 Standard. The host country shall inform the diplomatic and consular authorities of the country of origin of the tourist involved in the force majeure or emergency situation about the following information, if available:

a) General circumstances;
b) Affected geographical areas;
c) Number and nationality of tourists in the crisis area;
d) Data of the tourist needed for assistance purposes and ensuring the privacy right;

e) Localization of the tourist;

f) Data of casualties ensuring rights of privacy, inviolability, private life, honour and image;

g) Operational measures taken; and

h) Other related data.

2.4 **Standard.** For the purposes of this Annex, the host country shall provide the official, medical and technical staff coming from the tourist’s country of origin with operational assistance ensuring the facilitation of their entry and stay in the territory of the host country in order to cooperate with the host country’s staff and to give assistance to the tourist.

The host country shall make its best endeavours to facilitate the prior authorization of the official, medical and technical staff and their equipment and goods to enter its territory, including the granting of temporary visas, and/or entry requirements, work permits and freedom of movement which shall be issued as rapidly as possible.

The incoming official, medical and technical staff shall respect the national laws and practices of the host country.

2.5 **Standard.** In a situation of force majeure or emergency situations, the host country shall inform the World Tourism Organization about the available information - without any implications of personal data - as detailed in point 2.3.

2.6 **Standard.** Upon the ratification, acceptation, approval or accession to the Convention, States Parties shall communicate to the Secretariat of the World Tourism Organization the contact details of the related authorities, bodies or organizations at the national level which are responsible and designated for force majeure or emergency situations. States Parties shall update the contact details annually and inform the Secretariat of the World Tourism Organization about any modification intervening in the meantime.

2.7 **Standard.** In a situation of force majeure or emergency situation, when the life, health or the personal integrity of the tourists is exposed to direct danger, the host country shall carry out additional necessary operational measures in addition to the measures indicated in points 2.1 to 2.6 above. The operational measures shall include – if materially and technically possible:

   a) Coordination of evacuation;

   b) Emergency staff;

   c) Health and medical services; and

   d) Security staff.

2.8 **Standard.** This Convention shall not prejudice the application of general consular laws and practices by the States Parties.

2.9 **Recommended Practice** - The “Recommendations on the Use of Georeferences, Date and Time in Travel Advice and Event Information” adopted by the General Assembly of the World Tourism Organization (A/RES/593(XIX)) should be taken into consideration in the dissemination of the information indicated in point 2.3 above.
2.10 **Recommended Practice** - States Parties should set up permanent, professional crisis management services in order to facilitate operational measures in a situation of force majeure or emergency situations.

2.11 **Recommended Practice** - States Parties should carry out local contingency planning which includes tourists to ensure comprehensive preparedness for situations of force majeure or emergency situations.

2.12 **Recommended Practice** - States Parties should take necessary measures to ensure that services are set up in all means of transport terminals capable of assisting tourists in a situation of force majeure or emergency situations. The before mentioned services should be adapted to the size of the transport terminals.
Annex II

Package travel issues

Chapter 1

Definitions

1.1 For the purposes of this Annex, the following definitions shall apply:

“Trader” means any natural person or any legal person, irrespective of whether privately or publicly owned, who is acting, including through any other person acting in his name or on his behalf, for purposes relating to his trade, business, craft or profession in relation to contracts covered by this Annex, whether acting in the capacity of organiser, retailer, trader facilitating a linked travel arrangement or as a travel service provider;

“Organiser” means a trader who organizes packages and sells or offers them for sale, whether directly or through another trader;

“Retailer” means a trader other than the organiser who sells or offers for sale packages combined by an organiser;

“Package” means a combination of not fewer than two types of tourism services for the purpose of the same trip or holiday, when the package covers a period of more than twenty-four hours or includes overnight accommodation provided that:

a) Those tourism services are combined by one trader, including at the request of or in accordance with the selection of the tourist before a single contract on all services is concluded; or

b) Irrespective of whether separate contracts are concluded with individual tourism service providers, those services are:

(i) Purchased from a single point of sale and those services have been selected before the tourist agrees to pay,
(ii) Offered, sold or charged at an inclusive or total price,
(iii) Advertised or sold under the term 'package' or under a similar term,
(iv) Combined after the conclusion of a contract by which a trader entitles the tourist to choose among a selection of different types of travel services, or
(v) Purchased from separate traders through linked online booking processes where the tourist’s name, payment details and e-mail address are transmitted from the trader with whom the first contract is concluded to another trader or traders and a contract with the latter trader or traders is concluded at the latest 24 hours after the confirmation of the booking of the first travel service.

“Tourism service” means:

a) Passenger transport;
b) Accommodation which is not intrinsically part of the passenger transport and is not for residential purposes;

c) Rental of cars or other motor vehicles;

d) Other tourism services that are not intrinsically part of the tourism service but do accounts for a significant proportion of the value of the combination and are advertised or represent an essential feature of the package.

