35th Joint Meeting of the UNWTO Commission for East Asia and the Pacific and the UNWTO Commission for South Asia, 55th Meeting of the UNWTO Commission for East Asia and the Pacific, 59th Meeting of the UNWTO Commission for South Asia and UNWTO Conference on the International Code for the Protection of Tourists & UNWTO Affiliate Member Special Session

PHNOM PENH, CAMBODIA, 15-17 JUNE 2023

Sokha Phnom Penh Hotel & Residence

GENERAL INFORMATION NOTE

(as of 28 April 2023)



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For more information, please visit the UNWTO Website **HERE**.

1. DATE & VENUES

The UNWTO events in Cambodia will take place from 15-17 June 2023 at **SOKHA PHNOM PENH HOTEL&RESIDENCE**.



Sokha Phnom Penh is strategically located on Chroy Changvar peninsula, opposite to the Royal Palace and approximately 13 km from Phnom Penh International Airport. Offering breathtaking view of the majestic Royal Palace, Chaktomuk River and a wide sweeping view of the untouched greenery rural beauty opposite of Phnom Penh capital, Sokha Phnom Penh provides the peaceful, less busy side of the congested capital.

Sokha Phnom Penh Hotel & Residence
Street KeoChenda, Phum 1, Sangkat Chroy Changvar, Khan Chroy Changvar, Phnom Penh, Kingdom of Cambodia

Tel: +855 23 685 8888 / 088 26 36 318
Fax: +855 23 685 7777
E-mail: reservation.fopp@sokhahotels.com

Contact Person:
BUN Vouch Leang (Ms)
Senior Sales Manager
Mobile: +855 88 263 63 60
Email: sepp3@sokhahotels.com

Day 1: 14 June 2022

- Welcome Reception

Day 2: 15 June 2022

- UNWTO Conference on the International Code for the Protection of Tourists (ICPT)
- UNWTO Affiliate Member Special Session
- Free Evening: Member States Networking

Day 3: 16 June 2022

- 35th Joint Meeting of the UNWTO Commission for East Asia and the Pacific and the UNWTO Commission for South Asia,
- 59th Meeting of the UNWTO Commission for South Asia (CSA),
- 55th Meeting of the UNWTO Commission for East Asia and the Pacific (CAP)
- Farewell Dinner

Day 4: 17 June 2022

- Technical Tour (Registration Only)

2. REGISTRATION AND BADGES

To participate in these events, prior registration is required. Registration is available through this **LINK**. As the capacity for different thematic sessions of the **UNWTO Conference on the International Code for the Protection of Tourists and the**

UNWTO Affiliate Member Special Session is limited, we recommend registering as soon as possible. The deadline for the registration is **25 May 2023**.

The badge and information folder will be distributed to the participants on arrival or at the registration desk at the respective meeting venues. The updated information about the registration desks will be available in due course.

3. ENTRY FORMALITIES

PASSPORT

All meeting delegates entering Cambodia must be holders of a valid passport/travel document with minimum validity of 6 months at the time of departure.

Visa Requirements

Cambodia provides ASEAN nationals with visa exemption for both official/diplomatic and ordinary valid passport holders. For non-ASEAN Nationals, Cambodia provides visa exception to valid official/diplomatic passport holders. Please kindly be informed with your respective embassy.

Besides these cases, tourists can apply for e-visa (http://www.evisa.gov.kh/) or upon arrival at airports and international border checkpoints. A Visa on Arrival (VOA) is valid for 30 days, and is granted at Phnom Penh International Airport, Siem Reap International Airport and other international border checkpoints.

Entry and exit conditions can change at short notice. Therefore, it is important to check with the nearest Royal Embassy of Cambodia for specific visa requirements for the countries in question.

4. HOW TO GET TO CAMBODIA

Phnom Penh International Airport and Siem Reap International Airport are the major airports of Cambodia.

There are no direct flights to Cambodia from Europe, North America, Australasia or South Africa, so if you plan to fly into the country you'll need to get a connecting flight from elsewhere in Southeast or East Asia.

There are direct flights to **Phnom Penh** from an increasing number of cities in the region including Kuala Lumpur, Singapore, Seoul, Bangkok, Vientiane, Ho Chi Minh City, and several cities in China (including frequent connections with Hong Kong, China) and so on. Alternatively, it's also possible to fly directly to **Siem Reap** from Singapore, Bangkok, Ho Chi Minh City, Kuala Lumpur and a number of other Asian destinations.

5. ACCOMMODATION

The accommodation for participants attending all 3 days' events including the **UNWTO Conference on the International Code for the Protection of Tourists and the UNWTO Affiliate Member Special Session** are recommended as follow.

