Communication, Media and Tourism Training in Africa Workshop

Zimbabwe
13th to 15th November 2023
Zimbabwe is set to host the UNWTO Communication Media and Tourism Training in Africa Workshop in November. This exciting development adds to the nation’s momentum as a sought-after destination for international gatherings. The workshop shall be held in Zimbabwe, on 13th to 15th November 2023 and will take place against the backdrop of the breath-taking Victoria Falls, offering an ideal setting for an immersive experience.

The workshop is expected to facilitate the convergence of all members and affiliates of the UNWTO Regional Commission for Africa, further enhancing collaboration and knowledge exchange within the industry.
I. VENUE OF THE EVENT

Communication Media and Tourism Training in Africa Workshop will be held at Victoria Falls Hotel at Victoria Falls. The Victoria Falls Hotel, is a five-star luxury hotel situated in the City of Victoria Falls on the western region of Zimbabwe. Victoria Falls City is along the Southern side of the Zambezi River and is the border town between Zambia and Zimbabwe. Victoria Falls city is named after the Mighty Victoria Falls, a celebrated world’s natural wonder and UNESCO World Heritage site. The population of the city according to the 2022 population census is estimated at 35,199.

II. CONTACT INFORMATION OF THE ORGANIZING COMMITTEE

Governments and other dignitaries invited by the UNWTO Secretary-General, and the Ministry of Tourism of Zimbabwe are requested to send their replies to the following officials at the latest by 30 September 2023, indicating as much as possible, the composition of their delegations:

<table>
<thead>
<tr>
<th>Ms Elcia Grandcourt</th>
<th>Ms Winnie Muchanyuka</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director, Regional Department for Africa World Tourism Organization</td>
<td>The Chief Executive, Zimbabwe Tourism Authority</td>
</tr>
<tr>
<td>Calle del Poeta Joan Maragall 42, 28020 Madrid, Spain</td>
<td>55 Samora Machel Avenue, Harare, Zimbabwe</td>
</tr>
<tr>
<td>Tel.: +34 91 567 81 00</td>
<td>Tel.: +263 782 716 227</td>
</tr>
<tr>
<td>E-mail: <a href="mailto:rdaf@unwto.org">rdaf@unwto.org</a></td>
<td>E-mail: <a href="mailto:ncb@ztazim.co.zw">ncb@ztazim.co.zw</a></td>
</tr>
</tbody>
</table>

III. REGISTRATION

1. The online registration for meeting is open and is available through the following link: Communication Media and Tourism Training In Africa Workshop | UNWTO

2. Participants are requested to complete the registration form, available on the UNWTO website, by latest 22 September 2023.

3. At the venue of the Communication, Media and Tourism Media Training in Africa Workshop, badges will be issued at the time of registration. A registration desk will be open at Victoria Falls Hotel, Zimbabwe on the following days:
   - 12th November 2023: 14 00hrs – 17 00hrs
   - 13th November 2023: 0800hrs – 1000hrs

4. Accreditation and collection of badges will take place at the event venue, participants are requested to register online before arriving at the venue for accreditation.

Please note:

i. Access to the venue of the event and other designated areas will be strictly limited to delegates with appropriate access cards. Delegates are always reminded to have their identity cards within the premises of events.

ii. The same ID/Passport used to register must be presented at the time of accreditation.

iii. Badges will only be handed out directly to the entitled personnel.

iv. Identity cards are important security credentials; misuse is subject to legal action. Loss of badges must be reported immediately at Registration Desk; and

v. Badges are for personal use only and cannot be transferred.
IV. STATUS OF PARTICIPANTS

1. The Government of the Republic of Zimbabwe will take the necessary steps to facilitate the arrival and departure of participants invited by the Organization as well as their stay in Zimbabwe. Throughout their stay, participants will enjoy the privileges and immunities provided for in the Convention on the Privileges and Immunities of the United Nations specialized agencies of 1947.

V. ENTRY FORMALITIES

1. A valid passport is required for all visitors to Zimbabwe. Entry visas may be obtained at Zimbabwean diplomatic missions and consular representations abroad.

Participants travelling from countries requiring visas prior to travel can apply for visas at the Zimbabwean Embassy nearest to them or apply online on eVisa Zimbabwe. Visa fees can be paid on arrival. Visit eVisa Zimbabwe for detailed specifications on visa fees or exemptions.

NB: Visa regulations are subject to change anytime, please check with the Zimbabwean Embassy/Consulate in your country.

2. For COVID-19 protocol: These are monitored closely therefore prior to travel kindly check our websites for current requirements: Covid-19 Guidelines for Travellers – Zimbabwe A World of Wonders (zimbabwetourism.net)

VI. TRANSPORT

The Ministry of Environment, Climate, Tourism and Hospitality Industry of the Republic of Zimbabwe will arrange for complimentary ground transfers for all participants upon arrival, and departure from the airport, as well as return transport between the hotels listed at Para. 10 and the meeting venue. All participants are therefore requested to register online giving the details of their arrival and departure to provide to the organisers the details of their arrival and departure. Free shuttles will also be arranged from the hotels listed at Part. VIII to the meeting venue and return.