“Package travel contract” means the contract on the package as a whole or, if the package is provided under separate contracts, all contracts covering tourism services included in the package;

“Force majeure” means unusual, extraordinary and unforeseeable circumstances beyond the control of the trader, when the consequences of those circumstances could not have been avoided if all due care had been exercised, or events which even with all due care could not have been foreseen or forestalled;

“Repatriation” means the tourist's return to the place of departure or to another place the contracting parties agree upon;

“Linked travel arrangement” means at least two different types of tourism services purchased for the purpose of the same trip or holiday, not constituting a package, resulting in the conclusion of separate contracts with the individual tourism service providers, if a trader facilitates:

a) On the occasion of a single visit or contact with his point of sale, the separate selection and separate payment of each tourism service by tourists; or

b) In a targeted manner, the procurement of at least one additional tourism service from another trader where a contract with such other trader is concluded at the latest 24 hours after the confirmation of the booking of the first travel service.

Where not more than one type of tourism service as referred to in point (a), (b) or (c) of the package’s definition and one or more tourism services as referred to in point (d) of the same definition are purchased, they do not constitute a linked travel arrangement if the latter services do not account for a significant proportion of the combined value of the services and are not advertised as, and do not otherwise represent, an essential feature of the trip or holiday;

“Lack of conformity” means a failure to perform or improper performance of the travel services included in a package;

“Durable medium” means any instrument which enables the tourist or the trader to store information addressed personally to him in a way accessible for future reference for a period of time adequate for the purposes of the information and which allows the unchanged reproduction of the information stored;

1.2 A person travelling for purposes related to his trade, craft, business or profession (business traveller) is considered as a tourist, unless the package is purchased on the basis of a general agreement for the arrangement of business travel between a trader and another natural or legal person who is acting for purposes relating to his trade, business, craft or profession.
1.3 This Annex does not apply to packages offered and linked travel arrangements facilitated occasionally on a not-for-profit basis and only to a limited group of tourists.

Chapter 2

Pre-contractual Information obligations

2.1 Standard. States Parties shall take the necessary measures to ensure that, before the conclusion of the package travel contract, the organiser and, where the package is sold through a retailer, also the retailer provides the tourist in any appropriate form with adequate information on:

a) Travel destination(s), itinerary and periods of stay, with dates and, where accommodation is included, the number of nights included;
b) The location, type, quality and main features of accommodation;
c) Means, characteristics and categories of passenger transport to be used;
d) The trading name and geographical address of the organiser and, where applicable, of the retailer;
e) Meal plan;
f) General information on passport and visa requirements and health formalities required;
g) Services included in the package (visit, excursion(s));
h) Total price of the package inclusive of taxes and where applicable all additional fees, charges and other costs or, where those costs cannot reasonably be calculated in advance of the conclusion of the contract, an indication of the type of additional costs which the traveller may still have to bear;
i) The arrangements for payment, including the advance payment to be made at the time of booking and the schedule for paying the balance;
j) Information that the tourist may terminate the contract at any time before the start of the package in return for payment of an appropriate termination fee, or, where applicable, the standardized termination fees requested by the organiser; and
k) Whether a minimum or maximum number of tourists are required for package travel to take place and where possible, the approximate size of the group and the deadline for informing the tourist of cancellation if such number is not achieved;

2.2 Recommended Practice - States Parties should take the necessary measures to ensure that, before the conclusion of the package travel contract, the organiser and, where the package is sold through a retailer, also the retailer provides the tourist in any appropriate form with additional information on:

a) The optional or compulsory conclusion of an insurance policy to cover the cost of cancellation by the tourist or the cost of assistance, including repatriation, in the event of accident or illness;
b) Information on the tourist right to transfer the contract to another tourist and conditions for transferring the package travel contract;
c) Whether the trip or holiday is generally suitable for persons with reduced mobility;
d) Other general terms and conditions applying to the package travel contract;
e) Telephone number and, where applicable, e-mail address of the organiser and the retailer;
f) For package travel contracts concluded by telephone, the organiser and, where applicable, the retailer shall provide the tourist with the appropriate information established in paragraph 2.1. of this Chapter by email or any durable medium and;

g) Where the tourist’s benefit from other tourism services depends in effective oral communication, the language in which those tourism services will be carried out;

2.3 Standard. The information referred to in paragraphs 2.1 and 2.2 shall be provided in a clear, comprehensible and prominent manner. Where such information is provided in writing, it shall be legible.

Chapter 3

Binding character of pre-contractual information and conclusion of the package travel contract

3.1 Recommended Practice - States Parties should ensure that the information provided to the tourist shall form an integral part of the package travel contract and shall not be altered unless the contracting parties expressly agree otherwise. The organiser and, where applicable, the retailer shall communicate all changes to the pre-contractual information to the tourist in a clear, comprehensible and prominent manner before the conclusion of the package travel contract.

3.2 Recommended Practice - States Parties should ensure that if the organiser and, where applicable, the retailer has not complied with the information requirements on additional fees, charges or other costs before the conclusion of the package travel contract, the tourist shall not bear those fees, charges or other costs.

Chapter 4

Contractual Information obligations

4.1 Standard. States Parties shall take the necessary measures to ensure that the package travel contracts are in plain and intelligible language and, in so far as they are in writing legible. At the conclusion of the package travel contract or without undue delay thereafter, the organiser or retailer shall provide to the tourist with a copy or confirmation of the contract on a durable medium. The tourist shall be entitled to request a paper copy if the package travel contract has been concluded in the simultaneous physical presence of the parties.

