SIXTY-FIFTH UNWTO COMMISSION FOR AFRICA

MEETING UNDER THE THEME “REBUILDING AFRICA’S TOURISM RESILIENCE FOR INCLUSIVE SOCIO-ECONOMIC DEVELOPMENT”

ARUSHA, UNITED REPUBLIC OF TANZANIA
5TH – 7TH OCTOBER, 2022
IMPORTANT NOTICE

- Kilimanjaro International Airport (JRO) is the airport of arrival for direct flights to Arusha
- Book the hotel and accommodation as early as possible due to the limited rooms available.
In accordance with the recommendation CAF/CR/12 (LXIV) made at the 64th UNWTO Commission for Africa (CAF) held on 3 September, 2021, the **Sixty-Fifth UNWTO Commission for Africa meeting under the theme “Rebuilding Africa’s Tourism Resilience for Inclusive Socio-Economic Development”**, shall be held in Arusha, United Republic of Tanzania, **on 5th to 7th October 2022**. The meetings will be open to the participation of UNWTO Member States, affiliate members, invited delegations as well as to representatives of the tourism and related sectors.

### VENUE OF THE EVENT

The 65th UNWTO will be held at CAF: **Gran Melia Arusha - Tanzania**
Address: Simeon Road, P.O. Box 1184 Arusha - Tanzania
Tel.: +255 746 982 400
Website: [www.melia.com](http://www.melia.com)
Email: gran.meliaarusha@melia.com
Contact person: Queen Mpeku
Mobile : +255 784833086

### CONTACT INFORMATION

Governments and other dignitaries invited by the UNWTO are requested to send their replies to the following addresses at the latest on **31st August, 2022**, indicating as much as possible, the composition of their delegations:

**Ms. Elcia Grandcourt**  
Director  
Regional Department for Africa  
World Tourism Organization  
Madrid, Spain.  
Tel.: (+34 91) 5678152  
Email: rdaf@unwto.org

**Mr. Felix John**  
Ag. Director General  
Tanzania Tourist Board (TTB)  
United Republic of Tanzania  
Email: dg@tanzaniatourism.go.tz  
Mob: +255 753087998

**Cc. Mr. Richie Wandwi**  
Ag. Assistant Director of Tourism  
Ministry of Natural Resources and Tourism  
United Republic of Tanzania  
Email: richie.wandwi@maliasili.go.tz  
Mob: +255 713448005
REGISTRATION

Registration for the meeting is open and participants are requested to complete their online registration available on the UNWTO website REGISTER NOW before 31st August, 2022. Kindly access online registration form.

At the venue of the conference, badges will be issued at the time of registration. A registration desk will be open in the hotel Gran Melia (venue of the event) on the following days:

Monday, 4 October: 14:00 - 18:00  
Tuesday, 5 October: 08:30 - 10:00  
Wednesday, 6 October: 08:30 - 10:00

Accreditation and collection of IDs will take place at the meeting venue. Delegates are requested to register online before arriving at the venue for accreditation. Please note:

i. Access to Gran Melia Arusha and other designated areas will be strictly limited to delegates with appropriate access cards. Delegates are always reminded to have their identity cards within the premises of events;
ii. The same ID/Passport used to register must be presented at the time of accreditation;
iii. Identity cards will only be handed out directly to the entitled personnel;
iv. Identity cards are important security credentials; misuse is subject to legal action. Loss of access card must be reported immediately at Registration Desk;
v. Identity cards are for personal use only and cannot be transferred; and
vi. It is advisable that all other support staff without accreditation remain at the hotels.

ARUSHA REGION

Arusha is a region in Northern Tanzania situated below Mount Meru on the Eastern edge of the Eastern branch of the Great Rift Valley. The Arusha region as a whole is a popular tourist destination and is the centre of the Northern Tanzania Safari Circuit. It has a pleasant climate and is close to National Parks like the Serengeti, Ngorongoro Crater, Lake Manyara, Olduvai Gorge, Tarangire National Park, Mount Kilimanjaro and Arusha National Park, where Mount Meru stands.

Arusha is the Headquarters of the East African Community which comprises of seven member countries namely; Burundi, DRC, Kenya, Rwanda, South Sudan, Tanzania and Uganda. The city is a major conference hub in the Sub-region and its population is cosmopolitan. It is reputed as one of the most pleasant cities in the world, due to its beautiful countryside scenery and lively local music by Tanzanian groups.

