The forum is open to the participation of UNWTO Member States, UNWTO affiliate members, invited delegations, as well as to representatives of the tourism sector engaged in the development of the tourism sector in Africa through investments.

I. VENUE OF THE FORUM

1. The forum will be held at: SOFITEL HOTEL IVOIRE
   Address: Boulevard Hassan II, 08 BP 01 Abidjan 08
   Abidjan, Côte d’Ivoire
   Phone: (+225) 22 48 26 26
   Email: h8844-sl@sofitel.com
   Contact: +225 59 03 90 07

II. CONTACT INFORMATION OF THE ORGANIZING COMMITTEE

2. Governments and other dignitaries invited by the UNWTO Secretary-General and by the Ministry of Tourism and Leisure of the Republic of Côte d’Ivoire are requested to send their replies to the following addresses at the latest on the February 12th, 2020, indicating as much as possible, the composition of their delegations.

Ms Elcia Grandcourt
Programme Director
Regional Programme Africa
World Tourism Organization
Calle del poeta Joan Margall 42
28020 Madrid
Spain
Tel.: (+34 91) 5678152
Fax: (+34 91) 571 37 33
E-mail: rdaf@unwto.org

Ms Laétitia Mockey
Technical Adviser
Cooperation and Partnership Officer
Ministry of Tourism and Leisure
(+225) 78.70.88.21
Abidjan Plateau
Immeuble Postel 2001, 19e étage
Abidjan
Côte d’Ivoire
Email: mockeylj@gmail.com
III. REGISTRATION FOR THE FORUM

3. The online registration for the forum is open and is available through the following link: https://www.unwto.org/index.php/first-unwto-forum-on-investing-in-africas-tourism

4. Participants are requested to complete the registration form, available on the UNWTO website, before the February 12th 2020.

5. At the venue of the forum, a registration desk will be open two days before the start of the forum for badge withdrawal.

IV. STATUS OF PARTICIPANTS

6. The Government of Côte d’Ivoire will take the necessary steps to facilitate the arrival and departure of participants invited by the Organizations, as well as their stay in Côte d’Ivoire. Throughout their stay, participants will enjoy the privileges and immunities provided for in the Convention on the Privileges and Immunities of the United Nations specialized agencies of 1947.

V. ENTRY FORMALITIES

7. A valid passport is required for all visitors to Côte d’Ivoire. Entry visas may be obtained at Côte d’Ivoire’s diplomatic missions and consular representations abroad.

8. Participants from the Economic Community of West African States (ECOWAS) do not need a visa to travel to the Republic of Côte d’Ivoire. These countries are:

   1. BENIN
   2. BURKINA FASO
   3. CABO VERDE
   4. GAMBIE
   5. GHANA
   6. GUINEE
   7. GUINEE BISSAU
   8. LIBERIA
   9. MALI
  10. NIGER
  11. NIGERIA
  12. SENEGAL
  13. SIERRA LEONE
  14. TOGO
9. Participants from countries in which Côte d'Ivoire does not have a diplomatic mission or consular representation may be granted an entry visa upon arrival at Abidjan airport. Prior information on these participants: their passport number and their biographical data must be scanned and sent to the Ministry of Tourism and Leisure of Côte d'Ivoire for processing and customs clearance by the Immigration Service of Côte d'Ivoire in Abidjan.

10. Participants can pre-enroll online to obtain their visa on arrival at the following link: https://snedai.com/e-visa/

VI. TRANSPORT

11. The Ministry of Tourism and Leisure of Côte d'Ivoire will arrange free transport for all participants upon arrival, and departure from the airport, as well as return transport between their hotels and the meeting place. All participants are therefore, requested to register on-line at the following link giving details of their arrival and departure: https://www.unwto.org/index.php/first-unwto-forum-on-investing-in-africas-tourism

VII. RECEPTION AT THE AIRPORT

12. Reception and information desk will be operated at the Houphouët-Boigny airport from 18th until 23rd of February 2020 at the arrival hall, including VIP arrivals, to assist participants (immigration formalities, baggage collection, coordinate transport and transfers to their hotels).

VIII. ACCOMMODATION

13. The delegates are requested to make their own arrangements directly by contacting their chosen hotel. Please, consult below the list of the recommended hotels and by doing the booking, specify that you will be attending the UNWTO global tourism investment forum in Africa in Abidjan (Côte d'Ivoire) from 20 to 22 February 2020.

14. List of hotels proposed by the Ministry for Tourism and Leisure of Côte d'Ivoire are the following:
### IX. HEALTH REQUIREMENTS

15. Côte d’Ivoire Ministry of Health requires all travelers coming from countries endemic to Yellow Fever to produce proof of vaccination at border posts.

