Report of the Programme and Budget Committee

CE/110/PBC
Baku, 16 June 2019
Original: English

Executive summary

The Programme and Budget Committee, as a subsidiary organ of the Executive Council, examines, prior to their submission to the Council, all documents in relation with the budget and programme of work of the Organization.

During its 16th meeting held in Baku, Azerbaijan, prior to the 110th session of the Executive Council (EC), the Committee considered the following reports:

- Implementation of the General Programme of Work for 2018-2019
- UNWTO financial report and audited Financial Statements for the year ended 31 December 2018
- UNWTO financial report for the period ended 31 March 2019
- Human resources report
- Draft Programme of Work and Budget for 2020-2021
I. Introduction

1. The Programme and Budget Committee (PBC) held its sixteenth meeting in Baku, Azerbaijan, on 16 June 2019, under the chairmanship of India. A list of participants is annexed to this report.

2. The PBC members approved the agenda and proceeded to consider the following points and corresponding documents submitted to the Executive Council at its 110th session:

   **Documents**

   - UNWTO financial report and audited Financial Statements for the year ended 31 December 2018: CE/110/4(d)
   - UNWTO financial report for the period ended 31 March 2019: CE/110/4(e) rev.1
   - Human resources report: CE/110/4(f)
   - Draft Programme of Work and Budget for 2020-2021: CE/110/5(a)

II. Implementation of the General Programme of Work for 2018-2019 (CE/110/4(a))

3. The Secretary-General presented an update of the activities carried out by the Secretariat, including the report of the Statistics Committee, in order to respond to the priorities of the Secretary-General, as approved by Executive Council in its 108th session (May 2018). He also explained the implications for UNWTO of the United Nations Reform, and notably, of the UNWTO’s membership in the United Nations Sustainable Development Group (UNSDG).

4. The PBC took note of the activities presented and recommends the Executive Council to approve the report.

III. UNWTO financial report and audited Financial Statements for the year ended 31 December 2018 (CE/110/4(d))

5. The Secretary-General presented the UNWTO financial report and audited Financial Statements for the year ended 31 December 2018. The 2018 Financial Statements received an unqualified (positive) audit opinion as shown in the report of the External Auditor included in this document. The 2018 financial report includes the Secretary-General’s proposal on UNWTO ASEB liabilities funding strategy.

6. The PBC took note with appreciation of the unqualified opinion of the External Auditor on the 2018 UNWTO Financial Statements and requested the Executive Council to recommend the General Assembly to approve the UNWTO financial report and audited Financial Statements for the year ended 31 December 2018.
IV. UNWTO financial report for the period ended 31 March 2019 (CE/110/4(e) rev.1)


8. The Secretary-General also transmitted the provisional interim unaudited UNWTO Statement of Financial Position at 31 March 2019 and UNWTO Statement of Financial Performance for the period ended 31 March 2019 as well as updated information on the Members’ application of Article 34 of the Statutes and paragraph 13 of the Financing Rules.

9. The PBC took note of the document and recommends the Executive Council to approve it.

V. Human resources report (CE/110/4(f))

10. The Secretary-General presented the human resources situation of the Organization as at 1 April 2019. He provided information and updated statistics on personnel matters, including proposed amendments to the Staff Rules. He also mentioned the report by the independent Ethics Officer, annexed to the Human Resources document.

11. The PBC Members reviewed the report and recommends the Executive Council to approve it.

VI. Draft Programme of Work and Budget for 2020-2021 (CE/110/5(a))

12. The Secretary-General presented the programme and budget for the next biennium, based on his Management Vision and including the proposal of having a 0% increase in the Members’ contributions for 2020 over their 2019 contributions and a 0% increase in the 2021 contributions over 2020. The Organization’s Regular Budget budgetary income is budgeted on account of assessed contributions and allocations. The Secretary-General also transmitted the updated structure of the 2018-2019 Regular Budget.