4.2 Standard. States Parties shall take the necessary measures to ensure that the package travel contract includes all the information referred in Chapter 2 paragraph 2.1 regarding the standard pre-contractual information and the following elements if relevant and applicable to the particular package:

a) Telephone number and, where applicable, e-mail address of the organiser and, where applicable, of the retailer;

b) Detailed information on the means, characteristics of services included in the package;

c) Total price of the package, indication of any dues, taxes or fees chargeable for certain services where such costs are not included in the package, price alteration policy, payment scheduled and the method of payment;
d) Information that the organiser is responsible for the proper performance of all travel services included in the contract and obliged to provide assistance if the tourist is in difficulty;

e) Information that the tourist is required to communicate any lack of conformity which he perceives during the performance of the package; and

f) Special requirements which the tourist has communicated to the trader contract when making the booking and which both contracting parties have accepted;

4.3 Recommended Practice - States Parties should take the necessary measures to ensure that the package travel contract includes the following additional elements:

a) Identification of the tourist (name, address, telephone number and, where applicable, emails);

b) Information on the operating permit for the organiser and where applicable the retailer, if relevant;

c) Financial security information in case of insolvency of the organiser;

d) General terms and conditions applying to the package travel contract such as conditions for modifying the package travel contract, information on cancellation policy indicating deadlines;

e) Information on available complaint procedures and on alternative dispute resolution mechanisms;

f) Contact details of the organiser’s local representative or local agencies, and where such local representatives do not exist, other facilities available to contact the organiser; and

g) Other provisions provided for under mutual agreement.

4.4 Standard. States Parties shall take the necessary measures to ensure that the burden of proof regarding the compliance with the information requirements laid down in this Annex shall be on the trader.

Chapter 5

Transfer of the package travel contract to another tourist

5.1 Recommended Practice - States Parties should take the necessary measures to ensure that a tourist may, after giving the organiser reasonable notice on a durable medium before the start of the package, transfer the package travel contract to a person who satisfies all the conditions applicable to that contract. States Parties shall decide on the tourist’s deadline for giving a reasonable notice.

5.2 Recommended Practice - States Parties should take the necessary measures to ensure that the transferor of the package travel contract and the transferee shall be jointly and severally liable for the payment of the balance due and for any additional fees, charges or other costs arising from the transfer. Those costs shall not be unreasonable and shall not exceed the actual cost incurred by the organiser due to the transfer of the package travel contract.

5.3 Recommended Practice - States Parties should take the necessary measures to ensure that the organiser shall provide the transferor with proof of the additional fees, charges or other costs arising from the transfer of the package travel contract.
Chapter 6

*Alteration of the price*

6.1 Standard. States Parties shall take the necessary measures to ensure that after the conclusion of the package travel contract, prices may be increased only if the contract expressly reserves that possibility and states that the tourist is entitled to a price reduction. Price increases shall be possible as a direct consequence of changes in:

   a) The cost of fuel or other power sources;
   b) The level of taxes or fees on the travel services included in the contract;
   c) The exchange rates relevant to the package;

6.2 Standard. States Parties shall take the necessary measures to ensure that after the conclusion of the package price increases do not exceed a maximum percentage of the total price of the package. This percentage shall be established by each State Party.

6.3 Standard. Irrespective of its extent, a price increase shall be possible only if the organiser notifies the tourist clearly and comprehensibly of it with a justification for that increase and a calculation, on a durable medium at the latest 20 days before the start of the package.

6.4 Standard. If the package travel contract stipulates the possibility of price increases, the tourist shall have the right to a price reduction corresponding to any decrease in the costs referred to in points 6.1 that occurs after the conclusion of the contract before the start of the package.

6.5 Recommended Practice - In the event of a price decrease, the organiser shall have the right to deduct actual administrative expenses from the refund owed to the tourist. At the tourist's request, the organiser shall provide proof of those administrative expenses.

Chapter 7

*Alteration of other package travel contract terms*

7.1 Standard. States Parties shall ensure that, before the start of the package, the organiser may not unilaterally change package travel contract terms other than the price, unless:

   a) The organiser has reserved that right in the contract;
   b) The change is insignificant; and
   c) The organiser informs the tourist of the change in a clear, comprehensible and prominent manner on a durable medium.

7.2 Standard. States Parties shall ensure that, if before the start of the package, the organiser is constrained to alter significantly any of the main characteristic of the tourism service or increase the price of the package by more than a maximum percentage of the package’s price established by each State Party in accordance with Chapter 6, the tourist may within a reasonable period specified by the organiser:
a) Accept the proposed change; or
b) Terminate the contract without paying a termination fee and shall be entitled of a refund of all payments made by or on behalf of the tourist without undue delay.

If the tourist terminates the package travel contract, the tourist may accept a substitute package where this is offered by the organiser, if possible of an equivalent or a higher quality.

7.3 Standard. The organiser shall without undue delay inform the tourist in a clear, comprehensible and prominent manner on a durable medium of:

a) The proposed changes referred to in paragraph 7.2 and, where appropriate in accordance with paragraph 7.4, their impact on the price of the package;
b) A reasonable period within which the tourist has to inform the organiser of his decision pursuant to paragraph 7.2;
c) The consequences of the tourist's failure to respond within the period referred to point (b), in accordance with applicable national law; and
d) Where applicable, the offered substitute package and its price.

