



UNION - DISCIPLINE - TRAVAIL

**UNWTO global tourism investment forum in Africa**  
Abidjan, Côte d'Ivoire, 20-22 February 2020

Madrid, February 2020  
Original: French

### GENERAL INFORMATION NOTE

The forum is open to the participation of UNWTO Member States, UNWTO affiliate members, invited delegations, as well as to representatives of the tourism sector engaged in the development of the tourism sector in Africa through investments.

#### **I. VENUE OF THE FORUM**

1. The forum will be held at: **SOFITEL HOTEL IVOIRE**  
**Address:** Boulevard Hassan II, 08 BP 01 Abidjan 08  
 Abidjan, Côte d'Ivoire  
**Phone:** (+225) 22 48 26 26  
**Email:** [h8844-sl@sofitel.com](mailto:h8844-sl@sofitel.com)  
**Contact:** +225 59 03 90 07

#### **II. CONTACT INFORMATION OF THE ORGANIZING COMMITTEE**

2. Governments and other dignitaries invited by the UNWTO Secretary-General and by the Ministry of Tourism and Leisure of the Republic of Côte d'Ivoire are requested to send their replies to the following addresses at the latest on the **February 12<sup>th</sup> 2020**, indicating as much as possible, the composition of their delegations.

<p><b>Ms Elcia Grandcourt</b>            Programme Director            Regional Programme Africa            World Tourism Organization            Calle del poeta Joan Margall 42            28020 Madrid            Spain            Tel.: (+34 91) 5678152            Fax: (+34 91) 571 37 33            E-mail: <a href="mailto:rdaf@unwto.org">rdaf@unwto.org</a></p>	<p><b>Ms Laëtitia Mockey</b>            Technical Adviser            Cooperation and Partnership Officer            Ministry of Tourism and Leisure            (+225) 78.70.88.21            Abidjan Plateau            Immeuble Postel 2001, 19e étage            Abidjan            Côte d'Ivoire            Email : <a href="mailto:mockeyli@gmail.com">mockeyli@gmail.com</a></p>
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### III. REGISTRATION FOR THE FORUM

3. The online registration for the forum is open and is available through the following link : <https://www.unwto.org/index.php/first-unwto-forum-on-investing-in-africas-tourism>
4. Participants are requested to complete the registration form, available on the UNWTO website, before the **February 12<sup>th</sup> 2020**
5. At the venue of the forum, a registration desk will be open **two days** before the start of the forum for badge withdrawal.

### IV. STATUS OF PARTICIPANTS

6. The Government of Côte d'Ivoire will take the necessary steps to facilitate the arrival and departure of participants invited by the Organizations, as well as their stay in Côte d'Ivoire. Throughout their stay, participants will enjoy the privileges and immunities provided for in the Convention on the Privileges and Immunities of the United Nations specialized agencies of 1947.

### V. ENTRY FORMALITIES

7. A valid passport is required for all visitors to Côte d'Ivoire. Entry visas may be obtained at Côte d'Ivoire's diplomatic missions and consular representations abroad.
8. Participants from the Economic Community of West African States (ECOWAS) do not need a visa to travel to the Republic of Côte d'Ivoire. These countries are:

1. [BENIN](#)
2. [BURKINA FASO](#)
3. [CABO VERDE](#)
4. [GAMBIE](#)
5. [GHANA](#)
6. [GUINEE](#)
7. [GUINEE BISSAU](#)
8. [LIBERIA](#)
9. [MALI](#)
10. [NIGER](#)
11. [NIGERIA](#)
12. [SENEGAL](#)
13. [SIERRA LEONE](#)
14. [TOGO](#)

9. Participants from countries in which Côte d'Ivoire does not have a diplomatic mission or consular representation may be granted an entry visa upon arrival at Abidjan airport. Prior information on these participants: their passport number and their biographical data must be scanned and sent to the Ministry of Tourism and Leisure of Côte d'Ivoire for processing and customs clearance by the Immigration Service of Côte d'Ivoire in Abidjan.
10. Participants can pre-enroll online to obtain their visa on arrival at the following link: <https://snedai.com/e-visa/>

## **VI. TRANSPORT**

11. The Ministry of Tourism and Leisure of Côte d'Ivoire will arrange free transport for all participants upon arrival, and departure from the airport, as well as return transport between their hotels and the meeting place. All participants are therefore, requested to register on-line at the following link giving details of their arrival and departure: <https://www.unwto.org/index.php/first-unwto-forum-on-investing-in-africas-tourism>

## **VII. RECEPTION AT THE AIRPORT**

12. Reception and information desk will be operated at the Houphouët-Boigny airport from **18<sup>th</sup> until 23<sup>rd</sup> of February 2020** at the arrival hall, including VIP arrivals, to assist participants (immigration formalities, baggage collection, coordinate transport and transfers to their hotels).

