



UNWTO Regional Commission for the Middle East

Forty-Ninth Meeting

The Dead Sea, The Hashemite Kingdom of Jordan, 7-9 June 2023

CME/49/InfoNote2

Original: English

Information Note

49th Meeting of the UNWTO Regional Commission for the Middle East and the “Medical and Wellness Tourism” Conference

7-9 June 2023, the Dead Sea, The Hashemite Kingdom of Jordan

GENERAL INFORMATION NOTE

- I. [Venue and Date](#)
- II. [Online Registration](#)
- III. [Status of Participants and Reception](#)
- IV. [Accommodation and Transportation](#)
- V. [Entry Formalities](#)
- VI. [Registration and Badges](#)
- VII. [Working Languages](#)
- VIII. [Social Programme](#)
- IX. [Practical Information](#)

I. Venue and Date

1. At the invitation of the Ministry of Tourism and Antiquities of The Hashemite Kingdom of Jordan, the Forty-Ninth **meeting of the UNWTO Regional Commission for the Middle East will be held in the Dead Sea, Jordan, in conjunction with the Medical and Wellness Tourism Conference, 7-9 June 2023 in the Dead Sea, The Hashemite Kingdom of Jordan**
2. The meetings will be held at **King Hussein Bin Talal Convention Centre - Hilton Hotel:**

Dead Sea Road Hotels Area,
Sweimah 11953 Jordan, (00962) 5349 3000
ammds.info@hilton.com,

II. Online Registration

3. Participants at the 49th UNWTO Regional Commission for the Middle East Meeting and the Conference are kindly requested to complete the online registration, by **22 May 2023**, at the latest, at the following link: [49th Regional Commission for the Middle East | UNWTO](#)

Registration to the Conference only: <https://www.unwto.org/form/the-medical-and-wellness-tourism>

Submission of credentials and identification papers

4. With a view to ensuring a smooth verification process, Members of the Regional Commission are kindly requested to submit their credentials electronically to the Secretariat no later than ten days before the opening of the session by **25 May 2023**.
5. If a Full Member is unable to participate in the Regional Commission meeting, it can be represented exceptionally by a member of another State's delegation, provided it submits a formal letter or fax signed by the competent authority designating the individual who will represent the State and, if applicable, giving him/her the power to vote on its behalf.
6. The originals must be submitted to the Secretary-General at least one day before the opening of the Commission session.
7. Only credentials from Heads of State or Prime Ministers, Ministers of Foreign Affairs or Ministers responsible for tourism of the respective State or his/her equivalent will be regarded as valid credentials. Only formal letters or faxes bearing the signature of the competent authority are considered valid. (See model Credentials and Proxy letters in the Annex III)
8. Only duly accredited delegates shall be authorized to exercise the right to vote and to take the floor at the meetings of the Regional Commission.

III. Status of Participation and Reception

9. The Government of the Hashemite Kingdom of Jordan will take the necessary measures to facilitate the arrival, stay and departure of the participants invited by the Organization. Throughout their stay, participants invited by the Organization will benefit from the privileges and immunities provided for in the Agreement concluded between the Organization and the Ministry of Tourism and Antiquities of Jordan.

10. The Jordanian Authorities will organize the reception of participants at **Queen Alia International Airport in Amman** and will facilitate the free transfer of delegates on arrival and on departure between the airport, the selected hotels and the venues of the meetings and the social programme activities.

IV. Accommodation and Transportation

11. The Ministry of Tourism and Antiquities of Jordan will cover the cost of the accommodation for participants from Member States of the region (head of delegation + one) at one of the dead sea hotels. Delegates are invited to confirm their participation in person in order to make the required reservations.
12. A list of hotels with special rates for participants at these meetings is attached as Annex I. Delegates are invited to contact directly the hotels for reservations before 22 May, indicating that they will participate in the 49th meeting of UNWTO Commission for the Middle East and/or in the UNWTO "Medical and Wellness Tourism Conference, 7-9 June".