7.4 Standard. Where the changes to the package travel contract result in a package of lower quality or cost, the tourist shall be entitled to an appropriate price reduction.

7.5 Standard. If the package travel contract is terminated pursuant to point (b) of paragraph 7.2 of this Chapter, and the tourist does not accept a substitute package, the organiser shall refund all payments made by or on behalf of the tourist without undue delay.

Chapter 8

Termination of the package travel contract before the start of the package

8.1 Recommended Practice - States Parties should ensure that the tourist may terminate the package travel contract at any time before the start of the package. The tourist may be required to pay an appropriate and justifiable termination fee to the organiser. The package travel contract may specify reasonable standardised termination fees based on the time of the termination of the contract before the start of the package.

8.2 Recommended Practice - Notwithstanding paragraph 8.1. States Parties should ensure that the tourist may have the right to terminate the package travel contract and a full refund of any payments made before the start of the package without paying any termination fee in the event of force majeure occurring at the place of destination or its immediate vicinity and significantly affecting the performance of the package, or which significantly affect the passenger transport to the destination. In the event of termination of the package travel contract the tourist should be entitled to a full refund of any payments made for the package but should not be entitled to additional compensation.

8.3 Recommended Practice - The organiser may terminate the package travel contract and provide the tourist with a full refund of any payments made for the package, but shall not be liable for additional compensation, if:

a) The number of persons enrolled for the package is smaller than the minimum number stated in the contract and the organiser notifies the tourist of the termination
of the contract within the period fixed in the contract or within periods laid down by law;
b) The organiser is prevented from performing the contract because of force majeure and notifies the tourist of the termination of the contract without undue delay before the start of the package.

Chapter 9

Failure of performance or improper performance

9.1 Standard. While States Parties may lay down rules that are more detailed and more advantageous for tourists than those specify in this Chapter they shall, at least, provide for the following remedies.

9.2 Standard. States Parties shall take the necessary measures to ensure that the organiser is liable to the tourist for the proper performance of the obligations under the package travel contract irrespective of whether such obligations are to be performed by the organiser or by other tourism service provider. States Parties may maintain or introduce in their national law provisions under which the retailer is also responsible for the performance of the package.

9.3 Standard. States Parties shall take the necessary measures to ensure that the tourist informs the organiser without undue delay, taking into account the circumstances of the case, of any lack of conformity which he perceives during the performance of a tourism service included in the package travel contract.

9.4 Standard. If any of the tourism services are not performed in accordance with the package travel contract, the organiser shall remedy the lack of conformity, unless that:

   a) Is impossible; or
   b) Entails disproportionate costs, taking into account the extent of the lack of conformity and the value of the travel services affected.

If the organiser does not remedy the lack of conformity paragraphs 9.8 and 9.9 shall apply.

9.5 Standard. If the organiser does not remedy the lack of conformity within a reasonable period set by the tourist, the tourist may do so himself and request reimbursement of the necessary expenses.

9.6 Standard. Where a significant proportion of the services contracted is not provided as agreed, States Parties shall take the necessary measures to ensure that the organiser offers, at no extra cost to the tourist, suitable alternative arrangements for the continuation of the package, where possible, at an equivalent or higher quality than those specified in the contract, including where the tourists’ return to the place of departure is not provided as agreed. Where the proposed alternative arrangements result in a package of lower quality than that specified in the package travel contract, the organiser shall grant the tourist an appropriate price reduction.

The tourist may reject the proposed alternative arrangements only if they are not comparable to what was agreed in the package travel contract or the price reduction granted is inadequate.

9.7 Standard. Where a lack of conformity substantially affects the performance of the
package and the organiser has failed to remedy it within a reasonable period set by the tourist, the tourist may terminate the package travel contract without paying a termination fee and, where appropriate, request price reduction and/or compensation for damages.

If it is impossible to make alternative arrangements or the tourist rejects the proposed alternative arrangements, the tourist is, where appropriate, entitled to price reduction and/or compensation for damages without terminating the package travel contract.

If the package includes the passenger transport, the organiser shall also provide repatriation of the tourist with equivalent passenger transport without undue delay and at no extra cost to the tourist.

9.8 Standard. States Parties shall take the necessary measures to ensure that the tourist is entitled to an appropriate price reduction for any period during which there were lack of conformity unless the organiser proves that the lack of conformity is attributable to the tourist.

9.9 Standard. States Parties shall take the necessary measures to ensure that the tourist is entitled to receive appropriate compensation from the organiser for any damage which the tourist sustains as a result of any lack of conformity, unless the lack of conformity is:

   a) Attributable to the tourist.
   b) Attributable to a third party unconnected with the services contracted, and is unforeseeable or unavoidable.
   c) Due to a case of force majeure.

9.10 Standard. States Parties shall take the necessary measures to ensure that the organiser gives assistance without undue delay to the tourists in difficulty, including but not limited to cases of force majeure, in particular by:

   a) Information on health services, local authorities and consular assistance
   b) Assisting the tourist to make distance communications and helping the tourist to find alternative travel arrangements.