<table>
<thead>
<tr>
<th>Hotels</th>
<th>Type of room</th>
<th>Price F CFA</th>
<th>Price EUR</th>
<th>Price USD</th>
<th>Information Tel / Fax / Mail</th>
<th>Distance from the forum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sofitel Hôtel Ivoire (5*)</td>
<td>Classic room</td>
<td>200 000</td>
<td>305</td>
<td>400</td>
<td>+225 22 48 26 26</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Superior room</td>
<td>215 000</td>
<td>328</td>
<td>430</td>
<td>+225 59 03 90 07</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Junior suite</td>
<td>280 000</td>
<td>427</td>
<td>560</td>
<td><a href="mailto:h8844-sl@sofitel.com">h8844-sl@sofitel.com</a></td>
<td></td>
</tr>
<tr>
<td>Pullman Hôtel (4*)</td>
<td>Superior room</td>
<td>157 500</td>
<td>240</td>
<td>315</td>
<td>+225 22 48 26 26</td>
<td>5.5 km 10 min</td>
</tr>
<tr>
<td>Hôtel Tiama (4*)</td>
<td>Classic room</td>
<td>130 000</td>
<td>198</td>
<td>260</td>
<td><a href="mailto:christian.filiol@hotel.tiama.ci">christian.filiol@hotel.tiama.ci</a> / +225 07 07 95 20</td>
<td>5.7 km 10 min</td>
</tr>
<tr>
<td>Seen Hôtel (3*)</td>
<td>Classic room</td>
<td>98 000</td>
<td>150</td>
<td>196</td>
<td><a href="mailto:anna.tagba@seenhotels.com">anna.tagba@seenhotels.com</a></td>
<td>5.9 km 10 min</td>
</tr>
<tr>
<td>Résidence White House (3*)</td>
<td>Superior room</td>
<td>80 000</td>
<td>122</td>
<td>160</td>
<td><a href="mailto:mwiliam@iroko.ci">mwiliam@iroko.ci</a></td>
<td>5.4 km 10 min</td>
</tr>
<tr>
<td>Heden Golf Hotel (3*)</td>
<td>Superior room</td>
<td>70 000</td>
<td>107</td>
<td>140</td>
<td><a href="mailto:mwiliam@iroko.ci">mwiliam@iroko.ci</a></td>
<td>5.4 km 10 min</td>
</tr>
<tr>
<td>Ibis Plateau (3*)</td>
<td>Classic room</td>
<td>56 000</td>
<td>85</td>
<td>112</td>
<td>+225 22 48 26 26</td>
<td>5.9 km 11 min</td>
</tr>
<tr>
<td>Hotel Ivotel</td>
<td>Superior room</td>
<td>63 000</td>
<td>96</td>
<td>126</td>
<td>(+225)07046021</td>
<td>5.5 km 10 min</td>
</tr>
<tr>
<td>Hôtel Horizon (2*)</td>
<td>Superior room</td>
<td>65000</td>
<td>99</td>
<td>130</td>
<td><a href="mailto:hotelhorizon@hotmail.com">hotelhorizon@hotmail.com</a></td>
<td>3.5 km 7 min</td>
</tr>
<tr>
<td>Résidence Dippoka (2*)</td>
<td>Classic room</td>
<td>42 000</td>
<td>64</td>
<td>84</td>
<td>+225 22 50 51 64 / 67 82 52 00</td>
<td>10 km 20 min</td>
</tr>
<tr>
<td>Hôtel Belle Côte (3*)</td>
<td>Classic room</td>
<td>40 000</td>
<td>61</td>
<td>80</td>
<td><a href="mailto:hotelbellecote2006@yahoo.fr">hotelbellecote2006@yahoo.fr</a></td>
<td>11 km 20 min</td>
</tr>
<tr>
<td>Résidence Niablé (2*)</td>
<td>Classic room</td>
<td>20 000</td>
<td>31</td>
<td>40</td>
<td>infos@lesresidencesniablé.com</td>
<td>10 km 20 min</td>
</tr>
</tbody>
</table>
X. WORKING LANGUAGES

16. The working languages of the congress will be English and French. The documents will be prepared in English and French, and simultaneous interpretation will be provided in English and French.

XI. SOCIAL PROGRAMME

17. Official opening cocktail will be offered by the Ministry of Tourism and Leisure of Côte d'Ivoire on 20 February 2020 as well as a Farewell Dinner on 21 of February 2020.

18. Social visits will be offered to participants as soon as possible.

19. Participants are requested to register for the social programme no later than February 12, 2020

XII. CURRENCY REGULATIONS

20. The Unit of currency is Franc CFA. The exchange rate to Euro is approximately 1 EUR for 6.55957 FCFA.

XIII. CLIMATE

21. The average temperature in Côte d'Ivoire in the month of February ranges from 25ºC minimum to 33ºC maximum.

XIV. LOCAL TIME

22. Time in Côte d'Ivoire is GMT.

XV. BUSINESS AND SHOPPING HOURS

23. Public offices open from 07:30 to 16:30 (Monday to Friday). Businesses are open from 08:00 to 18:00 (Monday to Saturday).

24. Banks are open 08:00 to 15:00 (Monday to Friday). Most internationally recognized currencies can be exchanged at commercial banks, hotels and international airports. The credit cards commonly used are VISA and MasterCard.

XVI. INFORMATION ON THE WEBSITE

25. For further information on the Forum, please refer to UNWTO website: https://www.unwto.org/index.php/first-unwto-forum-on-investing-in-africas-tourism