# Table of Contents

1. About Bali ........................................................................................................................................... 2
2. Meeting Venue and Programme ......................................................................................................... 2
3. Registration ......................................................................................................................................... 3
   a. Badges and Access ........................................................................................................................... 3
4. Arrivals and Departure .......................................................................................................................... 3
   a. Flights ............................................................................................................................................. 3
   b. Visa Requirements ........................................................................................................................... 3
   c. Custom Declaration .......................................................................................................................... 5
   d. Bali Tourist Levy Notice ................................................................................................................... 5
5. Accommodation, Venue, and Transportation ..................................................................................... 5
   a. Accommodation ............................................................................................................................... 5
   b. Venue ............................................................................................................................................... 6
   c. Transportation .................................................................................................................................. 6
6. Liaison Officer ...................................................................................................................................... 7
7. Time Zone ........................................................................................................................................... 7
8. Dress Code .......................................................................................................................................... 7
9. Meeting Venue Facilities, Services and Activities ............................................................................. 7
   a. Medical Services .............................................................................................................................. 7
   b. Activities .......................................................................................................................................... 7
10. Technical Tour and Visit ..................................................................................................................... 7
11. Bali General Information .................................................................................................................. 8
   a. Electrical Equipment ....................................................................................................................... 8
   b. Currency and Banking ..................................................................................................................... 8
12. Emergency Phone Numbers .............................................................................................................. 8
13. Meeting Coordinators ....................................................................................................................... 9
1. **About Bali**

Bali is situated just east of Java, separated by the Bali Strait. Bounded by the Java Sea to the north and the Indian Ocean to the south, the island covers an area of approximately 6,000 square kilometers and rests at a latitude of about 8° south of the equator. With a population of around 3.5 million, Bali is one of Indonesia's provinces, with Denpasar serving as the provincial capital.

Renowned for its extraordinary natural beauty and vibrant culture, Bali has gained global recognition as a paradise island. The combination of stunning beaches, volcanoes, lakes, temples, and terraced rice fields, along with its deeply rooted artistic heritage and renowned hospitality, has made Bali one of the world's most sought-after destinations. Despite the island's thriving tourism industry, Bali has successfully preserved its unique religion and culture. Bali International Airport, Ngurah Rai, serves as the eastern gateway of the nation, welcoming numerous international airlines and charter flights.

2. **Meeting Venue and Programme**

- Two-day conference: Thursday and Friday, 2-3 May 2024
  
  Venue: Bali International Convention Center (BICC) Westin, Nusa Dua Bali Indonesia
- Cultural tour: Saturday, 4 May 2024
3. **Registration**

Delegates must complete their registration via the official online registration link. Further information and registration can be accessed on the conference website [here](#).

a. **Badges and Access**

In-person attendees must register online and then proceed to the reception or registration counter at the venue to obtain their ID badge. Only registered delegations will have access to ID badges and event kits. The registration counter and help desk at the hotel will be operational from May 2\textsuperscript{nd} to May 3\textsuperscript{rd}, 2024.

4. **Arrivals and Departure**

a. **Flights**

Participants are required to arrange and cover the costs of their international travel to and from Bali, Indonesia. Additional details about Ngurah Rai International Airport in Bali can be found on the following website: [https://bali-airport.com/id](https://bali-airport.com/id).

b. **Visa Requirements**

All delegates entering Indonesian territory are required to hold a passport valid for at least six months from the date of arrival. Delegates are responsible for ensuring that they secure a visa as early as possible, where relevant. Delegates can apply for a visa covering the whole period of the meeting from the Indonesian Embassy or High Commission or Consulate-General at their point of origin.

**For ASEAN Countries**

- No Visa is needed for ASEAN Countries (Brunei, Cambodia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, Vietnam) and Timor-Leste. Requirements: stay in less than 30 days, for more than 30 days, you need [Visa On Arrival](https://bali-airport.com/id) (VOA) or [B211A Visa](https://bali-airport.com/id).
Visa on Arrival (VOA)

- The VOA rules apply in the following 97 countries:

Following is the updated list of countries, governments of special administrative regions of a country, and certain entities subject to VOA