9.11 Standard - In case of damages arising from the non-performance or improper performance of the services included in the package, States Parties should allow compensation to be limited in accordance with the international conventions governing such services.

9.12 Recommended Practice - In case of damages other than personal injury resulting from the non-performance or improper performance of the services included in the package, States Parties should allow compensation to be limited under the package travel contract. Such limitation shall not be unreasonable.

9.13 Recommended Practice - States Parties should ensure that the tourist may address messages, requests or complaints in relation to the performance of the package directly to the retailer through which it was purchased. The retailer should forward those messages, requests or complaints to the organiser without undue delay.

For the purpose of compliance with time-limits or limitation periods, receipt of the messages, requests or complaints by the retailer shall be considered as receipt by the organiser.
Chapter 10

Assistance obligation in case of force majeure

10.1 Standard. States Parties shall take the necessary measures to ensure that, when after departure a force majeure event affects the proper performance of the package travel contract, the organiser shall provide appropriate assistance without undue delay to the tourist.

10.2 Recommended Practice - States Parties should take the necessary measures to ensure that the assistance covers, if materially and technically possible:

   a) Information and communication facilities;
   b) For the duration of the package travel contract, suitable alternative arrangements to the meal plan that has been agreed in the package travel contract, if a significant proportion of the agreed meal plan cannot be provided due to the case of force majeure;
   c) For the duration of the package travel contract, suitable alternative arrangements to the accommodation that has been agreed in the package travel contract, if a significant proportion of the agreed accommodation cannot be provided due to the case of force majeure;
   d) Equivalent passenger transport back to the point of departure or to another return-point to which the tourist has agreed, if passenger transport has been agreed in the package travel contract and is affected by the force majeure situation; and
   e) Upon the request of the tourist, information on alternative reservations and other or additional services not included in the package travel contact which may be purchased by the tourist.

10.3 Recommended Practice - States Parties should take the necessary measures to ensure that in case of force majeure the trader cooperates with the relevant authorities of the tourists’ country of origin and of the host country.

10.4 Recommended Practice - The host country should make immediate contact with the local representative or local agency of the trader or where such local representatives do not exist, directly with the trader involved in the force majeure situation in order to provide support to them.

10.5 Recommended Practice - States Parties should promote insurance schemes and guarantee systems which aim to cover the extra costs resulting from the force majeure situation.

10.6 Recommended Practice - States Parties should take the necessary measures to ensure that in case of force majeure the organiser remains liable for alternative arrangements regarding in particular passenger transport and accommodation and grants a price reduction for non-performed services.

10.7 Recommended Practice - In case of force majeure, the organiser should bear the cost of necessary accommodation, if possible of equivalent category. Each State Party shall establish the maximum number of nights of accommodation which shall be borne by the organiser.
Chapter 11

Protection in the event of the insolvency of the organiser

11.1 Standard. States Parties shall take the necessary measures to ensure that the organiser established in their territory provides at all times sufficient evidence of financial security to the tourists for the refund of all payments made by or on behalf of tourists insofar as the relevant services are not performed as a consequence of the organiser's insolvency.

11.2 Standard. States Parties shall take the necessary measures to ensure that organisers not established in a State Party which sell or offer for sale packages in a State Party, or which by any means direct such activities to a State Party, shall be obliged to provide the financial security in accordance with the law of that State Party.

11.3 Standard. States Parties shall take the necessary measures to ensure that when the performance of the package is affected by the organiser's insolvency and passenger transport is part of the package travel contract, the security shall be available free of charge to ensure repatriations and, if necessary, the financing of accommodation prior to the repatriation.

11.4 Recommended Practice - States Parties should designate central contact points to facilitate the administrative cooperation and supervision of organisers operating in different State Parties and should grant access to an inventory list of organisers which are in compliance with their insolvency protection obligations and to all necessary information on their national insolvency protection requirements, which shall be publicly and accessible online to other States Parties and to the World Tourism Organization.

11.5 Standard. An organiser's insolvency protection shall benefit tourist regardless of their place of residence, the place of departure or where the package is sold and irrespective of the State Party where the entity in charge of the insolvency protection is located.

11.6 Standard. For travel services that have not been performed, refunds shall be provided without undue delay after the tourist's request.

Chapter 12

Insolvency protection and information requirements for linked travel arrangements

12.1 Recommended Practice – States Parties should ensure that traders facilitating linked travel arrangements should provide security for the refund of all payments they receive from tourist insofar as a tourism service which is part of a linked travel arrangement is not performed as a consequence of their insolvency. If such traders are the party responsible for the passenger transport, the security shall also cover the tourist’s repatriation.

12.2 Recommended Practice - Before the tourist is bound by any contract leading to the creation of a linked travel arrangement or any corresponding offer, the trader facilitating linked travel arrangements, including where the trader is not established in a State Party but, by any means, directs such activities to a State Party, should state in a clear, comprehensible and prominent manner that the tourist:

a) Will not benefit from any of the rights applying exclusively to packages under this
Convention and that each service provider will be solely responsible for the proper contractual performance of his service; and
b) Will benefit from insolvency protection in accordance with paragraph 12.1.