STATUS OF PARTICIPANTS

The Government of the United Republic of Tanzania will take the necessary steps to facilitate the arrival and departure of participants invited by the Organization, as well as their stay in Tanzania.
7. ENTRY FORMALITIES

- A valid passport is required for all visitors to the United Republic of Tanzania.
- Based on laws of the country, visa exemption is in place for passport holders from specific African countries. (For more information on visa arrangements)
- Courtesy Visa will be issued on arrival upon presentation of accreditation letter or invitation letter from the organisers of the event. However, participants are strongly advised to provide copy of passports and arrival notice to: Mr. Felix John – email dg@sanzaniatourism.go.tz or Mr. Richie Wandwi – email richie.wandwi@maliasili.go.tz or not later than 1st October, 2022.

8. TRANSPORT

a) Ground transport

The Ministry of Natural Resources and Tourism of Tanzania will arrange transportation for participants and UNWTO Secretariat upon arrival, and departure from the airport, as well as return transport between proposed list of hotels and the venue of the event. All participants are therefore, requested to register online at the following link giving details of their arrival and departure at REGISTER NOW.

b) Flights

In the framework of your flight reservation to Arusha, kindly note that the choice of the airport must be Kilimanjaro International Airport (JRO) which is 50 kilometres from Arusha City, an hour drive during normal traffic.

The following airlines fly directly to Kilimanjaro International Airport:

- Air Tanzania
- Precision Air
- Ethiopian Airlines
- KLM
- Qatar Airways
- Turkish Airlines
- Kenya Airways
- Rwanda Air.

One may reach Arusha from Dar es Salaam (Julius Nyerere International Airport-JNIA) by a domestic flight mainly operated by Air Tanzania and Precision Air to either Kilimanjaro International Airport or Arusha Airport. Arusha Airport is a small domestic airport in the West of the city, about 15 minutes’ drive from the city centre.

Delegations travelling by road should inform the Tanzanian Authorities beforehand. They should provide the following details:

- Type of vehicle
- Registration number
- Names of Passengers
- Point of entry and exit (route)
- Date and time of arrival and departure.
9. **RECEPTION AT THE AIRPORT**

Reception and information desk will be operated from both VIP and normal arrival lounges and assist participants in immigration formalities, baggage collection, coordinate transport and transfers to the hotel for UNWTO Secretariat and provide transport and transfers to other participants.
The delegates are requested to make their own arrangements directly by contacting their chosen hotel. Kindly consult the list below for the recommended hotels and when booking the accommodation please specify that you will be attending the **65th UNWTO Regional Commission for Africa, 5th to 7th October 2022.** Due to the peak season and the limited number of rooms available, kindly note that we highly recommend and encourage participants to book their rooms well in advance at their preferred hotel.

List of hotels proposed by the Ministry of Natural Resources and Tourism of the United Republic of Tanzania with whom promotional rates have been negotiated include:

<table>
<thead>
<tr>
<th>HOTEL</th>
<th>ROOM TYPE</th>
<th>PRICE (USD)</th>
<th>BOOKING</th>
<th>DISTANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRAN MELIA HOTEL</td>
<td>Deluxe Suite Presidential Suites</td>
<td>189 - 2,000</td>
<td>Mobile: +255 746982400 +255 784833686 Email: <a href="mailto:gran.meliaarusha@melia.com">gran.meliaarusha@melia.com</a> <a href="mailto:queen.mpeku@melia.com">queen.mpeku@melia.com</a> Contact person: Queen Mpeku</td>
<td>Venue</td>
</tr>
<tr>
<td>MOUNT MERU HOTEL</td>
<td>Standard Suite Presidential Suites</td>
<td>130 - 600</td>
<td>Mobile: +255 784108200 +255 784715767 Tel.: +255 272970256 Email: <a href="mailto:purity.munge@mountmeruhotel.co.tz">purity.munge@mountmeruhotel.co.tz</a> Cc: <a href="mailto:info@mountmeruhotel.co.tz">info@mountmeruhotel.co.tz</a> Contact person: Purity Munge</td>
<td>3 min (1.2 km) via Arusha – Himo Rd/ A23 and Simeon Rd</td>
</tr>
<tr>
<td>KIBO PALACE HOTEL</td>
<td>Executive Rooms Presidential Suites</td>
<td>127-1,500</td>
<td>Mobile: +255 767446107 +255 753036444 +255 76718445 Tel.: +255 2729701163 Email: <a href="mailto:sales@kibopalacehotel.com">sales@kibopalacehotel.com</a> Website: <a href="http://www.kibopalacehotel.com">www.kibopalacehotel.com</a> Contact person: Maryline Peter Irene Sisamo</td>
<td>4 min (1.4 km) via Nelson Mandela Rd/Nyerere Rd/ Old Mishi Rd and Simeon Rd</td>
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## ACCOMMODATION