1. Albania
2. Andorra
3. Argentina
4. Armenia
5. Australia
6. Austria
7. Bahrain
8. Belarus
9. Belgium
10. Bosnia Herzegovina
11. Brazil
12. Brunei Darussalam
13. Bulgaria
14. Cambodia
15. Canada
16. Chile
17. Colombia
18. Croatia
19. Cyprus
20. Czech
21. Denmark
22. Ecuador
23. Egypt
24. Estonia
25. Finland
26. France
27. Germany
28. Greece
29. Guatemala
30. Hong Kong SAR
31. Hungary
32. Iceland
33. India
34. Ireland
35. Italy
36. Japan
37. Jordan
38. Kazakhstan
39. Kenya
40. Kuwait
41. Laos
42. Latvia
43. Liechtenstein
44. Lithuania
45. Luxembourg
46. Macau SAR
47. Malaysia
48. Maldives
49. Malta
50. Mexico
51. Monaco
52. Morocco
53. Mozambique
54. Myanmar
55. New Zealand
56. Norway
57. Oman
58. Palestine
59. Panama
60. Papua New Guinea
61. People’s Republic of China
62. Peru
63. Poland
64. Portugal
65. Qatar
66. Romania
67. Russia
68. Rwanda
69. San Marino
70. Saudi Arabia
71. Serbia
72. Singapore
73. Slovakia
74. Slovenia
75. South Africa
76. South Korea
77. Spain
78. Suriname
79. Sweden
80. Switzerland
81. Taiwan
82. Tanzania
83. Thailand
84. The Netherlands
85. The Philippines
86. The Seychelles
87. The United Arab Emirates
88. The United Kingdom
89. The United States of America
90. Timor Leste
91. Tunisia
92. Turkey
93. Ukraine
94. Uzbekistan
95. Vatican
96. Venezuela
97. Vietnam

- The VoA for Bali (Indonesia) can be purchased at the VoA counter in the airport arrival hall, or you can apply for an e-VoA in advance through the official website [https://molina.imigrasi.go.id/](https://molina.imigrasi.go.id/). The VoA costs 35USD or IDR500,000.
• VOA application is submitted by the Foreign Nationals at certain Immigration Checkpoint with the following requirements:
  a. A legal and valid passport for at least six months
  b. A return ticket or onward ticket to continue the trip to another country, except for the crew of means of transport which will stop over to join the ship and continue the journey to another country.

c. Custom Declaration

All international travelers are required to fill out a Customs Declaration (CD) to enter the country. This can be done online at the airport upon arrival or completed through the official website ecd.beacukai.go.id in advance.

d. Bali Tourist Levy Notice

The Bali Provincial Government is set to enforce new tourist levy regulations from February 14, 2024. International visitors to Bali will be subject to a mandatory tourist levy of IDR 150,000 or USD 10, in adherence to Law Number 15 of 2023 of the Province of Bali. Travellers are encouraged to conveniently settle this payment via the Love Bali website or App prior to their arrival. Upon payment, a tourism levy voucher will be sent via email, and tourists should store it on their smartphones for scanning at checkpoints in Bali Airport and sea ports. For additional details, please visit the Love Bali website https://lovebali.baliprov.go.id/.

5. Accommodation, Venue, and Transportation
   a. Accommodation

Participants can book their own accommodation. Below are suggestions for hotels near the event venue.

<table>
<thead>
<tr>
<th>No.</th>
<th>Room Category</th>
<th>Room Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>(1 USD= IDR15.766)</td>
</tr>
<tr>
<td>-----</td>
<td>---------------</td>
<td>-----------</td>
</tr>
<tr>
<td></td>
<td><strong>NUUSA DUA AREA</strong></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td><strong>The Westin Resort</strong> (5*)</td>
<td>Deluxe Room</td>
</tr>
<tr>
<td></td>
<td>+62 (0361) 771906</td>
<td>USD 140</td>
</tr>
</tbody>
</table>
2  **The Laguna, a Luxury Collection Resort & Spa**, Nusa Dua, Bali (5*)  
+62 (0361) 771327  
Ms. Kinan  
(Sales in charge Laguna dan St. Regis)  
| Deluxe Garden View | Deluxe Lagoon Access | USD 244 | USD 308 |

3  **Nusa Dua Beach Hotel & Spa**, Bali (5*)  
+62 (0361) 771210  
| Deluxe Room | Palace Club Room | USD 143 | USD 286 |

4  **Novotel Bali Nusa Dua** - Hotel & Residences (5*)  
+62 (0361) 8480555  
| Chambre Deluxe Avec Lit King Size Et Balcon | Appartement 1 chambre avec lit King Size et Balcon | USD 92++ | USD 111++ |

5  **Ion Bali Benoa**, Nusa Dua, Bali (3*)  
+62 822-6610-2200  
| Twin Deluxe | Superior Room (ION) | USD 50 | USD 60 |