LIST OF HOTELS	ROOM TYPE		HOTEL DETAILS
1. SOKHA PHNOM PENH HOTEL			
	Deluxe Room	Single: USD 130 Double: USD 150	Street Keo Chenda, Phum 1, Sangkat Chroy Changva , Phnom Penh, Kingdom of Cambodia Contact Person: BUN Vouch Leang (Ms) Senior Sales Manager Mobile: +855 88 263 63 60 Email: sepp3@sokhahotels.com www.sokhahotels.com
	Premier	Single: USD 160 Double: USD 180	
	Club Suite	USD 290	
	Junior Suite	USD 390	
	Executive Suite	USD 550	
	Royal Sokha Suite	USD 3,000	
	Extra Bed	USD 50.00nett per unit/ night inclusive of Breakfast	
2. HOTEL CAMBODIANA			
	Deluxe Room	Single: USD 75 – 85	Hotel Cambodiana 313 Sisowath Quay, Chakto Mukh, Doun Penh, Phnom Penh 120207, Kingdom of Cambodia Contact Person: Ms. Khiev Chakriya Assistant Director of Sales Tel: 855-23 426 288 / 855-23 218 189 info@hotelcambodiana.com.kh https://hotelcambodiana.com.kh/
	Mekong Room	Single: USD 110-120 Double: USD 120-130	
	Junior Suite	Single: USD 160-175 Double: USD 175-190	
3. HYATT REGENCY PHNOM PENH			
	King Occupancy	Single: USD 140+++/USD 168.07 nett Double: USD 160+++/USD 192.06 nett	Address: #55 Street 178 Sangkat Chey Chumnas, Khan Doun Penh, Phnom Penh, Cambodia T +855 60 616 333 Contact person: VEASNA METH Events Sales Coordinator veasna.meth@hyatt.com
	Deluxe Room	Single: USD 170+++/USD 204.10 nett	

		Double: USD 190+++/USD 228.10 nett	
	Regency Suite	USD 290+++/USD 48.15 nett	
	Balcony Suite Personality Suite		
	Colonial Suite Executive Suite		
4. ROSEWOOD			
	Executive Suite	Single/Double:USD 260 nett	Address: Rosewood Phnom Penh Vattanac Capital Tower, 66 Monivong Blvd. Sangkat Wat Phnom, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia Tel: +855 23 936 888 Fax: +855 23 936 899 https://www.rosewoodhotels.com/en/phnom-penh/

*** All delegates of UNWTO event in Phnom Penh, Cambodia should mention "UNWTO-CAMBODIA Events" in the email subject when making a reservation to avail the special rates provided.

6. TRANSFER ARRANGEMENTS AND AIRPORT MEETING SERVICES

ARRIVAL:

- Upon arrival at Phnom Penh International Airport, please proceed to the Cambodia UNWTO Events lane. Hospitality team from the organizing committee will be present to provide coordination.
- Tourism Ministers and Heads of Delegations will be escorted to the VIP terminal.
- **For any assistance at the airport**, delegates can approach the "Ministry of Tourism Desk" at Phnom Penh International Airport, in front of the international arrival terminal as you come out of the terminal.

GROUND TRANSPORTATION:

- Cambodia will provide transfer services from Phnom Penh International Airport (PNH) to delegates' accommodation (round trip), and local transportation during official programme for all participants from 14 - 17 June 2023. Participants are required to provide their flight schedule such as flight number, date, time of arrival and departure through the online registration.

- Chauffeur-driven cars will be provided to all Tourism Ministers/Secretary-General of UNWTO.

LIAISON AND SECURITY OFFICERS:

- Liaison Officers (L.O.s) will be assigned to all Tourism Ministers/Heads of Delegation. The L.O.s will provide assistance to the Leaders and their delegations throughout the duration of the meetings.
- Security Officers (S.O.s) will be provided to all Tourism Ministers/Secretary-General of UNWTO.

7. SOCIAL PROGRAMMES

The Overall Preliminary Programme for the 3-day event can be found on the website at this link.

Welcome Reception

On Wednesday, 14 June at 18:00 hrs, there will be a Welcome Reception for the participants of these 3-day events.

Technical Tour (Registration only)

A guided tour of Phnom Penh' City, the capital of Cambodia, was designed especially for the companions of the participants of the UNWTO events.

8. PRACTICAL INFORMATION

LANGUAGE

The official language of the Cambodia is Cambodian. However, English is widely spoken and understood.

The official language of the UNWTO meetings and events will be conducted English. All working paper will be available in the English language.

CLOTHING AND DRESS CODE

Business attire is the official dress code during the conference. It is also recommended for delegates to bring along light clothes due to the hot and humid climate.

CURRRENCY

The unit currency is Khmer Riels (KHR). The unit currency is in the denomination of: Notes: 50.00KHR, 100.00KHR, 500.00KHR, 1,000.00KHR, 2,000.00KHR, 5,000.00KHR, 10,000.00KHR, 20,000.00KHR, 50,000KHR, and 100,000KHR.

