

Information Note 2

Madrid, 27 August 2019
Original: English

1. Place and dates of the meetings

In accordance with resolution A/RES/708(XXII), the General Assembly of the World Tourism Organization (UNWTO) will hold its twenty-third session in Saint Petersburg, Russian Federation. As agreed with the host country, the meetings of the Assembly will take place from 9 to 13 September 2019 at the following venues: the Presidential Library, the Tauride Palace and the ExpoForum Convention and Exhibition Centre.

2. Contact details of the Organizing Committee

UNWTO coordinators	Host-country coordinators
<p>Ms. Zhanna Yakovleva Chief of Cabinet Office of the Secretary-General Tel.: +34 91 567 8100 E-mail: cose@unwto.org</p> <p>Ms. Yolanda Sansegundo Conference Services Specialist Conference Services Tel.: +34 91 567 8188 E-mail: ysansegundo@unwto.org assembly@unwto.org</p>	<p>Ms. Tatiana Anisimova Head of Communications, Centre of Strategic Developments Tel.: +7 916 976 4336 E-mail: t.anisimova@csr.ru</p> <p>Ms. Elizaveta Aydynyan Expert of International Cooperation Department Federal Agency for Tourism of the Russian Federation Tel.: +7 926 707 5665 E-mail: aydynyan@russiatourism.ru</p>

3. Official website

All official documents are available on the UNWTO website: <http://lmd.unwto.org/event/general-assembly-twenty-third-session>

The website of the event, unwto.org/ga23, provides detailed information on the host country, meeting venues, side and special events, technical visits, social programmes, transport, accommodation and tours.

4. Accreditation badges

Participants can collect their accreditation badges as follows:

Accreditation points

Location	Dates	Schedule
Hotel Angleterre 24, Malaya Morskaya Str.	Saturday, 7 September	12:00 to 20:00
	Sunday, 8 September	10:00 to 20:00
	Monday, 9 September	08:00 to 20:00
	Tuesday, 10 September	08:00 to 23:00
	Wednesday, 11 September	08:00 to 20:00
	Thursday, 12 September	08:00 to 19:00
	Friday, 13 September	08:00 to 15:00
Tauride Palace Shpalernaya Ulitsa, 47	Monday, 9 September	10:00 to 20:00
	Tuesday, 10 September	08:00 to 19:00
ExpoForum Convention and Exhibition Centre Address: 64/1 Peterburgskoye Shosse	Wednesday, 11 September	08:00 to 20:00
	Thursday, 12 September	08:00 to 19:00

Accreditation badges are issued to specific individuals and are not transferable. Participants should keep their badge and ID with them at all times during their stay in Saint Petersburg. The badge is the only document confirming a participant's General Assembly accreditation that can be used at the event venue.

Please note that verification of delegates' data may take several days. The details given in the Last Name, First Name, Middle Name (including their order), Date of Birth, Place of Birth, Passport Series and Passport Number fields of the registration form must match the information on the delegate's ID document (passport) exactly.

Delegates' badges may be picked up in person upon presentation of an identity document with matching data. Before issuing a badge, the registration desk attendant will make sure that the data provided previously coincides with that in the presented ID document. If there are any discrepancies, it will not be possible to issue a badge the same day.

If there have been any changes to the delegate's ID since the registration form was completed, the personal data needs to be updated accordingly. A minor difference between previously registered data and data in the presented ID document – even a single letter – can necessitate re-verification of data.

Delegates' badges may also be picked up by a third party acting on the basis of a power of attorney.

The authorized person must present the following:

- Passport
- Power of attorney (see Annex 1)
- List of delegates (attached to the power of attorney) and copies of delegates' passport documents.

