

FOR INFORMATION

Report of the Programme and Budget Committee

CE/112/PBC
Madrid, 11 September 2020
Original: Spanish

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Executive summary

The Programme and Budget Committee met on 11 September 2020 under the chairmanship of Peru. As a subsidiary body of the Executive Council, the Committee examined, prior to consideration by the Council, all the documents related to the Organization's budget and programme of work.

During its eighteenth meeting, held online, the Committee considered the following reports:

1. Implementation of the general programme of work
2. Financial situation of the Organization
3. Human resources
4. Subsidiary bodies of the Council:
 - a. Report of the Committee on Tourism and Competitiveness
 - b. Report of the Committee on Tourism and Sustainability
 - c. Report of the Committee on Statistics

The Committee examined all the documents and recommended the Executive Council to approve them.

The draft decisions of the Executive Council are not included in this document, but rather in the above-mentioned documents.

I. Introduction

1. The Programme and Budget Committee held its eighteenth meeting, in virtual form, on 11 September 2020, under the chairmanship of Peru. The list of participants is annexed to this report.
2. The members of the Programme and Budget Committee approved the agenda and proceeded to take up the following items, and the corresponding documents, which are submitted to the Executive Council at its 112th session (Tbilisi, Georgia):

Documents

Implementation of the general programme of work	CE/112/3(b) rev.2
Reports on the financial situation of the Organization	CE/112/3(d) rev.1
Human resources report	CE/112/3(e)
Reports of the subsidiary bodies of the Council	
(a) Report of the Committee on Tourism and Competitiveness	CE/112/4(a)
(b) Report of the Committee on Tourism and Sustainability	CE/112/4(b)
(c) Report of the Committee on Statistics	CE/112/4(c)

3. In its communication, the Chair, Peru, commended the leadership shown by the UNWTO, through its Secretary-General, since the start of the pandemic, with the formation of the Global Tourism Crisis Committee, and the recommendations drawn up, which have served to guide many plans for the reactivation of the tourism sector in various countries.

II. Implementation of the general programme of work - CE/112/3(b) rev.2

4. The Secretary-General provided updated information on the activities carried out by the Secretariat, including actions to mitigate the effects of the COVID-19 crisis. The Committee's Chair and its Vice-Chair, Switzerland, underlined the importance of coordinating efforts by all tourism actors to restore trust and the key role of the Organization in this task.
5. The Programme and Budget Committee took note of the activities presented and recommended the Executive Council to approve the report.

III. Reports on the financial situation of the Organization - CE/112/3(d) rev.1

6. The Chief of the Department of Budget and Finance presented the audited financial statements of the UNWTO for the year ended 31 December 2019. The financial statements for 2019 received an unqualified (positive) audit opinion, as indicated in the report of the External Auditor included in the document.
7. She also presented the reports on the financial situation as at 31 March and at 30 June 2020. She highlighted the estimated income and expenditure for the year 2020, including (a) the plan for restricting expenditure, and (b) updated information regarding Members subject to the provisions of Article 34 of the Statutes and paragraph 13 of the Financing Rules.

8. With regard to after-service employee benefits, the Vice-Chair welcomed the UNWTO's strategy to fund the liability due to after-service employee benefits presented to the Executive Council at its 110th session (CE/110/4(d)) approved by decision CE/DEC/4(CX) 4(c) and requested information to be presented on the calculation of the payroll charge in future meetings of the Executive Council. The Programme and Budget Committee took note of the reports and recommended the Executive Council to approve them.