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<thead>
<tr>
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<th>PRICE (USD)</th>
<th>BOOKING</th>
<th>DISTANCE</th>
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<tr>
<td>FOUR POINTS BY SHERATON ARUSHA</td>
<td>Deluxe</td>
<td>135 - 400</td>
<td>Mobile: +255 683356465 + 255 763152595</td>
<td>6 min (2.1 km) via Nelson Mandela Rd/Nyerere Rd/Old Moshi Rd and Simeon Rd</td>
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<td>Tel.: +255 272977777</td>
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<td></td>
<td>Email: <a href="mailto:sales3@fourpointsthearushahotel.com">sales3@fourpointsthearushahotel.com</a></td>
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<td></td>
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<td><a href="mailto:reservations@fourpointsthearushahotel.com">reservations@fourpointsthearushahotel.com</a></td>
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<td></td>
<td></td>
<td></td>
<td>Contact person: Lilian David Kavishe Farida Khatib</td>
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<tr>
<td>THE AFRICAN TULIP</td>
<td>Deluxe</td>
<td>122-161</td>
<td>Mobile: +255 699799873 + 255 699799871</td>
<td>1.1 km via Simeon Rd</td>
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<td></td>
<td>Tel.: +255 272970717</td>
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<td>E-mail: <a href="mailto:res@theafricantulip.co.tz">res@theafricantulip.co.tz</a></td>
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<td>Website: <a href="http://www.theafricantulip.co.tz">www.theafricantulip.co.tz</a></td>
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<td>Contact person: Anna Munis Yustina Mallya</td>
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<tr>
<td>HOTEL EQUATOR</td>
<td>Deluxe</td>
<td>50 – 65</td>
<td>Mobile: +255 685130013 + 255 272545982</td>
<td>2.1 km via Nelson Mandela Rd/Nyerere Rd/Old Moshi Rd and Simeon Rd</td>
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<td></td>
<td>Tel.: +255 272545982</td>
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<td>E-mail: <a href="mailto:manager@equator-hotel.com">manager@equator-hotel.com</a></td>
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<td>Website: <a href="http://www.equator-hotel.com">www.equator-hotel.com</a></td>
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<td>Contact person: Kuldeep Singh</td>
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<tr>
<td>NEW SAFARI HOTEL</td>
<td>Suite</td>
<td>50 – 150</td>
<td>Mobile: +255 787326122 + 255 784271545</td>
<td>2.1 km via Nelson Mandela Rd/Nyerere Rd/Old Moshi Rd and Simeon Rd</td>
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<td>Tel.: +255 272545940</td>
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<td>Email: <a href="mailto:reservation@newsafarihotel.com">reservation@newsafarihotel.com</a></td>
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<td></td>
<td>CC: <a href="mailto:johnel@newsafarihotel.com">johnel@newsafarihotel.com</a></td>
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<td>Website: <a href="http://www.newsafarihotel.com">www.newsafarihotel.com</a></td>
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<td>Contact person: John Lorri</td>
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<tbody>
<tr>
<td>LUSH GARDEN BUSINESS HOTEL</td>
<td>Standard</td>
<td>$50 - 55</td>
<td>Mobile: +255 786401140&lt;br&gt;Email: <a href="mailto:lushbusinesshotel@yahoo.com">lushbusinesshotel@yahoo.com</a>&lt;br&gt;Website: <a href="http://www.lushgardenhotels.co.tz">www.lushgardenhotels.co.tz</a>&lt;br&gt;Contact person: Elizabeth Lyakurwa</td>
<td>850 m via Vijana Rd/ Simeon Rd</td>
</tr>
<tr>
<td>SUMMIT SAFARI LODGE</td>
<td>Standard</td>
<td>$50 - 73</td>
<td>Mobile: +255 783222300&lt;br&gt;Email: <a href="mailto:info@summitsafarilodge.com">info@summitsafarilodge.com</a>&lt;br&gt;Website: <a href="http://www.summitsafarilodge.com">www.summitsafarilodge.com</a>&lt;br&gt;Contact person: Rachel Kaaya</td>
<td>7.4 km via Nelson Mandela Rd/Nyerere Rd/Old Moshi Rd</td>
</tr>
<tr>
<td>MASAILAND SAFARI AND LODGE</td>
<td>Deluxe</td>
<td>$50</td>
<td>Mobile: +255 624712020&lt;br&gt;Email: <a href="mailto:info@masailandsafari.com">info@masailandsafari.com</a>&lt;br&gt;Website: <a href="http://www.masailandsafari.com">www.masailandsafari.com</a>&lt;br&gt;Contact person: Upendo Molla</td>
<td>12 km via Arusha – Himo Rd</td>
</tr>
<tr>
<td>POINT ZONE RESORT</td>
<td>Standard</td>
<td>$55 - 150</td>
<td>Mobile: +255 767300222&lt;br&gt;Email: <a href="mailto:info@pointzoneresort.co.tz">info@pointzoneresort.co.tz</a>&lt;br&gt;Website: <a href="http://www.pointzoneresort.co.tz">www.pointzoneresort.co.tz</a>&lt;br&gt;Contact person: Rehema Jackson</td>
<td>2.7 km via Arusha – Himo Rd</td>
</tr>
<tr>
<td>ARUSHA COFFEE LODGE BY ELEWANA</td>
<td>Deluxe</td>
<td>$452 - 677</td>
<td>Mobile: +255 754250630&lt;br&gt;Email: <a href="mailto:reservations@elewana.com">reservations@elewana.com</a>&lt;br&gt;Website: <a href="http://www.elewanacollection.com">www.elewanacollection.com</a>&lt;br&gt;Contact person: Luis Okech</td>
<td>9.0 km via Nelson Mandela Rd/Nyerere Rd/Old Moshi Rd</td>
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<tr>
<td>HOTEL</td>
<td>ROOM TYPE</td>
<td>PRICE (USD)</td>
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| SG PREMIUM RESORT     | Deluxe    | 60 – 80     | Mobile: +255 752888841  
E-mail: sales@sgresorttz.com  
Website: www.sgresorttz.com  
Contact person: Nuru Makia | 4.1 km via Arusha – Himo Rd  |
| PALACE HOTEL ARUSHA   | Deluxe    | 60 – 80     | Mobile: +255 755693722  
Tel.: +255 272977777  
E-mail: gm@palacehotelarusha.com  
Website: www.palacehotelarusha.com  
Contact person: Joseph Mremi | 2.2 km via Nelson Mandela Rd/Nyerere Rd/Old Moshi Rd and Simeon Rd |
11. HEALTH REQUIREMENTS