6  **Hotel Santika Siligita Nusa Dua** Bali (3*)  
+62 (0361) 846 5777  
| Superior Room King | Deluxe Room King | USD 53 | USD 76 |

b. Venue  
All sessions will take place at the Bali International Convention Center (BICC) Westin, Nusa Dua, Bali, Indonesia.

c. Transportation  
Taxis (Blue Bird Group) are the most convenient way of getting around and can be hailed or pre-booked. However, hiring a car and driver for the day works out more efficiently. Most car rentals are provided by professional companies that use late model vehicles.  
The convention centers in Nusa Dua have a fully integrated security system, which is manned 24 hours a day by trained and friendly security personnel. With
security checkpoint gates, the Nusa Dua area is one of the most secure tourist districts in Bali.

6. **Liaison Officer**
A Liaison Officer (LO) will be designated by the Ministry for every Head of Delegation. Following the submission of registration, delegates will receive the name and contact details of their assigned LO. The LO will be in charge of communicating with delegates and coordinating logistical or administrative matters.

7. **Time Zone**
Bali is in the Central Indonesian Time (WITA) time zone: + 08:00 hour GMT/UTC.

8. **Dress Code**
The climate in Indonesia is typically hot, with daytime temperatures ranging between 35°C and 28°C at night. Delegates are recommended to pack lightweight cotton clothing and light suits. For official meetings and events, business attire is appropriate, while formal wear is required for the gala dinner. Casual clothing is suitable for outdoor activities during the technical tour.

9. **Meeting Venue Facilities, Services and Activities**
   a. **Medical Services**
   Medical and emergency services will be provided to registered delegates who require assistance at the meeting venue. Charges may apply. For urgent medical assistance, please contact Ms. Luh Putu Kartini at the phone number: +62 857-9203-2457 or the committee at the meeting.

   b. **Activities**
   **Experience Indonesia**
   For information about Indonesia’s tourism in Bali and beyond, please visit: [www.indonesia.travel](http://www.indonesia.travel).

10. **Technical Tour and Visit**
    A complimentary technical tour is scheduled for guests on May 4th. Further details will be communicated via email.
11. Bali General Information
a. Electrical Equipment
Electrical sockets in Indonesia usually type C dan F. This plug is the 2-pin socket and plug design which is the standard European plug. The standard voltage throughout Indonesia is normally 230 V and with a standard frequency of 50 Hz.

b. Currency and Banking
The official currency in Indonesia is the Rupiah (RP). Authorized currency exchange services can be found at the airport and in close proximity to the meeting venue. Delegates also have the option to withdraw RP from Automated Teller Machines (ATMs), which are readily accessible. Most hotels, restaurants, and stores accept major credit cards. Additionally, ATMs are widely distributed throughout Bali.

12. Emergency Phone Numbers
In case of urgent matters, delegates are advised to reach out to their assigned Liaison Officer (LO). Alternatively, for emergency situations, delegates can contact the following numbers:
- Emergency: 112
- Ambulance: 118
- Police: 110
- Fire Department: 113

When contacting the important numbers above, please use the country code and area code. You can start by pressing +62 (0) for the Indonesian country code, then press – 361 for the Bali region code. Then continue pressing the destination number, for example – 112.
13. Meeting Coordinators

<table>
<thead>
<tr>
<th>UN Tourism Secretariat</th>
<th>Host Country</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Ms. Christine Brew</strong>&lt;br&gt;Programme Officer&lt;br&gt;Regional Department for Asia and the Pacific&lt;br&gt;Email: <a href="mailto:rdap@unwto.org">rdap@unwto.org</a></td>
<td><strong>Dr. Luh Yusni Wiarti, M.Par., M.Rech</strong>&lt;br&gt;Deputy Director for Partnership Student and Alumni&lt;br&gt;Bali Tourism Polytechnic&lt;br&gt;Email: <a href="mailto:yusni@ppb.ac.id">yusni@ppb.ac.id</a></td>
</tr>
<tr>
<td><strong>Mr. Ben Owen</strong>&lt;br&gt;Senior Project Specialist&lt;br&gt;Ethics, Culture and Social Responsibility Department (ECSR)&lt;br&gt;Email: <a href="mailto:ecsr@unwto.org">ecsr@unwto.org</a></td>
<td><strong>Ms. Hasna Azzizah Qarari</strong>&lt;br&gt;Centre for Tourism Human Resources Development&lt;br&gt;Ministry of Tourism and Creative Economy&lt;br&gt;Email: <a href="mailto:hasna.qarari@gmail.com">hasna.qarari@gmail.com</a></td>
</tr>
</tbody>
</table>