

FOR INFORMATION

Report of the Programme and Budget Committee

CE/110/PBC
Baku, 16 June 2019
Original: English

Executive summary

The Programme and Budget Committee, as a subsidiary organ of the Executive Council, examines, prior to their submission to the Council, all documents in relation with the budget and programme of work of the Organization.

During its 16th meeting held in Baku, Azerbaijan, prior to the 110th session of the Executive Council (EC), the Committee considered the following reports:

- Implementation of the General Programme of Work for 2018-2019
- UNWTO financial report and audited Financial Statements for the year ended 31 December 2018
- UNWTO financial report for the period ended 31 March 2019
- Human resources report
- Draft Programme of Work and Budget for 2020-2021

I. Introduction

1. The Programme and Budget Committee (PBC) held its sixteenth meeting in Baku, Azerbaijan, on 16 June 2019, under the chairmanship of India. A list of participants is annexed to this report.
2. The PBC members approved the agenda and proceeded to consider the following points and corresponding documents submitted to the Executive Council at its 110th session:

	Documents
Implementation of the General Programme of Work for 2018-2019	CE/110/4(a)
UNWTO financial report and audited Financial Statements for the year ended 31 December 2018	CE/110/4(d)
UNWTO financial report for the period ended 31 March 2019	CE/110/4(e) rev.1
Human resources report	CE/110/4(f)
Draft Programme of Work and Budget for 2020-2021	CE/110/5(a)

II. Implementation of the General Programme of Work for 2018-2019 (CE/110/4(a))

3. The Secretary-General presented an update of the activities carried out by the Secretariat, including the report of the Statistics Committee, in order to respond to the priorities of the Secretary-General, as approved by Executive Council in its 108th session (May 2018). He also explained the implications for UNWTO of the United Nations Reform, and notably, of the UNWTO's membership in the United Nations Sustainable Development Group (UNSDG).
4. The PBC took note of the activities presented and recommends the Executive Council to approve the report.

III. UNWTO financial report and audited Financial Statements for the year ended 31 December 2018 (CE/110/4(d))

5. The Secretary-General presented the UNWTO financial report and audited Financial Statements for the year ended 31 December 2018. The 2018 Financial Statements received an unqualified (positive) audit opinion as shown in the report of the External Auditor included in this document. The 2018 financial report includes the Secretary-General's proposal on UNWTO ASEB liabilities funding strategy.
6. The PBC took note with appreciation of the unqualified opinion of the External Auditor on the 2018 UNWTO Financial Statements and requested the Executive Council to recommend the General Assembly to approve the UNWTO financial report and audited Financial Statements for the year ended 31 December 2018.

IV. UNWTO financial report for the period ended 31 March 2019 (CE/110/4(e) rev.1)

7. The Secretary-General presented the Financial Report of the Organization for the period ended 31 March 2019 including the budgetary cash result of the Regular Budget at 31 March 2019, the Plan of income and expenditure of the Regular Budget for 2019.
8. The Secretary-General also transmitted the provisional interim unaudited UNWTO Statement of Financial Position at 31 March 2019 and UNWTO Statement of Financial Performance for the period ended 31 March 2019 as well as updated information on the Members' application of Article 34 of the Statutes and paragraph 13 of the Financing Rules.
9. The PBC took note of the document and recommends the Executive Council to approve it.

V. Human resources report (CE/110/4(f))

10. The Secretary-General presented the human resources situation of the Organization as at 1 April 2019. He provided information and updated statistics on personnel matters, including proposed amendments to the Staff Rules. He also mentioned the report by the independent Ethics Officer, annexed to the Human Resources document.
11. The PBC Members reviewed the report and recommends the Executive Council to approve it.