12.3 Recommended Practice - Where a linked travel arrangement is the result of the conclusion of a contract between a tourist and a trader who does not facilitate the linked travel arrangement, that trader shall inform the trader facilitating the linked travel arrangement of the conclusion of the relevant contract.
Annex III

Accommodation issues

Chapter 1

Definitions

For the purposes of this Annex, the following definitions shall apply:

“Accommodation service” means the provision of accommodation against remuneration, typically on a daily or weekly basis, principally for short stay of tourists provided by different types of establishments, including but not limited to hotels, motels, pensions, bed and breakfast services, hostels, commercially marketed private accommodations, etc.

This definition excludes the provision of homes and furnished or unfurnished flats or apartments for more permanent use, typically on a monthly or annual basis, unless offered for tourism purposes.

“Accommodation service provider” means the tourism service provider or the natural or legal person who sells, supplies or facilitates as an intermediary the provision of accommodation services;

“Contract” means the agreement linking the tourist to the accommodation service provider;

“Force majeure” means unusual, extraordinary and unforeseeable circumstances beyond the control of the accommodation service provider, that have resulted in the need of assistance on a large scale, when the consequences of those circumstances could not have been avoided if all due care had been exercised, or events which even with all due care could not have been foreseen or forestalled;

Chapter 2

Pre-contractual Information obligations

2.1 Standard. States Parties shall take the necessary measures to ensure that, before the conclusion of the contract, the accommodation service provider provides the tourist in a clear and comprehensible manner with adequate information on:

a) The identity of the accommodation service provider, such as his trading name;
b) The geographical address at which it is established and its the telephone number; fax number and the e-mail address, where available, to enable the tourists to contact the accommodation service provider quickly and efficiently and, where applicable the geographical address and the identity of the accommodation service provider on whose behalf it is acting;
c) If different from the address provided in accordance with point (b) of this paragraph, the geographical address of the place of business of the accommodation service provider, and, where applicable, that of the accommodation service provider on whose behalf it is acting, where the consumer can address any complaints;
d) The main characteristics of the accommodation service;
e) Total price of the accommodation service inclusive of taxes, or when such taxes/charges cannot reasonably be calculated in advance, the fact that such taxes/charges may be payable;
f) The arrangements for payment, delivery, performance and the time by which the accommodation service provider undertakes to perform the service, and where applicable his complaint handling policy;
g) The duration of the contract, where applicable;
h) The complaint handling policy;
i) Where a right of withdrawal exists, the conditions, time limits and procedures for exercising that right;
j) Where applicable, the minimum duration of the tourist’s obligation under the contract;

2.2 Recommended Practice - States Parties should take the necessary measures to ensure that, before the conclusion of contract, the accommodation service provider provides the tourist in any appropriate form with additional information on:

a) Where applicable, the existence and the conditions of deposits or other financial guarantees to be paid or provided by the tourist at the request of the accommodation service provider;
b) Where applicable, the possibility of having recourse to an out-of-court complaint and redress mechanism, to which the accommodation service provider is subject, and the methods for having access to it;
c) Where applicable, the official classification of the accommodation;
d) Upon request, information on any limitation to accessibility for people with reduced mobility;

Chapter 3

Contractual Information obligations

3.1 Standard. States Parties shall take the necessary measures to ensure that the information referred to in paragraph 2.1 of Chapter 2 shall form an integral part of the contract and shall not be altered unless the contracting parties expressly agree otherwise.

3.2 Recommended Practice - States Parties should take the necessary measures to ensure that the contract includes, in addition to elements referred to in paragraph 3.1 of this Chapter, the following additional elements:

a) The identity of the accommodation service provider and the tourist;
b) Services booked and included in the contract;
c) Periods of stay, dates, times for the check-in and check-out;
d) General terms and conditions;
e) Upon request, ancillary services;
f) Other provisions provided for under mutual agreement;

**Chapter 4**

*Failure of performance or improper performance*

4.1 **Standard.** States Parties shall take the necessary measures to ensure that the accommodation service provider is liable to the tourist for the proper performance of the obligations under the contract.

4.2 **Standard.** Where prior to the arrival of the tourist the accommodation service provider is aware that it will be unable to fulfil its obligations under the contract, the tourist shall be informed of this situation without delay and of any right to cancellation without penalty. The financial consequences of such failure on the contract with the tourist, in particular on possible compensations, shall be determined by the national contract law of the State Parties applicable in each case.

4.3 **Recommended Practices** - Where at the arrival of the tourist the accommodation service provider is not able to provide the services contracted, States Parties should take the necessary measures to ensure that the accommodation service provider provides the tourist, at no extra cost, with at least equivalent level of accommodation together with the means of transport to the new accommodation. The financial consequences of such failure on the contract with the tourist, in particular on possible compensations, should be determined by the national contract law applicable in each case.

4.4 **Recommended Practice** - States Parties should take the necessary measures to ensure that a commercial practice shall be regarded as misleading, and therefore prohibited if it contains false information and is therefore untruthful or in any way, including overall presentation, deceives or is likely to deceive the average tourist and causes or is likely to cause him to take a transactional decision that he would not have taken otherwise.

