WELCOME NOTE

Below is a list of important reminders, contact information and additional details for your reference. If you have any questions or need any assistance during the Meetings, please visit the **UNWTO Secretariat Office** (*Room Rumdoul, Ground Floor, see Floor Plan attached*) and MOT Cambodia Organizing Committee Office at Sokha Hotel.

The Shuttle Service Timetable is attached in the Overall Programme.

**Meetings**

15 June 2023  
10:00 – 16:00  
UNWTO Conference on the International Code for the Protection of Tourists (*for registered participants*)  
16:20 – 17:30  
UNWTO Affiliate Members Roundtable (*for registered participants*)

16 June 2023  
10:00 - 13:30  
35th Joint Meeting of the UNWTO Commission for East Asia and the Pacific and the UNWTO Commission for South Asia (Venue: Reingsab Room) (*for registered participants*)  
14:30 - 16:00  
55th Meeting of the UNWTO Commission for East Asia and the Pacific (CAP) (Venue: Reingsab Room) (*for CAP DELEGATES ONLY*)  
16:30 - 17:15  
59th Meeting of the UNWTO Commission for South Asia (CSA) (Venue: Reingsab Room) (*for CSA DELEGATES ONLY*)

**Social Functions**

*Please kindly inform the staff at the registration desk if you have any dietary restrictions.*

--14 June 2023  
19:00 - 21:00 Welcome Dinner hosted by the Ministry of Tourism of Cambodia  
**Attire:** Business / Business Casual  
**Venue:** Ballroom III, Sokha Phnom Penh Hotel

--15 June 2023  
12:30 - 14:00 Lunch hosted by Traveloka, Indonesia  
**Venue:** Ballroom II, Sokha Phnom Penh Hotel

--16 June 2023  
13:30 - 14:30 Lunch hosted by Ministry of Tourism of Cambodia  
**Venue:** Lotus Restaurant, Sokha Phnom Penh Hotel

19:00 - 21:00 Dinner hosted by the Department of Tourism, the Philippines  
**Attire:** Business / Business Casual  
**Venue:** Ballroom III, Sokha Phnom Penh Hotel
**Bilateral Meetings**

Delegates could request the bilateral meeting room *(see the location in the attached Floor Plan)* by contacting Mr. KONG Sothearith at sothearith79@gmail.com subject to the availability of the room space.

**Technical Tour**

Delegates are kindly reminded to confirm technical tour choice at the registration desk. 08:30 - 11:00

➢ Option 1: Win-Win Memorial, Morodok Techo Stadium
➢ Option 2: Royal Palace

**Shuttle Bus on 15 June**

The Ministry of Tourism of Cambodia has kindly arranged one bus for delegates, who would like to explore the city centre, from Sokha Hotel to the City Centre and return to Sokha Hotel.

- **18:30** -- Depart from Sokah Hotel to City Centre (close to the Royal Palace)
- **Free Time**
- **21:30** -- Pick up the delegates at the meeting point and return to Sokah Hotel
35th Joint Meeting of the UNWTO Commission for East Asia and the Pacific and the UNWTO Commission for South Asia, 55th Meeting of the UNWTO Commission for East Asia and the Pacific, 59th Meeting of the UNWTO Commission for South Asia and UNWTO Conference on the International Code for the Protection of Tourists & UNWTO Affiliate Members Roundtable

SHUTTLE SERVICE TIMETABLE

- **From Official Hotels to Sokha Phnom Penh Residence**  
  (Route: Hotel Cambodiana → Hyatt Regency Phnom Penh → Rosewood → Sokha Phnom Penh Residence)

<table>
<thead>
<tr>
<th>Hotel</th>
<th>14 June (Wednesday)</th>
<th>15 June (Thursday)</th>
<th>16 June (Friday)</th>
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<td>Time Schedule</td>
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<td>Bus 1</td>
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<td>Bus 3</td>
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<td>HOTEL CAMBODIANA</td>
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<td>15:30</td>
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<tr>
<td>ROSEWOOD</td>
<td>14:40</td>
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<tr>
<td>SOKHA PHNOM PENH RESIDENCE</td>
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- **From Sokha Phnom Penh Residence to Official Hotels**  
  (Route: Sokha Phnom Penh Residence → Hotel Cambodiana → Hyatt Regency Phnom Penh → Rosewood)

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<tr>
<th>Hotel</th>
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<td>Time Schedule</td>
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<td>Bus 1</td>
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<tr>
<td>SOKHA PHNOM PENH RESIDENCE</td>
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<td>HOTEL CAMBODIANA</td>
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<td>HYATT REGENCY PHNOM PENH</td>
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- **Technical Tour**

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<thead>
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<th>Hotel</th>
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<td>SOKHA PHNOM PENH RESIDENCE</td>
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<td>HOTEL CAMBODIANA</td>
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<td>HYATT REGENCY PHNOM PENH</td>
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<td>ROSEWOOD</td>
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</table>
Go downstairs to the GROUND floor to UNWTO Secretariat Office, Secretary-General Office and Ministry of Tourism Organizing Committee Office (see page 2)

VIPs gathering before the Opening Ceremony on 15 June

Go downstairs to the GROUND floor to UNWTO Secretariat Office, Secretary-General Office and Ministry of Tourism Organizing Committee Office (see page 2)

ICPT Conference and AMs Roundtable on 15 June

Lunch hosted by Traveloka on 15 June

Welcome Dinner on 14 June
Farewell Dinner on 16 June

Go downstairs to the GROUND floor to UNWTO Commission Meetings venue -- Reingsab Room (see page 3)
GROUND Floor

Meeting Room

GROUND floor next to the stairs: UNWTO Secretariat Office

UNWTO Secretary-General Office

Member States Bilateral Meetings Room
GROUND Floor

Reingsab Room

35th CAP-CSA
55th CAP
59th CSA
16 June

Stairs
(connecting to L floor Ballrooms on page 1)