United State Dollars (USD) are widely used and accepted in Phnom Penh and throughout Cambodia. However, banknotes must be relatively new with no marking or tears.

The Exchange Rate is approximately: 1USD = 4,090.00KHR (as of 20 April 2023).

CREDIT CARDS

Major credit cards such as Visa and Master Card are widely accepted at resorts, hotels, restaurants and stores. In addition, Automated Teller Machines (ATMs) are available at Phnom Penh International Airport and in the city, but not in tourist resorts.

TIME ZONE

Cambodia is 7 hours ahead of Greenwich Mean Time (GMT +7).

LOCAL TRANSPORTATION

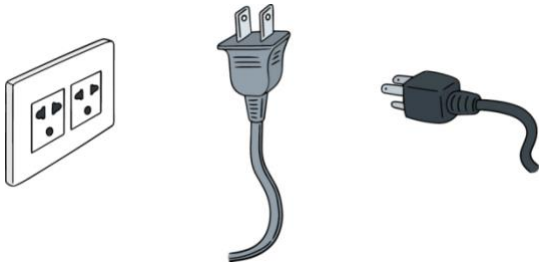
In Cambodia, the most common local transportation is Remok (most commonly known as Tuk Tuk), motor taxi and taxi. In addition, tourists can use mobile applications to book taxi through Grab, PassApp, and We Go, 711Go Taxi for 24hr. City Buses are available on certain main streets.

CLIMATE

Cambodia's climate is governed by the monsoon winds, which define two major seasons. From mid-May to early October, the strong prevailing winds of the southwest monsoon bring heavy rains and high humidity. From early November to mid-March, the lighter and drier winds of the northeast monsoon bring variable cloudiness, infrequent precipitation, and lower humidity. The weather between these seasons is transitional. Maximum temperatures are high throughout the year, ranging from about 82 to 83 °F (28 °C) in January, the coolest month, to about 95 °F (35 °C) in April. Annual precipitation varies considerably throughout the country, from more than 200 inches (5,000 mm) on the seaward slopes of the southwestern highlands to about 50–55 inches (1,270–1,400 mm) in the central lowland region. Three-fourths of the annual rainfall occurs during the months of the southwest monsoon.

ELECTRICITY

In Cambodia, the standard voltage is 230 V and the frequency is 50 Hz. You can use your electric appliances in Cambodia, if the standard voltage in your country is in between 220 - 240 V. Common Power Plugs and Sockets may be used as follows:



EMERGENCIES

- **Ambulance:** 119

- **Police:** 117
- **Fire and Rescue**: 118 / 666

9. ABOUT PHNOM PENH, CAMBODIA




Phnom Penh City – the host the Events

Phnom Penh is the vibrant bustling capital of Cambodia. Situated at the confluence of three rivers, the mighty Mekong, the Bassac and the great Tonle Sap, what was once considered the 'Gem' of Indochina. The capital city still maintains considerable charm with plenty to see. It exudes a sort of provincial charm and tranquillity with French colonial mansions and tree-lined boulevards amidst monumental Angkorian architecture. Phnom Penh is a veritable oasis compared to the modernity of other Asian capitals. A mixture of Asian exotica, the famous Cambodian hospitality awaits the visitors to the capital of the Kingdom of Cambodia.

In the capital, there are many interesting touristy sites. In addition to the Royal Palace, the Silver Pagoda, the National Museum, the Toul Sleng Genocide Museum, the Choeng Ek Killing Fields and Wat Phnom, there are several market places selling carvings, paintings, silk, silver, gems and even antiques. Indeed, an ideal destination for a leisurely day tour. The whole area, including the outskirts of Phnom Penh, is about 376 square kilometres in size. There are currently 2,009,264 people living in Phnom Penh.

Phnom Penh is also the gateway to an exotic land - the world heritage site, the largest religious complex in the world, the temples of Angkor in the west, the beaches of the southern coast and the ethnic minorities of the North-eastern provinces. There are also a wide variety of services including five-star hotels and budget guest houses, fine international dining, sidewalk noodle shops, neighbourhood pubs, international discos and more.

Things to do in Phnom Penh

There are so many things to see and do in Phnom Penh, surprising most people as they make a stop in the Cambodian capital heading to or from Siem Reap's Angkor Wat. Those

who don’t make a stop in Phnom Penh miss out on so many interesting historical, cultural and environmental attractions on offer. Below are some great choices that would make extending your time another day in Cambodia interesting.

1. Royal Palace and Silver Pagoda



The Royal Palace and Silver Pagoda are set adjacent to each other, spanning 174,870 square metres of lush greenery and breath-taking Khmer architecture. The King of Cambodia still occasionally resides in The Royal Palace (if the blue royal flag is flying, the king is in residence).