13. The PBC Members reviewed the report and recommends the Executive Council to approve it.

VII. Place and date of the 17th PBC meeting

14. The Committee agreed that its seventeenth meeting would be held in the framework of the 23rd session of the General Assembly in Saint Petersburg, Russian Federation.
## Annex I: List of participants

<table>
<thead>
<tr>
<th>I. Chair</th>
<th>II. Members of the Committee</th>
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<tr>
<td><strong>India</strong></td>
<td><strong>Cameroon</strong></td>
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| Mr. Suman Billa  
Joint Secretary  
Ministry of Tourism | Mr. Bello Bouba Maigari  
Ministre du Tourisme et des Loisirs  
Ministère du Tourisme et des Loisirs |
| Mr. Vanlalvawna Bawitlung  
Ambassador  
Embassy of India, Baku, Azerbaijan | Mr. Samuel Mbe  
Directeur du Bureau d'information touristique  
Ambassade du Cameroun à Paris |
| Mr. Govindan Pacheni Kizhakkiniyil  
Second Secretary  
Embassy of India, Baku, Azerbaijan | **France** |
| **Germany** | **Japan** |
| **Saudi Arabia** | **Mexico** |
| **Zimbabwe** | **Saudi Arabia** |
| Ms. Caroline Guillois  
Public Affairs Officer  
French Ministry for Europe and Foreign Affairs | Mr. Jun Takashina  
Vice Commissioner  
Japan Tourism Agency  
Ministry of Land, Infrastructure, Transport and Tourism |
| Ms. Ryoko Okada  
Assistant Director for Intercontinental Organization  
Japan Tourism Agency  
Ministry of Land, Infrastructure, Transport and Tourism | Mr. Juan Rodrigo Labardini Flores  
Ambassador Extraordinary and Plenipotenciary  
Embassy of Mexico in Azerbaijan |
| Mr. Haifa Al-Jedea  
General Supervisor of the International Cooperation Dept.  
Saudi Commission for Tourism And National Heritage | Ms. Haifa Al-Jedea  
General Supervisor of the International Cooperation Dept.  
Saudi Commission for Tourism And National Heritage |
| Mr. Nayef Al-Motiri  
Director of International Cooperation Department  
Saudi Commission for Tourism & National Heritage | Mr. Nayef Al-Motiri  
Director of International Cooperation Department  
Saudi Commission for Tourism & National Heritage |
| Mr. Khaled Alzahrani  
International Cooperation Specialist  
Saudi Commission for Tourism and National Heritage | Mr. Khaled Alzahrani  
International Cooperation Specialist  
Saudi Commission for Tourism and National Heritage |
| Mr. Fahad ALGHAZI  
Accountant  
Saudi Commission for Tourism And National Heritage | Mr. Fahad ALGHAZI  
Accountant  
Saudi Commission for Tourism And National Heritage |
| Mr. Douglas Runyowa  
Director  
Ministry of Environment, Tourism and Hospitality Industry | Mr. Douglas Runyowa  
Director  
Ministry of Environment, Tourism and Hospitality Industry |
<table>
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<th>III. Observers</th>
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| **Paraguay**        | Ms. Prisca Mazengeza  
Principal Tourism Officer  
Ministry of Environment, Tourism and Hospitality Industry |
|                     | Ms. Montiel de Afara  
Minister  
SENATUR |
|                     | Ms. Rosa Sanabria de Radice  
Director for Institutional and International  
SENATUR |
| **Romania**         | Mr. Ciprian Mirica  
Embassy of Romania in Azerbaijan |
| **Spain**           | Mr. José-Luis Real Moreno  
Head of international Relations  
Secretariat of State of Tourism |
| **Zambia**          | Mr. Charles Romel Banda  
Minister  
Ministry of Tourism and Arts  
Ms. Christine Kaseba-Sata  
Ambassador  
Embassy of the Republic of Zambia  
Mr. Percy Ngwira  
First Secretary-Tourism  
Embassy of the Republic of Zambia  
Ms. Nyalumanda Chiwaya  
Tourism Development and Research officer  
Ministry of Tourism and Arts |

**UNWTO Secretariat**

Mr. Zurab Pololikashvili, Secretary-General  
Mr. Jaime Cabal, Deputy Secretary-General  
Mr. Manuel Butler, Executive Director  
Mr. Shanzhong Zhu, Executive Director  
Ms. Zhanna Yakovleva, Chief of Cabinet  
Ms. Zoritsa Urosevic, Head of UNWTO Liaison Office  
Ms. Alicia Gómez, Legal Counsel  
Mr. Musallim Afandiyev, Senior Business Transformation and Reforms Officer  
Mr. Marcelo Risi, Head of Communications  
Mr. Philippe Lemaistre, Officer, Internal Coordination