5. Transfers schedule

SHUTTLE BUSES

ROUTE 1 RECOMMENDED HOTELS* – PULKOVO AIRPORT – RECOMMENDED HOTELS*

Date	Route	Time	Interval
8–10 September	Pulkovo Airport – recommended hotels*	07:00–20:00	60 minutes
13–15 September	Recommended hotels* – Pulkovo Airport		

ROUTE 2 RECOMMENDED HOTELS* – TAVRICHESKIY PALACE – RECOMMENDED HOTELS*

Date	Route	Time	Interval
10 September	Recommended hotels* – Tavrisheskiy Palace	07:00–11:00**	30 minutes
	Tavrisheskiy Palace – recommended hotels*	14:00–16:00**	60 minutes
		17:00–19:00**	30 minutes

ROUTE 3 RECOMMENDED HOTELS* – EXPOFORUM – RECOMMENDED HOTELS*

Date	Route	Time	Interval
11–12 September	Recommended hotels* – ExpoForum	07:00–10:00**	30 minutes
	ExpoForum – recommended hotels*	13:00–17:00**	60 minutes
		18:00–20:00**	30 minutes

ROUTE 4 RECOMMENDED HOTELS* – PRESIDENTIAL LIBRARY – RECOMMENDED HOTELS*

Date	Route	Time	Interval
13 September	Recommended hotels* – Presidential Library	07:00–11:00**	15 minutes
	Presidential Library – recommended hotels*	12:00–14:00**	

ROUTE 5 PRESIDENTIAL LIBRARY – UNIVERSITETSKAYA NABEREZHNYAYA – PETERHOF PALACE AND GROUNDS – RECOMMENDED HOTELS*

Date	Route	Time	Interval
9 September	Presidential Library – Universitetskaya Naberezhnaya	16:00–16:40	5 minutes
	Peterhof Palace and Grounds – recommended hotels*	21:00–22:00	15 minutes

ROUTE 6 TAVRICHESKIY PALACE – MARIINSKY II – RECOMMENDED HOTELS*

Date	Route	Time	Interval
10 September	Tavrickseskiy Palace – Mariinsky II	17:30–20:00	15 minutes
	Mariinsky II – recommended hotels*	22:00–23:00	

ROUTE 7 EXPOFORUM – PETER AND PAUL FORTRESS – RECOMMENDED HOTELS*

Date	Route	Time	Interval
11 September	ExpoForum – Peter and Paul Fortress	18:00–21:00	15 minutes
	Peter and Paul Fortress – recommended hotels*	22:00–23:30	

ROUTE 8 EXPOFORUM – PLANETARIUM – RECOMMENDED HOTELS*

Date	Route	Time	Interval
12 September	ExpoForum – Planetarium	18:00–20:00	15 minutes
	Planetarium – recommended hotels*	22:30–23:30	

ROUTE 9 PRESIDENTIAL LIBRARY – VITEBSKY RAILWAY TERMINAL – TSARSKOYE SELO RAILWAY STATION – CATHERINE PALACE – RECOMMENDED HOTELS*

Date	Route	Time	Interval
13 September	Presidential Library – Vitebsky Railway Terminal	15:00–16:15	15 minutes
	Tsarskoye Selo Railway Station – Ekaterininskiy Palace	18:00–18:45	
	Ekaterininskiy Palace – recommended hotels*	22:00–23:00	

*** RECOMMENDED HOTELS****St. Isaac's Square route**

- Hotel Astoria (39, Bolshaya Morskaya Ulitsa)
- Angletterre Hotel (24, Malaya Morskaya Ulitsa)

Nevsky Prospekt route

- Belmond Grand Hotel Europe (1/7, Mikhailovskaya Ulitsa)
- Kempinski Hotel Moika 22 (22, Naberezhnaya Reki Moiki)
- Taleon Imperial Hotel (15, Nevsky Prospekt)

Sadovaya Ulitsa route

- Ambassador (5–7, Prospekt Rimskogo-Korsakova)
- Meininger Hotel Saint Petersburg (62, Sadovaya Ulitsa)
- Courtyard St. Petersburg Center West/Pushkin Hotel (166, Naberezhnaya Kanala Griboyedova)

Ligovsky Prospekt route

- Corinthia Hotel St. Petersburg (57, Nevsky Prospekt)

Liteyny Prospekt route

- Radisson Sonya Hotel (5/19, Liteyny Prospekt)

Vasilyevsky Island route

- Courtyard St. Petersburg Vasilievsky Hotel (Building A, 61/30, 2 Liniya, Vasilievsky Island)
- Solo Sokos Hotel Palace Bridge (2–4, Birzhevoi Pereulok)
- Solo Sokos Hotel Vasilievsky (11–13, 8 Liniya, Vasilievsky Island)