Travel protocols

13. Currently there are no health restrictions or protocols in the Hashemite Kingdom of Jordan.

Entry Formalities

14. Entry Visa will be issued on arrival at Alia International Airport upon presentation of accreditation letter or invitation letter from the organisers of the event. However, participants are strongly advised to provide copy of passports and arrival notice to the Ministry of Tourism and Antiquities in Jordan (Nadia.q@mota.gov.jo) and to the UNWTO Regional Department for the Middle East (rdme@unwto.org) sufficiently in advance, by **18 May 2023** at the latest, indicating all the necessary information below, in order to enable the authorities of Jordan to take the necessary measures in this respect:

- Name and surname
- Nationality
- Place and date of birth
- Number and type of passport
- Validity of passport (no less than 6 months)
- Travel information (date, time and flight number)

Coordinator from the World Tourism Organization	Coordinator from the Ministry of Tourism and Antiquities in Jordan
<p>Ms. Basmah Al-Mayman Regional Director for the Middle East World Tourism Organization (UNWTO) Poeta Joan Maragall, 42 28020- MADRID - Spain Tel: + (34-91) 567 8100 Fax: + (34-91) 571 3733 E-mail: rdme@unwto.org</p>	<p>Dr. Emad Hijazeen Secretary-General Ministry of Tourism and Antiquities Amman – Jabal Amman – Almutanabi str. Email: Ehijazeen@mota.gov.jo Mobile: +962795516044</p> <p>Mr. Hesham Al-Abbadi Amman – Jabal Amman – Almutanabi str Email: Hesham.Al-Abbadi@MOTA.GOV.Jo Mobile: +962777603602</p>

V. Registration and Badges

15. A registration desk will be open at the hotels of accommodation and King Hussein Bin Talal Convention Centre on 6 June 2023, from 9 a.m. to 1 p.m. and from 3 to 5 p.m. and on 7 June 2023 from 8.30 to 11.00 a.m. Badges will be issued at the time of registration. Participants are requested to wear their identification badges in the area reserved for the meetings, as well as at all social events.

VI. Working Languages

16. The working languages of the meetings are Arabic and English. A simultaneous interpretation service will be provided.

VII. Social Programme

17. The tentative Social Programme is attached as Annex II

VIII. Practical Information

18. Local Currency and exchange rates.
The local currency is the Jordanian Dinar. The applicable exchange rate in May 2023 is approximately 0.78. Dinar for 1 Euro and 071 Dinar for 1 USD.
19. Weather
The Dead Sea enjoys sunny days in June. The average maximum temperature is 35°C and the average low is 28°C.
20. Official language
The official language of the Hashemite Kingdom of Jordan is Arabic. English is also widely spoken especially in hotels and banks.
21. the Dead Sea Time Zone
The official time in Jordan is GMT +3 hours
22. Electricity
The electrical sockets (outlets) in Jordan usually supply electricity at 220. volts AC.

Important note: In compliance with the United Nations system's environmental protection policy, the working documents **will not be distributed on paper** at the venue of the event. Therefore, **delegates are requested to bring with them copies of the documents sent to them by email before the meetings.**

Annex I
List of Hotels

HOTEL	Location & Contact	Room Type & Rate
Hilton Hotel	Dead Sea Road Hotels Area, 11953 سويمية الأردن ammds.info@hilton.com 0096253493000 Link for registration in Hilton Hotel: Hilton Event Email (eventsathilton.com)	Standard Single Room BB: 120 JOD
		Standard Double Room BB: 130 JOD
Crowne Plaza Resort Dead Sea	Dead Sea Road, الأردن 18186 سويمية hala.ramoon@ihg.com 0096253494000	Kindly contact the Hotel directly
Holiday inn resort dead sea	Dead Sea Road, الأردن 18186 سويمية info.hirdeadsea@ihg.com 0096253495555	Single Standard room BB 105 JOD
		Double Standard room BB 115.00 JOD
Jordan Valley Marriott Resort & Spa	Dead Sea Road, Sweimah 11190 Jordan jordanvalley@marriotthotels.com 0096253560400	Standard Single Room BB: 119 JOD
		Standard Double Room BB: 129 JOD
		Studio Suite : 80 JOD Duplex Suite 180 JOD Prices are subject to 5% service and 7% government Tax
Kempinski Ishtar Resort Hotel & Spa	Dead Sea Road Dead Sea, 11194 سويمية الأردن reservation.ishtar@kempinski.com 0096253568888	Kindly contact the Hotel directly
Mövenpick Resort & Spa Dead Sea Hotel	Dead Sea Road, Sweimah 11180 Jordan resort.deadsea@movevpick.com 0096253561111	Kindly contact the Hotel directly

*Accommodation on Bed and Breakfast basis. Additional taxes may be added.

