

Invitation to Tender N° RFP/PBST/2022-01
“E-LIBRARY SERVICES FOR THE WORLD TOURISM ORGANIZATION”

Dear Madam, Sir

The World Tourism Organization (UNWTO) is pleased to invite you to submit a proposal for the “E-library services for the World Tourism Organization”.

1. The tender will be conducted pursuant to the rules and procedures of UNWTO. The award will be made in accordance with the criteria set out in the tender documents (Document I: Tender Information).
2. The Tender documents are:

Document I: Tender Information

Document II: Contract and General Terms of Conditions

Document III: Terms of Reference

Document IV: Annexes

Annex 1: Contact information of the Bidder

Annex 2: Authorization by the Board of Directors or Partners to present the bid

Annex 3: Declaration of being current with tax and social security obligations

Annex 4: General information and experience of the Bidder

Annex 5: Minimum general conditions and technical requirements template

Annex 6: Presentation of the financial bid

Annex 7: Breakdown of costs (inclusive of VAT) template

All documents are also available at:

<http://www.unwto.org/procurement>

3. The proposal must be submitted by email (see Document I for further detailed instructions) and must be received before **26 April 2022 at 18:00 pm** (Madrid, Spain, local time) the following email address:

elibrary-tender@unwto.org

4. Should you wish additional information on the tender, questions may be submitted by email to procurement@unwto.org before **1 April 2022 at 18:00 pm** (Madrid, Spain, local time). Questions and the Answers shall be published at the UNWTO website.

Zurab Pololikashvili
Secretary General
UNWTO
24 March 2022