**Chapter 5**

*Assistance obligation in case of force majeure event*

5.1 **Recommended Practice** - States Parties should take the necessary measures to ensure that in case of force majeure the accommodation service provider cooperates with the relevant authorities of the tourists’ country of origin and of the host country, providing:

   a) Information concerning tourist identity and location;
   b) The consequences of the force majeure on the provision of accommodation service by the provider;
   c) Information of how aid might be offered;
   d) Information on state of health and well-being of the tourists;
   e) Information on how tourists might be contacted and removed from danger and repatriated;

5.2 **Recommended Practice** - States Parties should take the necessary measures to ensure that in case of force majeure, the accommodation service provider displays fair and ethical
behaviour and should not increase the room rates for the sole reason of force majeure event for the extra nights spent by the tourists, and does not request cancellation fees neither from the tourists nor from other contracted tourism service providers.

5.3 **Recommended Practice** - The possible consequences of a force majeure event on the contract with the tourist, in particular on reimbursement or cancellation, should be determined by the national contract law applicable in each case.

1. In conformity with a recommendation from the World Committee on Tourism Ethics (WCTE), the 21st session of the UNWTO General Assembly (Medellín, Colombia, 12-17 September 2015) was seized of the Report of the Secretary-General which included an Explanatory Note by the Legal Adviser outlining the rationale for the conversion of the Global Code of Ethics for Tourism into a Convention, as well as a first draft of the UNWTO Convention on Tourism Ethics (http://cf.cdn.unwto.org/sites/all/files/pdf/a21_10_report_of_the_world_committee_on_tourism_ethics_add2_en_0.pdf).

2. The draft text of the Convention had not been submitted to the Executive Council in advance since the WCTE, being a subsidiary organ of the General Assembly, only reports to the Assembly.

3. During the debate in the General Assembly, all delegations which took the floor on this point of the agenda approved the principle of the adoption of a Convention on Tourism Ethics and recognized the advantage of having a binding instrument. However, many delegations requested more time for their governments to examine the proposed draft text of the Convention.

4. Consequently, by resolution 668(XXI), the General Assembly decided as follows:

   “1. Takes note of the proposal of the World Committee on Tourism Ethics to convert the Global Code of Ethics for Tourism into a legally binding treaty in order to reinforce its effectiveness at the international and national levels;

   2. Requests the Regional Commissions and the Member States to convey their views on this process to the Secretariat of the Organization;

   3. Decides to entrust the Secretary-General, in close consultation with the World Committee on Tourism Ethics, to create a special Working Group constituted on the basis of a fair geographical balance in order to examine in depth the procedures and implications of adopting a draft UNWTO Convention on Tourism Ethics in cooperation with the World Committee on Tourism Ethics;

   4. Requests the Working Group and the World Committee on Tourism Ethics to submit their remarks and, if possible, a draft text of the Convention on Tourism Ethics to the next sessions of the Executive Council for its examination; and

   5. Expresses the wish that a convention can be adopted, after an in-depth consultation among the Member States, by the General Assembly during its twenty-second session in 2017.”

5. In accordance with this mandate and after consultation with the President of the WCTE and the Legal Adviser of the UNWTO, the Secretary-General established the Working Group on the Ethics Convention based on the favourable responses received from UNWTO Full and Associate Members to his invitation letter of December 2015.

6. As of 16 March 2016 the following countries have designated a representative to take part in the Working Group:

   AFRICA: Chad, Democratic Republic of Congo, Morocco, Republic of Congo

   AMERICAS: Brazil, Costa Rica, Cuba, Ecuador, Guatemala, Honduras, Puerto Rico
ASIA: Bhutan, China, Indonesia, Macao, China, Philippines, Samoa, Sri Lanka
EUROPE: Azerbaijan, Bulgaria, Cyprus, Flanders, the Former Yugoslav Republic of Macedonia, France, Greece, Hungary, Israel, Montenegro, Poland, Portugal, Russian Federation, Turkey
MIDDLE EAST: Egypt

7. The mandate of the Working Group is as follows:

- Examine the procedures and implications for Member States of adopting a draft Convention on Tourism Ethics;
- Revise and adapt the Draft UNWTO Convention on Tourism Ethics submitted to the General Assembly in 2015;
- Prepare regular progress reports to the Executive Council;
- Prepare the final draft text of the Convention on Tourism Ethics to be submitted to the twenty-second session of the UNWTO General Assembly in autumn 2017.

8. The Working Group will hold its first meeting in person on 25 April 2016 in Madrid, Spain, back-to-back with the 17th meeting of the WCTE and its second meeting in person towards the end of the first semester of 2017. In between the two meetings, the members of the Working Group will communicate by telephone or e-mail.
Annex VIII. Authorizations granted for the use of the UNWTO logo

1. In accordance with the 89th Council decision (CE/DEC/8(LXXXIX) and the 19th General Assembly resolution A/RES/601(XIX), the Secretariat hereby reports to the Executive Council the authorizations granted for the use of the UNWTO signs between May 2015 and January 2016.