United Republic of Tanzania Ministry of Health requires all travelers coming from countries endemic to Yellow Fever to produce proof of vaccination at border posts.

12. COVID-19 PROTOCOLS

Common guidelines for participants:

• Follow World Health Organization recommendations
• Follow the recommendations of United Republic of Tanzania on COVID-19 protocols
• Participants are be notified before traveling on Tanzania’s COVID-19 requirements for entry (Information are available [here](#)).
• List of countries for mandatory COVID testing is available [here](#).
• If any participant presents COVID-19 symptoms (fever, cough, headache, muscle aches), they must isolate themselves ASAP in their room and notify the security coordinator assigned for the event, who will put the protocol into practice.

At the event’s venue, participants must:

• Maintain social distance (in the seat and in moments of group conversation)
• Sanitize at all times with hydro alcoholic gels, observe social distancing, use face masks (FFP2 masks are highly recommended) and keep the meeting rooms ventilated at all times.

The Government will provide the following services at the venue:

• A security coordinator in charge of COVID-19 matters
• A telephone number and the protocol created for the meeting with the attendees
• Hydroalcoholic gels, Face masks (preferably FFP2) and social distancing must be ensured. If possible, the temperature of the attendees will also be taken.

If a participant becomes ill:

• The Government will have at its disposal a medical care protocol, if any participant becomes ill, including COVID-19 infection, they must be treated. Severe cases will be treated in a previously identified hospital and mild cases may remain in their own hotel room or in the one assigned by the authorities with a COVID-19 area (if this is the case)
• The Government will contact a laboratory company that can perform PCR TEST and will coordinate all those participants who request the test.
13. GENERAL INFORMATION

Climate:
The weather in Arusha is moderate which normally ranges from 15ºC to 25ºC maximum.

Working language:
The working languages of the conference will be English and French. The documents will be prepared in English and French and simultaneous interpretation will be provided in English and French.

Local time:
The time in Arusha, Tanzania is GMT+3.

Local currency and exchange rates:
The Unit of currency is the Tanzanian Shilling (TZS). Currently exchange rates are available here.

Business and shopping hours
• Public offices open from 08:00am to 03:30pm (Monday to Friday).
• Businesses are open from 08:00am to 06:00pm (Monday to Saturday).
• Banks are open 08:30am to 04:00pm (Monday to Friday) 08:30am to 01:00pm (Saturday).
Most internationally recognized currencies can be exchanged at commercial banks and hotels. Major credit cards are accepted in most hotels, restaurants and shops.

Electricity supply:
In Tanzania, the power plugs and sockets are of type D (a plug which has three round pins in a triangular pattern) and G (a plug which has two flat parallel pins and a grounding pin). The standard voltage is 230V and the standard frequency is 50 Hz. Electrical sockets three pronged. Most hotels provide adaptors on request.
14. SOCIAL PROGRAMME

- Official opening cocktail
- Cultural gala dinner
- Social visit, exhibitions and FAM trips.

15. INFORMATION ON THE WEBSITE

For further information on the conference please refer to UNWTO website