Annex II

Provisional Programme

Time	Day 1 Wednesday 7 June 2023
9:30	Registration
10:00-17:00	Regional Commission Meeting
14:00-15:30	Lunch at Hilton hotel
20:00-22:00	Gala dinner –in honor of the participating delegations with the kind invitation of H.E. Mr. Makram Queisi, Minister of Tourism and Antiquities, Jordan- Hilton Hotel (Pool Area- outside)

Time	Day 2 Thursday 8 June 2023
9:30-11:00	Registration
11:00- 12:30	Medical and Wellness Tourism Conference
12:30-13:00	Press Conference
13:00-14:00	Lunch Hilton Hotel
15:00	Departure to Umm Qais Village (winner of UNWTO Best Tourism Villages)
19:30	Dinner at Umm Qais Village
23:00	Back to the Hilton Hotel Dead Sea Area

Social Programme in Petra

Time	Day 3 Friday 9 June 2023
10:00	Departure from Hotel in Dead Sea
13:00	Check-in Mövenpick Resort Petra
14:00	Petra Archaeological Park guided tour
17:00	Little Petra / ATV buggy back road guided tour
19:00	Gala Dinner at little Petra
21:30	Back to Mövenpick Resort Petra for overnight.
	Saturday 10 June 2023
8:00	Breakfast at the hotel
9:00	Check out Mövenpick Resort Petra

Annex III: Model credentials letter¹**Standard format letter***Official letter-headed paper²***Credentials**

I, the undersigned, (name and full title of the competent authority³), hereby attest that the Government of (name of country) has authorized the following delegate to represent it at the 49th session of the Regional Commission for the Middle East of the World Tourism Organization, to be held on 7 June 2023 in the Dead Sea, the Hashemite Kingdom of Jordan:

Delegate: (name and full title)

[Alternate(s)⁴]: (*name and full title*)

Done at (*name of city*), on (*date*)

Name, full title, and signature

¹ It should be pointed out that only formal letters or faxes bearing the signature of the competent authority are considered valid credentials. Further, credentials can be accepted only if written in any of the working languages of the General Assembly or if an appropriate translation is attached.

² Including official logo of the Ministry.

³ Please note that only credentials from Heads of State or Prime Ministers, Ministers of Foreign Affairs or Ministers responsible for tourism of the respective State or his/her equivalent are regarded as valid.

⁴ Rule 31 of the Rules of Procedure of the Executive Council stipulates: "The delegation of each Full Member of the Council shall consist of one delegate, who may be accompanied by one or more advisers entitled to act as alternates."

Model credentials letter for representation (proxy format)⁵

Standard format letter⁶

Official letter-headed paper⁷

Credentials (for representation-proxy format)

I, the undersigned, (name and full title of the competent authority⁸), will be unable to attend the 49th Regional Commission Meeting for the Middle East, to be held on 7 June 2023, in Dead Sea area, Hashemite kingdom of Jordan, due to⁹

Therefore, I hereby authorize (name and full title of delegate¹⁰) of the delegation of (name of Full Member) to represent and to cast a vote¹¹ on behalf of the Government of (name of Full Member) at the 49th Regional Commission Meeting for the Middle East of the World Tourism Organization.

Done in (*name of city*), on (*date*)

Name, full title and signature

⁵ If a Member is unable to participate in the meeting, it can be represented exceptionally by a member of another State's delegation provided it submits a formal letter or fax signed by the competent authority designating the individual who will represent the State and, if applicable, giving him/her the power to vote on its behalf.

⁶ Only formal letters or faxes bearing the signature of the competent authority are considered valid credentials. Further, credentials can be accepted only if written in any of the working languages of the General Assembly or if an appropriate translation is attached.

⁷ Including official logo of the Government, Ministry or Embassy.

⁸ Pursuant to resolution 591(XIX) only credentials issued and signed by Heads of State or Prime Ministers, Ministers of Foreign Affairs or Ministers responsible for tourism of the respective State or his/her equivalent, or Ambassadors of States accredited to Spain will be regarded as valid.

⁹ In accordance with resolution 633(XX), (a) a mandate for representation can be given only in exceptional circumstances, duly explained in writing by the State giving the mandate, and (b) the Credentials Committee will assess the validity of these explanations.

¹⁰ In accordance with resolution 633(XX), (c) only one mandate for representation may be given to a delegate representing another State, and (d) a mandate for representation may not be given to the Head of Delegation of another State.

¹¹ Please note that, unless the items for which the power to vote is given are clearly specified, it will be understood that the delegate has full powers to cast a vote on behalf of the Government he/she is representing by proxy on any agenda item. Please also note that in accordance with resolution 649(XXI), credentials in breach of the principle of secrecy of the vote will be considered as invalid.