## **VIII. ACCOMMODATION**

13. The delegates are requested to make their own arrangements directly by contacting their chosen hotel. Please, consult below the list of the recommended hotels and by doing the booking, specify that you will be attending the **UNWTO global tourism investment forum in Africa in Abidjan (Côte d'Ivoire) from 20 to 22 February 2020**.
14. List of hotels proposed by the Ministry for Tourism and Leisure of Côte d'Ivoire are the following:

Hotels	Type of room	Price F CFA	Price EUR	Price USD	Information Tel / Fax / Mail	Distance from the forum
<b>Sofitel Hôtel Ivoire (5*)</b>	Classic room	200 000	305	400	+225 22 48 26 26 +225 59 03 90 07 h8844-sl@sofitel.com	
	Superior room	215 000	328	430		
	Junior suite	280 000	427	560		
<b>Pullman Hôtel (4*)</b>	Superior room	157 500	240	315	+225 22 48 26 26 +225 59 03 90 07 h8844-sl@sofitel.com	5.5 km 10 min
<b>Hôtel Tiama (4*)</b>	Classic room	130 000	198	260	christian.filiol@hotel.tiama.ci +225 07 07 95 20	5.7 km 10 min
<b>Seen Hôtel (3*)</b>	Classic room	98 000	150	196	anna.tagba@seenhotels.com +225 76 99 98 05	5.9 km 10 min
<b>Résidence White House (3*)</b>	Superior room	80 000	122	160	mwilliam@iroko.ci +225 06 25 31 33 / +225 07 08 85 20	5.4 km 10 min
<b>Heden Golf Hotel (3*)</b>	Superior room	70 000	107	140	mwilliam@iroko.ci +225 06 25 31 33 / +225 07 08 85 20	5.4 km 10 min
<b>Ibis Plateau (3*)</b>	Classic room	56 000	85	112	+225 22 48 26 26 +225 59 03 90 07 h8844-sl@sofitel.com	5.9 km 11 min
<b>Palm Club (3*)</b>	Classic room	70 000	107	140	mouroufie.adingra@hotelpalmclub.com +225 07 03 40 81	3 km 7 min
<b>Hôtel Ivotel</b>	Superior room	63 000	96	126	(+225)07046021 p.kakou@ivotel.com	5.5 km 10 min
<b>Hôtel Horizon (2*)</b>	Superior room	65000	99	130	hotelhorizon@hotmail.com 47489183	3.5 km 7 min
<b>Résidence Dippoka (2*)</b>	Classic room	42 000	64	84	+225 22 50 51 64 / 67 82 52 00 yannekanon@ohbrygroup.com	10 km 20 min
<b>Hôtel Belle Côte (3*)</b>	Classic room	40 000	61	80	hotelbellecote2006@yahoo.fr +225 08 96 10 20	11 km 20 min
<b>Résidence Niablé (2*)</b>	Classic room	20 000	31	40	infos@lesresidencesniable.com +225 22 50 59 29 / +225 47 76 09 80	10 km 20 min

## IX. HEALTH REQUIREMENTS

15. Côte d'Ivoire Ministry of Health requires all travelers coming from countries endemic to Yellow Fever to produce proof of vaccination at border posts

**X. WORKING LANGUAGES**

16. The working languages of the congress will be English and French. The documents will be prepared in English and French, and simultaneous interpretation will be provided in English and French.

**XI. SOCIAL PROGRAMME**

17. Official opening cocktail will be offered by the Ministry of Tourism and Leisure of Côte d'Ivoire on 20 February 2020 as well as a Farewell Dinner on 21 of February 2020.
18. Social visits will be offered to participants as soon as possible.
19. Participants are requested to register for the social programme no later than **February 12, 2020**

**XII. CURRENCY REGULATIONS**

20. The Unit of currency is Franc CFA. The exchange rate to Euro is approximately 1 EUR for 6.55957 FCFA.

**XIII. CLIMATE**

21. The average temperature in Côte d'Ivoire in the month of February ranges from 25°C minimum to 33°C maximum.

**XIV. LOCAL TIME**

22. Time in Côte d'Ivoire is GMT.

**XV. BUSINESS AND SHOPPING HOURS**

23. Public offices open from 07:30 to 16:30 (Monday to Friday). Businesses are open from 08:00 to 18:00 (Monday to Saturday).
24. Banks are open 08:00 to 15:00 (Monday to Friday). Most internationally recognized currencies can be exchanged at commercial banks, hotels and international airports. The credit cards commonly used are VISA and MasterCard.

**XVI. INFORMATION ON THE WEBSITE**

25. For further information on the Forum, please refer to UNWTO website:  
<https://www.unwto.org/index.php/first-unwto-forum-on-investing-in-africas-tourism>