IV. Human resources report - CE/112/3(e)

9. The Chief of the Human Resources Department reported on the situation of human resources of the Organization. He provided information and updated data on personnel issues, including (a) the comprehensive revision of the non-staff scheme, (b) the new induction programme, (c) the new performance appraisal system, and (d) the preparation of a health and well-being strategy focusing mental and physical well-being.
10. The Programme and Budget Committee took note with appreciation of the many activities presented and the efforts made by the personnel of the Organization, in light of the limited resources.
11. The Vice-Chair welcomed the UNWTO's strategy with regard to the activities carried out since the start of the pandemic. With regard to the mitigation of risks related to COVID-19 in order ensure the physical and mental well-being of UNWTO personnel, the Chief of the Human Resources Department informed the delegates about the measures initiated since the pandemic.
12. Regarding the report issued by the independent Ethics Officer annexed to the document on human resources, the Committee took note with appreciation of the work carried out by the Ethics Officer. Regarding the need expressed by the Ethics Officer in her report relative to the assignation of human and financial resources to support the ethics function in the Organization, the Chief of Human Resources informed that resources within the UNWTO were limited due to its structure, and that for this reason, and in line with United Nations recommendations, it was decided to maintain the ethics function as a hybrid function managed internally. However, it was noted, and the Secretary-General informed, that resources were being continually evaluated in order to best manage the consequences caused by the pandemic.
13. The Programme and Budget Committee recommended the Executive Council to approve the report.

V. Reports of the subsidiary bodies of the Council - CE/112/4(a), CE/112/4(b) and CE/112/4(c)

14. The Internal Coordination Officer presented the reports to the Executive Council of the three technical committees: the Committee on Tourism and Competitiveness, the Committee on Tourism and Sustainability and the Committee on Statistics, including (a) changes in their composition, (b) the meetings held in the reporting period, (c) activities carried out, and (d) work plans.
15. The Programme and Budget Committee took note with appreciation of the numerous activities presented by the three technical committees and recommended the Executive Council to approve the reports.

VI. Place and dates of the nineteenth meeting of the Programme and Budget Committee

16. The Committee agreed that it would hold its nineteenth meeting just prior to the 113th session of the Executive Council, in person or virtually, as permitted by the evolution of the pandemic.

Annex I: List of participants / Lista de participantes

Chair/Presidente: Peru

1. Sr. Luis Guillermo Cortés Calcelén, Viceministro de Turismo, Ministerio de Comercio Exterior y Turismo
2. Sra. Paola Marín Ugarte - Directora de Facilitación y Cultura Turística, Ministerio de Comercio Exterior y Turismo
3. Sra. Veralucia Abate Correa, Analista en Cooperación y Relaciones Internacionales, Ministerio de Comercio Exterior y Turismo

Vicechair/Vicepresidente: Switzerland

4. Mr. Richard Kämpf, Head of Tourism Affairs, State Secretariat for Economic Affairs SECO, Promotion Activities Directorate

Members/Miembros:**Argentina**

5. Lic. Ana Inés García Allievi, Dirección de Relaciones Internacionales, Ministerio de Turismo y Deportes

India

6. Mr. Rakesh Verma, Joint Secretary, Ministry of Tourism
7. Ms. Anita Baghel, Additional Director General, Ministry of Tourism
8. Mr. R.K Bhati, Assistant Director General, Ministry of Tourism

Japan

9. Mr. Shunsuke SHIRASAKI, Director for International Affairs Division of Japan Tourism Agency

Malaysia

10. Mr. Mohd Daud Mohd Arif, Senior Director, Tourism Policy and International Affairs Division, Ministry of Tourism, Arts and Culture Malaysia
11. Mr. Jayappagas Muthuveeroo, Senior Principal Assistant Secretary, Tourism Policy and International Affairs Division, Ministry of Tourism, Arts and Culture Malaysia
12. Ms. Meera Dewi Daran, Senior Assistant Secretary, Tourism Policy and International Affairs Division, Ministry of Tourism Arts and Culture

Morocco

13. M. Tarik SADIK, Directeur de la Stratégie et de la Coopération, Direction de la Stratégie et de la Coopération, Département du Tourisme, Ministère du Tourisme, de l'Artisanat, du Transport Aérien et de l'Economie Sociale
14. M. Adil BENSOUDA, Chef du Service des Organisations Spécialisées, Direction de la Stratégie et de la Coopération, Département du Tourisme, Ministère du Tourisme, de l'Artisanat, du Transport Aérien et de l'Economie Sociale

Spain

15. Mr. Jose Luis Real Moreno, Head of International Relations, State Secretariat of Tourism, Ministry of Industry, Trade and Tourism

UNWTO Secretariat / Secretaría de la OMT

16. Mr. Zurab Pololikashvili, Secretary-General
17. Ms. Mónica González, Chief, Budget & Finance
18. Mr. Paolo Velasco, Chief, Human Resources
19. Mr Philippe Lemaistre, Internal Coordination Officer