Moskovsky Prospekt route

- Crowne Plaza St. Petersburg Airport (6A, Startovaya Ulitsa)

EXPO route

- Hilton St. Petersburg ExpoForum (64/1, Peterburgskoye Shosse)
- Hampton by Hilton St. Petersburg ExpoForum (64/2A, Peterburgskoye Shosse)

** time is accurate for all routes **except Moskovsky Prospekt and EXPO routes**

Moskovsky Prospekt and EXPO routes shuttle buses schedule

10 September	Recommended hotels* – Tavrickeskiy Palace	8:00; 8:30; 9:00
	Tavrickeskiy Palace – recommended hotels*	17:00; 18:00; 19:00
11 September	Recommended hotels* – ExpoForum	8:00; 8:30; 9:00
	ExpoForum – recommended hotels*	17:00; 18:00; 19:00
12 September	Recommended hotels* – ExpoForum	8:00; 8:30; 9:00
	ExpoForum – recommended hotels*	17:00; 18:00; 19:00
13 September	Recommended hotels* – Presidential Library	8:00; 8:30; 9:00
	Presidential Library – recommended hotels*	12:00; 13:00; 14:00

Nearest drop-off/pick-up zones for shuttle bus passengers:

Hotel	Nearest drop-off/pick-up zone
Radisson Royal Hotel	Corinthia Hotel St. Petersburg
Hotel Indigo St. Petersburg – Tchaikovskogo	Radisson Sonya Hotel
Holiday Inn Express St. Petersburg – Sadovaya	Meininger Hotel Saint Petersburg
Four Seasons Hotel Lion Palace St. Petersburg	Angleterre Hotel
Lotte Hotel St. Petersburg	Angleterre Hotel
Dashkova Residence	Angleterre Hotel

SO Sofitel St. Petersburg	Angleterre Hotel
Domina St. Petersburg	Angleterre Hotel

6. Preliminary programme

Monday, 9 September 2019, Presidential Library

10:00 – 13:00	41 st UNWTO Affiliate Members Plenary Session
13:00 – 13:40	Meeting of the Selection Board for the World Committee on Tourism Ethics renewal

Tuesday, 10 September 2019, Tauride Palace

10:00 – 14:00	Regional Commission for Africa (CAF)
10:30 – 12:00	Committee on Tourism and Sustainability
12:00 – 13:30	Committee on Tourism and Competitiveness
12:30 – 13:30	Committee for the Review of Applications for Affiliate Membership
12:30 – 13:30	Associate members meeting
14:00 – 16:00	Lunch hosted by Kenya (by invitation)
16:00 – 18:00	High level Forum on Medical and Health Tourism
19:00 – 22:00	Welcome cocktail and UNWTO Awards Ceremony at Mariinsky Theatre II

Wednesday, 11 September 2019, Expoforum Convention Center

09:30 – 10:30	Official opening
10:30 – 10:45	Group photo for heads of delegations
10:45 – 13:00	First plenary (agenda items from 1 to 5)
13:00 – 13:30	Press conference
13:00 – 13:30	Credentials Committee
13:30 – 15:30	Lunch hosted by Morocco (by invitation)
15:30 – 18:30	Second plenary (agenda items from 5(c) to 14)
19:00 – 23:00	Welcome ceremony hosted by Russian Federation at Peter and Paul Fortress

Thursday, 12 September 2019, Expoforum Convention Center

10:00 - 12:30	Ministerial debate on “Education and Employment in Tourism, realizing SDG 4 and SDG 8”
13:00 – 15:00	Lunch hosted by Philippines

- 15:00 – 18:30 Third plenary (agenda item 15) and High Level Summit on Innovation and Sustainable Tourism
- 15:30 – 18:30 Affiliate Members Board
- 20:00 – 23:00 Cocktail at the Planetarium 1

Friday, 13 September 2019, Presidential Library

- 10:00 - 12:00 111th session of the Executive Council
- 12:00 – 12:30 Programme and Budget Committee
- 13:30 International Symposium on “Film industry as a tool for creating the image of a tourism destination”
- 18:30 – 22:00 Farewell dinner by Russian Federation at Catherine Palace, Tsarskoye Selo

7. Technical visits

9 September

Visit to Peterhof Park and Palace with an excursion and reception (transportation by boat)

After 200 years of serving as a grand summer residence of the emperors, Peterhof is inextricably connected with the Russian history. It is legitimately considered to be the creature of Peter the Great - more than ten of his handmade drawings in reference to Peterhof, and even more sketches with his rectifications and notes, were preserved.