VI. Draft Programme of Work and Budget for 2020-2021 (CE/110/5(a))

12. The Secretary-General presented the programme and budget for the next biennium, based on his Management Vision and including the proposal of having a 0% increase in the Members' contributions for 2020 over their 2019 contributions and a 0% increase in the 2021 contributions over 2020. The Organization's Regular Budget budgetary income is budgeted on account of assessed contributions and allocations. The Secretary-General also transmitted the updated structure of the 2018-2019 Regular Budget.
13. The PBC Members reviewed the report and recommends the Executive Council to approve it.

VII. Place and date of the 17th PBC meeting

14. The Committee agreed that its seventeenth meeting would be held in the framework of the 23rd session of the General Assembly in Saint Petersburg, Russian Federation.

Annex I: List of participants

I. Chair	
India	<p>Mr. Suman Billa Joint Secretary Ministry of Tourism</p> <p>Mr. Vanlalvawna Bawitlung Ambassador Embassy of India, Baku, Azerbaijan</p> <p>Mr. Govindan Pacheni Kizhakkiniyil Second Secretary Embassy of India, Baku, Azerbaijan</p>
II. Members of the Committee	
Cameroon	<p>Mr. Bello Bouba Maigari Ministre du Tourisme et des Loisirs Ministère du Tourisme et des Loisirs</p> <p>Mr Samuel Mbe Directeur du Bureau d'information touristique Ambassade du Cameroun à Paris</p>
France	<p>Ms. Caroline Guillois Public Affairs Officer French Ministry for Europe and Foreign Affairs</p>
Japan	<p>Mr. Jun Takashina Vice Commissioner Japan Tourism Agency Ministry of Land, Infrastructure, Transport and Tourism</p> <p>Ms. Ryoko Okada Assistant Director for Intercontinental Organization Japan Tourism Agency Ministry of Land, Infrastructure, Transport and Tourism</p>
Mexico	<p>Mr. Juan Rodrigo Labardini Flores Ambassador Extraordinary and Plenipotenciary Embassy of Mexico in Azerbaijan</p>
Saudi Arabia	<p>Ms. Haifa Al-Jedea General Supervisor of the International Cooperation Dept. Saudi Commission for Tourism And National Heritage</p> <p>Mr. Nayef Al-Motiri Director of International Cooperation Department Saudi Commission for Tourism & National Heritage</p> <p>Mr. Khaled Alzahrani International Cooperation Specialist Saudi Commission for Tourism and National Heritage</p> <p>Mr. Fahad ALGHAZI Accountant Saudi Commission for Tourism And National Heritage</p>
Zimbabwe	<p>Mr. Douglas Runyowa Director Ministry of Environment, Tourism and Hospitality Industry</p>

	Ms. Prisca Mazengeza Principal Tourism Officer Ministry of Environment, Tourism and Hospitality Industry
III. Observers	
Paraguay	Ms Montiel de Afara Minister SENATUR Ms Rosa Sanabria de Radice Director for Institutional and International SENATUR
Romania	Mr Ciprian Mirica Embassy of Romania in Azerbaijan
Spain	Mr José-Luis Real Moreno Head of international Relations Secretariat of State of Tourism
Zambia	Mr. Charles Romel Banda Minister Ministry of Tourism and Arts Ms. Christine Kaseba-Sata Ambassador Embassy of the Republic of Zambia Mr. Percy Ngwira First Secretary-Tourism Embassy of the Republic of Zambia Ms. Nyalumanda Chiwaya Tourism Development and Research officer Ministry of Tourism and Arts
UNWTO Secretariat	
Mr. Zurab Pololikashvili, Secretary-General Mr. Jaime Cabal, Deputy Secretary-General Mr. Manuel Butler, Executive Director Mr. Shanzhong Zhu, Executive Director Ms. Zhanna Yakovleva, Chief of Cabinet Ms. Zoritsa Urošević, Head of UNWTO Liaison Office Ms. Alicia Gómez, Legal Counsel Mr. Musallim Afandiyev, Senior Business Transformation and Reforms Officer Mr. Marcelo Risi, Head of Communications Mr. Philippe Lemaistre, Officer, Internal Coordination	