2. In the period under review, the Secretariat has granted permission for the use of the UNWTO signs to the entities listed below.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Country</th>
<th>Use</th>
<th>Full/ Associate/ Affiliate Member</th>
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Annex IX. Evaluation of UNWTO events

1. Since January 2008, the Secretariat has put in place an evaluation process of UNWTO’s events. For the period covered by the present report, the results of such evaluation are based on the collection of questionnaires filled in by more than 800 participants during 28 events and are summarized in the following tables and graphs.

2. Respondents are mostly composed by national or local government agency, then private sector businesses or associations, followed by research institutes.

3. Contents and structural aspects of the events are rated as follows:

4. Logistical aspects of the events are rated as follows:

5. The overall rating of the events shows a global satisfaction from respondents (43% rating them as “excellent” and 50% as “good”). However, the aim of the Secretariat remains to increase the proportion of participants rating UNWTO events as “excellent”.

6. The events evaluated are listed below. The details regarding the evaluation of each event are available upon request to the Secretariat. The Secretariat is continually taking these results into account in preparing its events and would like to seize this opportunity to thank all NTA officials and other people attending UNWTO events who kindly participated in this evaluation process.
<table>
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<tr>
<th>UNWTO Event Title</th>
<th>Place (City, country)</th>
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<tr>
<td>UNWTO Knowledge Network Symposium</td>
<td>Madrid, Spain, 23 January 2014</td>
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<tr>
<td>29th Meeting of the World Tourism Network on Child Protection</td>
<td>ITB, Berlin, Germany, 7 March 2014</td>
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<tr>
<td>Training Seminar on Tourism and Biodiversity</td>
<td>Bagamoyo, Tanzania, 18-20 March 2014</td>
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<tr>
<td>Andorra World Congress Snow Mountain Tourism</td>
<td>Andorra, 9-10 April 2014</td>
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<tr>
<td>8TH UNWTO Asia/Pacific Executive Training Programme on Tourism Policy and Strategy</td>
<td>Bali, Indonesia, 28 April – 1 May 2014</td>
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<tr>
<td>Training Seminar on Tourism and Biodiversity</td>
<td>Ada, Ghana, 13-15 May 2014</td>
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<tr>
<td>UNWTO/ASEAN International Conference On Tourism And Climate Change</td>
<td>Legazpi City, Philippines, 19-20 May 2014</td>
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<tr>
<td>Executive Council - Ninety-eighth session</td>
<td>Santiago de Compostela, Spain, 4-6 June 2014</td>
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<tr>
<td>UNWTO International Conference on Tourism and Heritage Protection</td>
<td>Mandalay, Myanmar, 12 June 2014</td>
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<tr>
<td>UNWTO/ETC International Seminar on Knowledge Sharing for Tourism Destinations 'From Data To Action</td>
<td>Vienna, Austria 2014, 11-12 September 2014</td>
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<tr>
<td>Executive Council - Ninety-ninth session</td>
<td>Samarkand, Uzbekistan, 1-4 October 2014</td>
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<tr>
<td>3rd Global Summit on City Tourism - &quot;New Paradigms in City Tourism Development&quot;</td>
<td>Barcelona, Spain, 9-10 October 2014</td>
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<tr>
<td>8th UNWTO/PATA Forum on Tourism Trends And Outlook</td>
<td>Guilin, China, 13-15 October 2014</td>
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<td>Lithuanian Ministry of Economy &amp; UNWTO Master Class on E-Marketing - What’s Next for the Baltic Sea Tourism in a Dynamic Digital Environment</td>
<td>Vilnius, Lithuania, 17-20 November 2014</td>
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<tr>
<td>1st UNWTO Conference on Accessible Tourism in Europe</td>
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<td>Technology at the service of Tourism for All</td>
<td>FITUR, Madrid, Spain, 29 January 2015</td>
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<td>UNWTO / UNESCO World Conference on Tourism and Culture: Building a New Partnership</td>
<td>Siem Reap, Cambodia, 4-6 February 2015</td>
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<td>Community Empowerment through Creative Industries and Tourism - Special focus on Women, Youth, Indigenous Communities and People Disabilities</td>
<td>ITB Berlin, Germany, 6 March 2015</td>
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<td>30th Meeting of the World Tourism Network on Child Protection</td>
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<td>The Atlantic Initiative For Tourism 2015</td>
<td>Rabat, Morocco, 11 March 2015</td>
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<td>9th UNWTO Asia/Pacific Executive Training Programme on Tourism Policy and Strategy</td>
<td>Bohol, Philippines, 28 April – 1 May 2015</td>
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<td>Workshop on the Application of Sustainable Tourism Indicators</td>
<td>Muscat, Sultanate of Oman, 11 – 13 May 2015</td>
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<td>Cours régional de capacitation de l'OMT: La politique et stratégie pour le tourisme</td>
<td>Kinshasa, République démocratique du Congo, 18-22 May 2015</td>
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<td>The 27th Joint Meeting of the UNWTO Commissions for East Asia and Pacific &amp; South Asia &amp; UNWTO Regional Ministerial Conference</td>
<td>Bandos Island Resort, Maldives, 3-5 June 2015</td>
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<td>Enhancing Silk Road interpretation and quality guides training</td>
<td>Khiva, Uzbekistan, 24 August – 6 September 2015</td>
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