VII. RECEPTION AT THE AIRPORT

A reception and information desk will be open for delegates at the Victoria Falls International Airport (after customs clearance) one day prior to the date of the event to welcome and assist participants and delegations. VIP delegations will be welcomed from disembarkation and assisted through all the formalities by dedicated staff.

VIII. ACCOMMODATION

The delegates are requested to make their own arrangements by contacting their chosen hotel through the phone and email addresses, and to make their reservations according to the hotels listed below. They should specify that they will be attending the Communication, Media and Tourism Training in Africa Workshop.

We highly recommend delegates to book their accommodation at the earliest convenience by referring to the list of hotels highlighted below in order to ensure their transfer to the meeting venue and return.
### List of hotels proposed by the Ministry Tourism of Zimbabwe:

<table>
<thead>
<tr>
<th>No.</th>
<th>Hotel</th>
<th>Room type in single occupancy (bed &amp; breakfast)</th>
<th>Price USD</th>
<th>Travel time from the venue</th>
<th>Contact / e-mail</th>
<th>Additional information</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Victoria Falls Hotel</td>
<td>Single Classic Room)</td>
<td>588</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Double (Classic Room)</td>
<td>626</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>2</td>
<td>Cresta Sprayview</td>
<td>Twin</td>
<td>130</td>
<td>5 minutes</td>
<td>Contact Person: Nomsa</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><a href="mailto:reservations@sprayview.cresta.co.zw">reservations@sprayview.cresta.co.zw</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Single</td>
<td>100</td>
<td></td>
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<tr>
<td>3</td>
<td>Victoria Falls Rainbow Hotel</td>
<td>Twin</td>
<td>160</td>
<td>5 minutes</td>
<td>Contact Person: Eginetha</td>
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<td></td>
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<td><a href="mailto:reservations.vfrh@rtg.co.zw">reservations.vfrh@rtg.co.zw</a></td>
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<tr>
<td>4</td>
<td>Dzimbahwe Guest Lodge</td>
<td>Twin</td>
<td>100</td>
<td>5 minutes</td>
<td>Contact Person: Grace</td>
<td>Booking code: ZTA09</td>
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<td><a href="mailto:reservations@dzimbahweguestlodge.com">reservations@dzimbahweguestlodge.com</a></td>
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<tr>
<td></td>
<td></td>
<td>Single</td>
<td>90</td>
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<tr>
<td>5</td>
<td>N1 Hotel</td>
<td>Twin/Doule Standard</td>
<td>79.99</td>
<td>3 minutes</td>
<td>Contact Person: Wensislas</td>
<td>Booking code: ZTA09</td>
</tr>
<tr>
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<td></td>
<td></td>
<td><a href="mailto:vicfalls@n1hotel.co.zw">vicfalls@n1hotel.co.zw</a></td>
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<td></td>
<td></td>
<td>Twin/Doule Deluxe</td>
<td>89.99</td>
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<tr>
<td></td>
<td></td>
<td>Dormitory</td>
<td>19.99</td>
<td></td>
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<td></td>
<td></td>
<td>Camping</td>
<td>9.99</td>
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**Note:**

1. The hotel rates include breakfast.
2. The hotel rates are per person basis unless stated.
3. Bookings and payment shall be affected directly by guest with the hotels.

### IX. HEALTH REQUIREMENTS

All participants are required to observe international health regulations on public health and measures for travellers.

Emergency health services will run during the period of the **UNWTO Workshop**. Ambulance services will be provided for delegates.

A list of hospitals and emergency telephone numbers are listed below: Victoria Falls District Hospital, Premier Service Medical Aid, Health Bridge, Chinotimba Clinic.
X. WORKING LANGUAGES

The working language of the Communication, Media and Tourism Training in Africa Workshop will be English only.

XI. SOCIAL PROGRAMME

- 13 November: Welcome Dinner Cruise
- 14 November: Bush/Boma Dinner

XII. CURRENCY REGULATIONS

Zimbabwe uses the multicurrency system. Most currencies are also convertible to ZWL at banks and various Exchange Bureaus. Exchange rates vary in accordance with the market forces. Visa card swipe machines are also available. Kindly note that USD is the most commonly used for payments by international travelers.

XIII. CLIMATE

The average temperature in Zimbabwe in the month of November in Victoria Falls ranges from 19°C to 35°C.

XIV. LOCAL TIME

Time in Zimbabwe is GMT+ 2.

XV. BUSINESS AND SHOPPING HOURS

Banks are open from 8am to 3 pm from Monday to Friday and on Saturday from 8am to 11am. On Sundays and Public Holidays banks are closed

Most shops are open from 8 am up to 1800 pm.

Workings Hours for both Government and the Private Sector are between 0800hrs to 1645hrs usually with a lunch break of one hour between 1300hrs to 1400hrs, Monday to Friday. Saturday is not a working day for Government and other business establishments. However, banks are open until midday on Saturday. Shopping malls and most shops open on Sundays in Victoria Falls.

XVI. INFORMATION ON THE WEBSITE

For further information on the Communication, Media and Tourism Training in Africa Workshop please kindly refer to UNWTO website: https://www.unwto.org/event/communication-media-and-tourism-training-in-africa-workshop