In 1990, the architecture and park ensemble "Peterhof" was included in the world's list of intangible cultural heritage of UNESCO, and was recognized in 2008, as one of the seven wonders of Russia.

The excursion includes visit to the Grand Palace, the Upper Garden and contemplation of the Grand Cascade fountains.

City sightseeing tour

Sightseeing tour on double-Decker comfortable buses with possible visits of the main museums. A multilingual audio guide is provided.

Enjoy the major city attractions: St. Isaac's and Palace squares, Nevsky Prospect, St. Isaac's and Kazan Cathedrals, the Arrow of Vasilievsky island, Church of the Savior On Blood, Kunstkamera museum, Peter and Paul fortress, Hermitage, Palace bridge, The Bronze Horseman, Summer garden and others.

13 September

Group visit to the Museum of Russian Railways

Museum tours include visiting a collection of rare and legendary steam trains, locomotives, electric locomotives, railcars and other rolling stock. Historical artifacts rub shoulders with current operating models, interactive installations and temporary exhibition halls, building an unusual and engaging museum space.

Vintage steam train ride on the St. Petersburg-Tsarskoye Selo route

The steam ride on the route St. Petersburg-Tsarskoye Selo gives an excellent opportunity to feel the atmosphere of the first Russian railway root and contemplate beautiful sights of the Saint Petersburg countryside. Departure from the Vitebsky railway station.

8. Programme for accompanying persons

Tuesday, 10 September 2019

09:30 – 10:00	Meeting at Kempinski Hotel Moika 22
10:00 – 13:30	Visit of St. Isaak Cathedral, the church of the Savior on Blood and Summer Garden
13:30 – 15:00	Lunch
15:00 – 17:00	Visit of Faberge Museum
17:00 – 17:30	Transfer to Kempinski Hotel Moika 22

Wednesday, 11 September 2019

09:30 – 10:00	Meeting at Kempinski Hotel Moika 22
10:00 – 13:00	Visit of Hermitage Museum (main exhibition, Gold room and Diamond room)
13:00 – 14:30	Lunch
14:30 – 17:00	Visit of Peter and Paul Fortress, Peter and Paul Cathedral and the Russian Museum
17:00 – 17:30	Transfer to Kempinski Hotel Moika 22

Thursday, 12 September 2019

09:30 – 10:00	Meeting at Kempinski Hotel Moika 22
11:00 – 13:30	Visit of Peterhof (Grand Palace, Upper Garden and Grand Cascade fountain)
13:30 – 15:00	Lunch
15:00 – 17:00	Visit of Farm Palace and Alexandria Park
17:00 – 18:30	Transfer to Kempinski Hotel Moika 22

Annex 1: Power of attorney



**POWER OF ATTORNEY
on behalf of legal entity**

_____ 2019
(city)

(full name of the principal organization, indicating the type of business entity)

as _____ represented _____ by
(job title and full name of the principal)

acting _____ on _____ the _____ basis _____ of
(document establishing the authority of the principal)

hereby _____ authorizes
(full name of the authorized person)

passport number _____, telephone number _____,

to collect **participant accreditation badges** in accordance with the attached list for the 23rd session of the General Assembly accreditation point.

The list of participants attached (the power of attorney is not valid without the list and copies of passports of all participants to be accredited).

Power of attorney granted until _____ 2019.

Authorized person signature _____ / _____
(full name of the authorized person)

List of participants to be accredited attached to the power of attorney on behalf of legal entity
(Power of attorney is not valid without the list and copies of passports of all participants to be accredited)

Full name	Date of birth	Passport number