2. Tuol Sleng Genocide Museum (S-21 Prison)



Tuol Sleng Genocide Museum was formerly Tuol Svay Pray High School before it was turned into an interrogation, torture and execution centre by the Khmer Rouge regime. Also known as S-21 Prison, an estimated 17,000 Cambodians entered this notorious venue but only seven managed to survive following the end of the regime. Most rooms have been left in the state they were found in January 1979, including classrooms divided into tiny cells. An essential stop while visiting Phnom Penh, Tuol Sleng Genocide Museum also displays 6,000 haunting portraits of its prisoners for travellers to understand the recent tragic Cambodian history.

3. The Genocide Museum (Cheung Ek Killing Fields)



The Killing Fields or Choeung Ek Memorial is a bone-chilling reminder of Cambodia’s tragic history. Located 17km south of Phnom Penh City, it is one of the many killing fields or execution and burial grounds used by the Khmer Rouge regime during its rule of the country from 1975 to 1976. Mass graves were discovered after the Khmer Rouge fled the city, leading to the construction of a Buddhist memorial for over 15,000 victims in The Killing Fields. Half-day tours to this memorial and S-21 Prison feature informative audio guides in many languages as well as testimony from survivors and guards of the regime.

4. Independence Monument



Independence Monument is an iconic landmark that is set in the heart Phnom Penh City Centre. Locally known as Vimean Ekareach, it signifies Cambodia's liberation from the French who colonised the nation between 1863 and 1953. As a result, vibrant celebrations of national festivities such as Independence Day (November 9th) and Constitution Day (September 24th) are held here. On most days, the best time to visit is at night when Independence Monument and its surroundings are illuminated by blue, red and white floodlights.

5. National Museum of Cambodia



The National Museum of Cambodia is the country's largest archaeological and cultural history museum. It offers you a glimpse into the cultural side of Cambodian history dating back to the 4th century. Housed within an impressive red sandstone structure and inaugurated in 1920 as the Musée Albert Sarraut during the French colonial period, the museum stands out as a fine illustration of the traditional Khmer architecture.

6. Wat Phnom



Wat Phnom is a Buddhist temple (wat) located in Phnom Penh, Cambodia. It was built in 1372, and stands 27 metres (88.5 fit) above the ground. It is the tallest religious structure in the city. The pagoda was given the name of Wat Preah Chedey Borapaut. Wat Phnom is the central point of Phnom Penh.

7. Wat Ounalom



Wat Ounalom offers visitors an in-depth look into the spiritual teachings, philosophies and history of Buddhism in Cambodia. The most prominent and oldest of five pagodas in the country, Wat Ounalom is the centre of Cambodian Buddhism and serves as the abode of the Patriarch of the Mahanikai School of Buddhism. Built in 1443 to enshrine an eyebrow hair (Ounalom) of Lord Buddha, the shrine housed over 500 monks and the Buddhist Institute's library that held in its collection over 30,000 titles before they were wiped out by the Khmer Rouge regime. The displayed Buddha's eyebrow miraculously survived, making it the main draw amongst travelers from all over the world. A 10-minute walk from The Royal Palace, entrance to Wat Ounalom is free of charge.

8. Central Market (Phsar Thmey)



Central Market (Phsar Thmey) caters to just about any traveller, whether you're a shopping enthusiast who wants to gauge your haggling skills, a tourist interested to be a part of a bustling crowd, or simply keen to explore (and photograph) Phnom Penh's unique architectural designs. Designed by French architects Jean Desbois and Wladimir Kandaouroff, this indoor market was the largest of its kind in Asia when it was constructed in 1937.

10. MEETING COORDINATORS

UNWTO Secretariat	Host Country
Ms. Christine BREW Department Officer, Regional Department for Asia and the Pacific Email: rdap@unwto.org; cbrw@unwto.org **Ms. Eunji TAE** Department Officer, Regional Department for Asia and the Pacific Email: rdap@unwto.org; etae@unwto.org **Mr. Yang LI** Department Officer, Regional Department for Asia and the Pacific Email:rdap@unwto.org; yli@unwto.org	**Mr. Sourn Taingaun** Deputy Director of International Cooperation and ASEAN Department Email: sourntaingauns@gmail.com Tell: +855 12 97 53 51 **Ms. ROM Chanraksmey** Deputy Chief of Bureau, Department of International Cooperation and ASEAN, Ministry of Tourism, Tell: (+855) 98 498 676 Email: romchanraksmey@gmail.com **Mr. CHANTHA Rathana** Official, Department of International Cooperation and ASEAN, Ministry of Tourism, Tell: (+855) 70 944 267 Email: rathanachantha.mot@gmail.com With CC to: trychhiv@gmail.com